NJEDA

NJ Child Care Facilities Improvement Program - Phase 2
Eligible Purchases and Installation

✓ Your total costs must be between $10,000 - $20,000
✓ Items will be purchased after your grant agreement is signed **by NJEDA.**
✓ Items are to be used **only** for child care purposes and support:
  o **Health, safety and/or accessibility**; or
  o Improving the **quality of the child care environment**

What is Furniture, Fixtures or Equipment (FFE)?

Items that, if removed, won't damage the permanent structure and fixtures of a building.

Must be used for business purposes.

Must have a lifespan of three years or more.

What kinds of things fall under Health, Safety, and Accessibility? *These are examples. Eligible items are not limited to what is listed below*	What kinds of things fall under Quality of Child Care Environment? *These are examples and eligible items are not limited to what is listed below*
- Smoke detectors, fire extinguishers - Child-proofing mechanisms - Safety barriers for stairs - Replacing broken/hazardous furniture, fixtures, or equipment - Replacing appliances used in food storage, food preparation, or laundry for child care (depending on cost/installation)	- Child-friendly furniture - Diaper-changing units - Sleeping cots/cribs - Low shelving for play area - Rugs - Classroom materials - Playground equipment (depending on cost/installation)

What is considered an ineligible purchase?

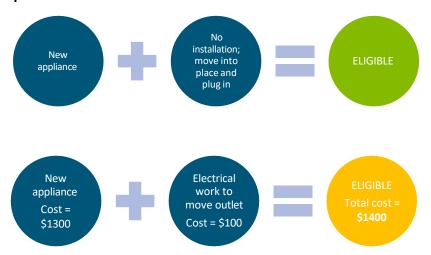| Your total costs are less than $10,000 or more than $20,000	You bought it before signing an agreement	Items not for the care of children	Consumables or items of lifespan of less than 3 years (e.g. crayons, paper, diapers, etc.)	Repairs, rennovations, or construction

Furniture, Fixtures, and Equipment Installation

Not all installation costs can be covered by this grant and will depend on:

- How much does the item cost?
- Does installation require using a construction professional or trade worker?
- Does the cost of the item + cost of the installation = More than $1,999?

If an item **plus** the cost to install that item is more than **$1,999** the item is in eligible. Do not submit this item as part of your application.

Important Information: If you are approved for an item that requires installation, and the total cost (item + installation cost) increases over $1,999, the item will become ineligible. You will be responsible for the full cost of both the item and the installation, as the approval of that item was based on the original estimated costs. **To avoid this scenario, we recommend that you do not request any items requiring installation where total cost might exceed $1,999.**

Here are three examples of installation costs:

New appliance + No installation; move into place and plug in = ELIGIBLE

New appliance Cost = $1300 + Electrical work to move outlet Cost = $100 = ELIGIBLE Total cost = **$1400**

This example would be eligible. There is relatively low risk that the installation costs would increase so much that the total cost would be over $1,999.

New appliance Cost = $1300 + Electrical work to move outlet Cost = $800 = INELIGIBLE Total cost = $2100

*This example would be eligible, but the **provider should carefully consider the risk** that installation costs could increase from the quoted amount, which would likely make this item ineligible by bringing the total cost to over $1,999.*

Examples of Eligible Furniture, Fixtures, and Equipment (FFE)

The following list represent **examples** of eligible FFE within the categories of *Health, Safety, and Accessibility* and *High-Quality Learning Environments.*

This is not an exhaustive list and should not be treated as such.

The purpose of the list is to provide additional concrete examples to applicants of eligible items that **may** be approved if included in an application.

