

Child Care Facilities Improvement Program

Monthly Grantee Updates

February 2025

“Important Dates to help manage your project”

As a reminder, under the terms of your grant agreement with NJEDA, funds for this program must be expended by **December 31, 2026**. To meet this deadline, EDA wants to ensure you have key deadlines to track the successful **completion** of projects.

You must commence your project within 12 months of executing your grant agreement

Projects (both construction and FFE) must be completed within 12 months of your project commencement. In some cases, you may request an extension, however the dates above supersede those requests.

If you miss either of these deadlines, you will be in default of your grant agreement (Section 11) and EDA may take action as noted in Section 12

All construction, regardless of start date must complete by **09/15/2026**. This completion deadline applies to **all** contractors working on your project, regardless of when they started construction.

All construction payment applications and disbursements must be submitted to EDA by **10/01/2026**.

All FFE disbursements must be submitted to EDA by **11/15/2026**



Smart Strategies for a Smooth Construction Experience

Managing a construction project at your childcare facility can be challenging, but with the right strategies, you can ensure minimal disruption while keeping children safe and engaged. Here are some key tips and tricks:

- ❑ Plan Ahead: Establish a clear timeline and communicate with contractors to minimize disruptions during peak hours.
- ❑ Prioritize Safety: Set up secure barriers, maintain clear signage, and inform staff and parents about safety protocols.
- ❑ Engage Parents & Staff: Keep everyone informed about progress, expected challenges, and contingency plans.
- ❑ Maintain Routine: Ensure children's daily schedules remain as consistent as possible to provide a sense of normalcy.
- ❑ Turn It Into a Learning Opportunity: Use construction as a teaching moment by incorporating related activities and lessons.
- ❑ Monitor Progress: Regularly check on the construction site to ensure it adheres to timelines and safety standards.
- ❑ Be Flexible: Unexpected delays can happen, so have backup plans ready to address any unforeseen issues.

Grantee Resources

These resources are all available in direct communication from the EDA Childcare team. To help you work smarter, not harder, we have included the most used documents below. Click the links below for more information.

[Grantee Resources](#)

What to expect in March

- Project Management 101



Share This Email



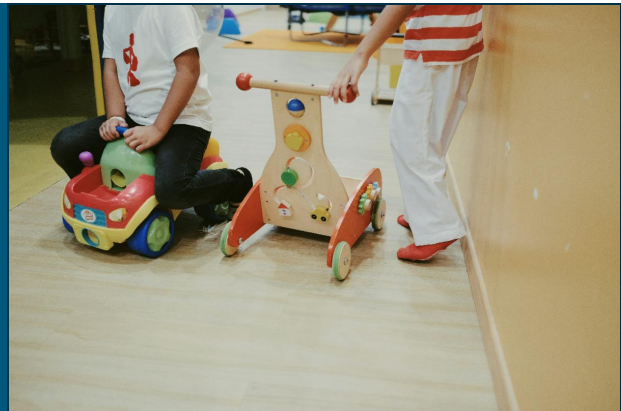
Share This Email



Share This Email



Share This Email



New Jersey Economic Development Authority
36 West State Street
P.O. Box 990
Trenton, NJ 08625-0990

© New Jersey Economic Development Authority

NJ EDA

ECONOMIC DEVELOPMENT AUTHORITY



NJEDA | 36 W State St | Trenton, NJ 08608 US

[Unsubscribe](#) | [Update Profile](#) | [Constant Contact Data Notice](#)



Try email marketing for free today!