

Child Care Facilities Improvement Program

Monthly Grantee Updates

PHASE 2 New Jersey Registered Family Child Care homes (FCCs)

GRANT REMINDERS

When spending your grant money, please remember:

- EDA funds **MUST BE** used for FFE purchases only.
- Payments **may NOT** be made with cash.
- EDA may require proof of payment for the receipts submitted or for the total cost of an item when either payment details are unclear, the receipts do not show the shipping address, or the invoice is for handyman services, etc.
- Proof of payment **SHOULD INCLUDE** invoices with; shipping address, when ordered online and clear payment details
- Please note that FFE items must be purchased from retailers/vendors, **purchasing from individuals is not eligible.**
- **Screenshots of receipts** will **not** be accepted. Receipts **MUST** be downloaded from the vendor's website and send in using PDF, JPG, or other appropriate formats.

Replacing approved items from your application **MUST** get EDA approval, especially if you're planning to purchase the following:

- Technology items such as: Printers or iPads/Tablets
- Appliance items such as: Refrigerators & Freezers, Stoves & Microwaves, Washers/Dryers, Dishwashers, etc.
- Large Outdoor items such as: Play structures, shading, storage sheds, etc.

*This is not an exhaustive list and should not be treated as such

You will be required to provide an explanation or reason for needing items not on your original application.

*Any items deemed ineligible will need to be replaced with eligible FFE Items.

GRANTEE PROGRAM WEBINAR

Phase 2 Child Care Facilities Improvement Program Grantee Webinar

Join us for a critical webinar to discuss program requirements and other important reminders to help our Grantees successfully complete their projects.



Monday, September 8, 2025



Zoom webinar



Session time: 6:00 P.M.



Scan here to register

www.njeda.gov/events



Why is EDA asking so many questions about my FFE items?

The EDA has the responsibility to ensure the state funds approved are aligned with the purpose of the program. We have noted that many of the explanations in applications do not give us enough information about the need or problem you are trying to solve. Therefore, your GPS may send questions from themselves or the Director, Child Care to gather more information on the appropriateness of the request.

Grantee Resources

These resources are all available in direct communication from the EDA Childcare team. To help you work smarter, not harder, we have included the most used documents below. Click the links below for more information.

[Grantee Resources](#)

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