Health, Safety, and Accessibility

Furniture

- Child sized tables
- Child sized chairs
- Shelving (not mounted to the walls) or bookcase
- Free standing cabinets (not built-in)
- Cubbies
- Room/space dividers or partitions
- Dress-up unit
- Diaper changing station
- Booster seat
- Sand and water table
- Smoke and/or carbon monoxide detectors
- Fire extinguishers
- Safety barriers/baby gates
- Electrical plug outlet covers
- Child proofing cabinet, appliance and/or door locks
- Window safety guards
- Cordless window shades

Safety Supplies

- Furniture anchors or edge bumpers
- Emergency kits
- Flashlights
- Safety guards/barriers for fireplaces/radiators and cooling devices
- Non-structural ADA compliant upgrades (handrails, ramps)
- Generator
- Alarm systems/security equipment
- Bulletin board (not built-in)
- White board (not built-in)
- Kids rugs/carpet
- Rolling storage cart
- Rocking chair
- Easel
- Highchair
- Chalkboard (not built-in)

Electronics/Technology

- Security cameras
- Smartboard/TV's not larger than 55"
- iPad/tablet (no more than 2 per site)
- Kids-Headphones
- Wireless speakers
- Music player
- Baby monitors
- Printer (not to be used for administrative tasks)
- Label Maker
- Tablet Cases

Appliances
*These will undergo an in-depth justification before approval

- Refrigerator/freezer*
- Stove*
- Microwave*
- Washing machine and dryer*
- Air conditioner (window)
- Dishwasher*
- Portable Fan
- Portable handwashing station
- Portable drinking fountain
- Vacuum
- Air purifier*

Sleep/Toileting

- Sleep mats
- Sleep cots
- Cribs
- Step stools
- Wipe warmer
- Towels and washcloths
- Crib sheets
- Diaper pails
- Wastebaskets
- Potty chair
- Handwashing timers

Meal/Feeding

- Reusable plates, bowls, cups
- Reusable utensils
- Bibs
- Bottle warmer
- Pitchers
- Serving plates/bowls
- Baby Bottle sanitizer

High Quality Learning Environment

Learning and Play Materials

- Pillows
- Rattles
- Grasping toys
- Push/Pull toys
- Fine motor materials/manipulatives
- Books, CDs
- Puzzles
- Blocks, Legos, Magna-Tiles
- Block Accessories (people, animals, road signs, vehicles)
- Scissors, hole punchers, stamps
- Paint brushes and cups
- Musical instruments
- Puppets

- Dress up clothes
- Dolls/soft animals
- Pretend pots, pans, and dishes
- Doll furnishings
- Play food
- Multi-use science kits
- Magnets
- Magnifying glasses
- Sand and water toys
- Board games
- Storage baskets/bins
- Informative posters
- Soft mats/tummy time
- Nap mats

Outdoor Materials
*These will undergo an in-depth justification before approval

- Bikes/riding toys (does not include electric ride on toys)
- Playhouse/tunnel
- Low basketball hoop
- Wagon/carriage/stroller
- Play Space Adjustable Play Area
- Gardening materials (beds, tools, soil, etc.)*

- Patio Umbrella/Portable Shade Structure*
- Outdoor toy storage box*
- Sandboxes/water table
- Safety helmets
- Outdoor climbers
- Slide
- Outdoor swing

Ineligible Items

- Major renovation/construction: structural changes to foundation, roof, floor, exterior, load bearing walls, etc.
- Additions to existing structures
- Installed Artificial Grass/Turf
- Gazebo
- Large shed (not moveable)
- Consumable items like sand, scratch paper, printer cartridges, printer papers, washable paints, crayons, sanitizers, tissues, cleaning supplies, etc.
- Internet provider service costs
- Upgrades to libraries, staff rooms, or other areas that do not directly serve children
- Marketing
- Overhead expenses, utilities, and office supplies
- Waffle irons, panini press, deep fryer, blender
- Administrative costs and insurance
- Technology systems: computers, phones, laptops, video games, consoles, controllers, etc.
- Protection plans, subscriptions, apple care+, geek squad plans, etc.
- Reimbursements for completed projects
- Bathtubs and showers
- Car seats
- Electric Ride on Toys such as hoverboards and ride on cars
- Tools/operational equipment: lawn mowers, chainsaws, snow removal tools, etc.
- Curriculum and training
- Food and beverages
- Clothing or shoes
- Animal buildings/equipment
- Adult sized furniture: couches, stuffed chairs, tables, decorative furniture, adult pillows, bedsheets, towels, office desks and chairs, accessories for the office like mouse pad, Leather Desk Pad Protector, Supplies set desk accessories,
- Infant swings/walkers
- Support for parent involvement activities and events
- Professional development
- Purchasing of vehicles/vehicle maintenance
- Materials for sectarian instruction