

NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY
TASK ORDER REQUEST
(Reference RFP #2026-RFP-276)

TODAY'S DATE	
TASK ORDER REQUEST NO. #	
CONTRACTOR NAME	
PROJECT TITLE	
DATE NEEDED <i>(Project Completion Date)</i>	
NJEDA CONTACT(S) <i>(Name, Title, Address, E-mail & Telephone Number)</i>	
WRITTEN NOTICE TO PROCEED MUST BE PROVIDED BY THE AUTHORITY BEFORE WORK ON THIS PROJECT MAY BEGIN.	
PROJECT DESCRIPTION <i>(To Be Completed by the Authority)</i>	
VENDOR INSTRUCTIONS:	
<p>Vendor Response: Within two (2) business days of receipt of Exhibit B1 (Task Order Request), please complete and sign Exhibit B2 (Conflict of Interest Certification Statement), certifying whether your firm has a conflict of interest responding to this TOR and e-mail the Authority your response.</p> <p>If no conflict of interest exists, within five (5) business days of receipt of Exhibit B1, the Vendor must e-mail the Authority your Response to this TOR by submitting Exhibit B3 (Vendor Response Form) and must also submit a Narrative Submission and/or Proposal if the box below for Narrative Submission is checked. If the box is not checked, the Vendor may submit any additional information the Vendor deems appropriate.</p> <p>Narrative Submission Response: <i>(Authority to check box if Narrative Submission is Required.)</i> <input type="checkbox"/> Vendor, if box is checked, please provide on Exhibit B3, your firm's methodology for completing the tasks described above.</p>	