

RFP #:

2025-RFP-249

RFP Title:

Independent Auditor Services

Contract Term:

Three (3) Year Term with Two (2) Extension Options of up to One (1) Year

☐ Small Business Set-Aside RFP

THIS FORM MUST BE SIGNED, COMPLETED AND INCLUDED WITH THE PROPOSOR'S RFP PROPOSAL, OTHERWISE THE RFP PROPOSAL WILL BE DEEMED NON-RESPONSIVE AND NOT ELIGIBLE FOR A CONTRACT AWARD.

Firm Name:

Phone Number:

Address:

Fax Number:

City, State, ZIP:

Authorized Signature:

FEIN:

Printed Name:

E-Mail Address:

Title:

By signing and submitting this Proposal, the Proposer certifies and confirms that:

1. Neither the Proposer, nor its representatives, agents or lobbyists have initiated any inappropriate contact with any NJEDA employee during the procurement to attempt to affect the bidding process and shall not do so after submission of its Proposal;

2. The Proposer has read, understands and agrees to all terms, conditions and specifications set forth in the RFP, including but not limited to all Q&A, Addenda, Fee Schedule(s) and the submittal and completion of all forms, certifications, registrations and other documents required in the RFP.

3. The Proposer has sufficient resources, legal capacity and authority to provide the goods and/or services identified herein and is willing to be bound to said Proposal. The Proposer agrees to hold prices firm for a period of ninety (90) days to accommodate the Authority's evaluation and award process and any resulting contract (signed by an authorized company representative);

4. A defaulting Contractor may also be liable, at the option of the NJEDA, for the difference between the Contract price and the price bid by an alternate vendor of the goods or services, in addition to other remedies available; and

5. By signing and submitting the Proposal, the Proposer consents to receipt of any and all documents related to this RFP and the resulting Contract by electronic medium and facsimile.

6. The Proposer acknowledges that it has the option to submit this form with an electronic signature in a form acceptable to the Authority or with a wet ink signature. If the Proposer submits an electronic signature on this form, the Proposer agrees to be bound by the electronic signature and to accept this Contract in an electronic format. If the Proposer submits a wet ink signature on this form, the Proposer is asserting that it will not be bound by electronic signatures.

ADDITIONAL BIDDER REQUIREMENTS

☐ Bid Security

Amount:

☐ Payment Security

Amount:

☐ Performance Security

Amount:

☐ Retainage

Percentage:

For Set-Aside contracts only, the Bidder must be registered with the New Jersey Division of Revenue and Enterprise Services, Small Business Registration and M/WBE Certification Services Unit. Please refer to [N.J.A.C. 17:13-3.1](#) & [17:13-3.2](#) for additional information.

CONTRACT AWARD

The Firm is being awarded a Contract, in accordance with the Proposer submitted Proposal, identified as Exhibit A, Contract for Professional Services, per the above referenced RFP response. Please accept, sign and return the attached Contract to the NJEDA. Upon receipt of the signed Contract by an authorized representative of the firm, the NJEDA will sign and return a fully executed copy to the Contractor, per the Contract effective date indicated below, to begin providing the goods and/or services identified herein, thus constituting a Contract with the NJEDA.

Purchase Order Number:

Contract Award Date:

Contract Term & Extension Options:

Contract Effective and Expiration Date: