

Child Care Facilities Improvement Program

Monthly Grantee Updates

End of Summer is Busy — But Don't Forget these Important Milestones! **August 2025**

As summer wraps up and schedules get hectic, we want to make sure your grant stays current and compliant. To keep things running smoothly and avoid delays in funding, we need your help!

- *Remind your contractor you will be away and ask if they would like to submit a payment request before you leave*
- *Have someone else authorized to sign documents. We are unable to submit requests for approval without a provider's signature on the requisition form*

Going on Vacation but have an upcoming deadline? Project Commencement? Project Completion? Compliance?

- *Be sure to submit any TCC or COI that may expire while you are on vacation*
- *If you are approaching a deadline to commence your project - submit a payment request OR start construction BEFORE leaving on vacation*
- *If you are approaching a project completion date while you are away, reach out to your GPS, to see if a project extension would be beneficial*

 Keeping your information current helps us ensure accurate reporting and timely payments for your child care grant.

Thank you for everything you do for New Jersey's children and families. We appreciate your partnership — especially during this busy time of year!

Missed a Newsletter? Find them here...

- **Childcare September 2024** - Grantee Requirements
- **Childcare November 2024** - All Things FFE
- **Childcare December 2025** - Project Changes & Cost Overrun
- **Childcare February 2025** - Project Management
- **Childcare March 2025** - Resources
- **Childcare June 2025** - Webinar Resource
- **Childcare July 2025** - Update PCCO



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