

Child Care Facilities Improvement Program

Monthly Grantee Updates

Project Changes/Cost Overrun July 2026 Update

Dear NJEDA Phase 1 Grantee,

As we move into the final stretch of project implementation, we are writing to provide critical updates and firm deadlines regarding contractor changes, cost overruns, and your upcoming construction completion date. Please review the following requirements carefully to ensure your project remains compliant and fully funded:

1. Contractor Changes

If you intend to change a contractor for your project, **you must submit that request immediately.**

- The NJEDA will **not** approve any contractor changes past **July 31, 2026.**
- Requests received after this timeframe will be denied, and you will be required to proceed with your currently approved contractors to maintain grant eligibility.

2. Use of Cost Overruns for Scope of Work Changes

- Due to strict federal deadlines, cost overrun requests for scope changes may be restricted moving forward. Any PCCO's that are not due to unforeseen conditions or cost escalation must be submitted via the PCCO process by **July 31st** in order to be reviewed under the standard review process.

After July 31st:

- New cost overrun requests for scope of work changes will only be considered for unforeseen conditions and cost escalation.
- Scope of work is defined as all work originally outlined in the contractor's proposal and previously approved changes.
- Unforeseen conditions are defined as unexpected site conditions that arise during a project, which were not anticipated at the time of contracting, potentially impacting timelines and budgets.
- Cost escalation is defined as the increase in the cost of specific materials, equipment, or labor over time.
- Project Change Orders (PCCOs) that are already actively in process prior to this notice are exempt from these restrictions and will continue through approval process.

3. Final Construction Deadline: September 15, 2026

- **All construction activities must be 100% complete by September 15, 2026.**
- **All contractor payment applications must be submitted by October 1.**

Please coordinate closely with your contractors to ensure you cross the finish line on time. If you need further assistance, please connect with your GPS.

4. Final Construction Billing Deadline: October 1, 2026

As a reminder, all pay applications MUST be submitted by October 1, 2026 in order to be reviewed, processed, and paid by the federal deadline of December 31, 2026.

5. Furniture, Fixtures, and Equipment (FFE) Spend-Down

Please review your remaining FFE allocation. This funding operates on a "**use it or lose it**" basis. All FFE funds must be fully spent down in accordance with your project timeline, (purchased, photographed and receipts submitted no later than November 15, 2026) or the remaining balance will be forfeited. Please note that incomplete or incorrect submissions sent close or at the deadline may not be eligible for cures and a full reimbursement may not be possible. We encourage you not to wait until the last minute to submit your requests.

Thank you for your continued partnership and diligence in bringing these projects to successful completion. If you have immediate questions regarding a pending PCCO or an emergency overrun request, please reach out to your assigned project officer right away.

Sincerely,
Alex Himmel
Director Childcare

Grantee Resources

These resources are all available in direct communication from the EDA Childcare team. To help you work smarter, not harder, please check "FFE Cheat Sheet".

[FFE Cheat Sheet](#)

*****NJEDA reserves the right to ask for additional documentation, as noted in Section 2 of your Grant Agreement*****



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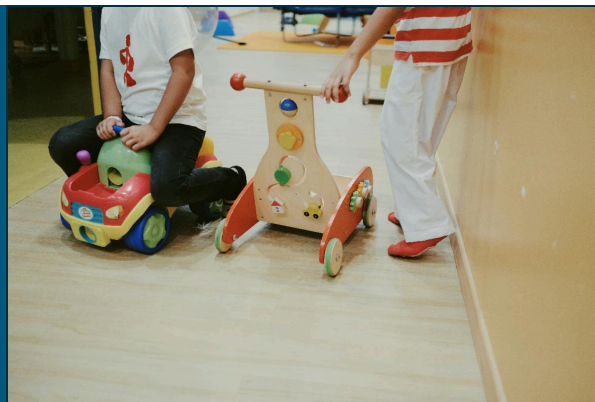
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