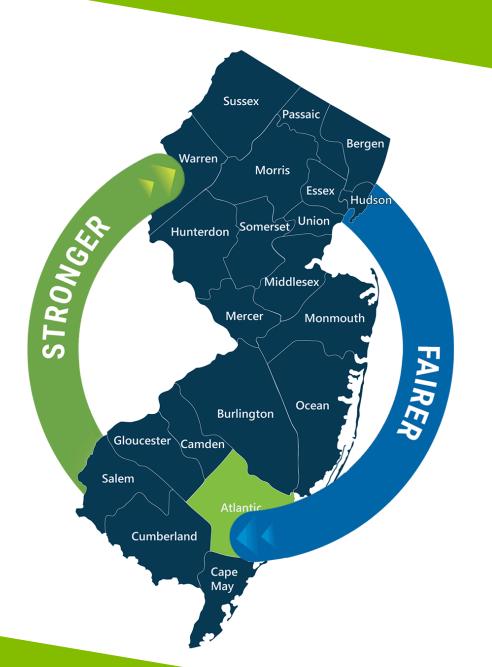
Activation,
Revitalization, and
Transformation
(A.R.T.) Program Phase II

September 2024



# A.R.T. - Phase II Grant Program Overview

Phase II of the A.R.T. program is a competitive grant program, that will disburse \$15 million from the American Rescue Plan's State and Local Fiscal Recovery Funds (ARP SLFRF) to address the economic impact of the COVID-19 pandemic by supporting the recovery of New Jersey's commercial corridors.

It aims to catalyze community placemaking efforts by leveraging New Jersey's arts and cultural sector as a creative force for change and supporting non-profit organizations focused on creating placemaking projects, public art installations, and arts-based activities and initiatives.



## A.R.T. - Phase II Grant Program Details

- Supports creation of public space activation initiatives: placemaking projects, public art installations, arts-based projects and activities.
- Project location:
  - o in one of 31 eligible municipalities
  - executed within 1.5 miles of active rail station in those municipalities.
- Applications open late September for 60-calendar day window.
- Scored application process; NJEDA Scoring Committee; Scale of 0 – 100 points; minimum score considered for funding, 65 points.
- Project completion date: December 31, 2026.

- No application Fee
- Award Sizes:
  - Minimum grant award request: \$100,000
  - Maximum grant award request: \$500,000

#### **Eligibility: Applicants**

- Non-profit organizations: 501c(3), 501c(6) or 501c(19) status.
- Applicants must be in substantial good standing with the NJEDA, DOL and DEP prior to approval.
- Applicants must have current tax clearance at time of application.
- One application per EIN permitted.
- Non-profit applicants do not have to be located within the same municipality as the "Eligible Project Location."

#### **Ineligible Applicants:**

- Government entities
- Municipalities
- For-profit entities
- Any applicant or affiliate who received
   A.R.T. – Phase I funding

**Eligibility: Project Locations** 

Projects must be located and executed within 1.5 miles of an eligible municipalities' passenger rail or light rail station.

Use the <u>NJEDA mapping tool</u> to see the specific areas that are eligible for projects within the municipalities.





## **Eligibility: Project Activities**

- The creation of public space activation initiatives, such as placemaking project, public art installations, & arts-based projects.
- Activities/Initiatives include, but not limited to art exhibitions, performance, festivals, parades, concerts or concert series, film & video screenings, and cultural programming.
- Funding can also be used to support operational costs for the applicants to execute their project.



- Online applications accepted during a 60calender day application period.
- After application closes, staff performs review of ALL submitted applications for eligibility documentation.
- Applicants limited to one application per EIN.
- Applicants will be given a cure period of 10 business days to submit document cures related to eligibility.
- If advanced to scoring, Applications scored on scale of 0 – 100 points; minimum of 65 points needed to be considered for award recommendation.



## **Documentation Necessary to Determine Applicant Eligibility - Prior to Scoring**

- Use the NJEDA Mapping Tool Upload to confirm that your project location is eligible.
- State Document of Business Formation.
- IRS Determination Letter to confirm eligible entity is a non-profit.
- State Certificate of Formation.
- Completed Project Timeline that will confirm a project start and end date.
   Confirm end date is prior to 12/31/26.
- NJ State Tax Clearance.

- Completed <u>Project Sources & Uses</u>
   template (to be provided by NJEDA to
   applicants) to confirm that uses listed
   are eligible and A.R.T. Grant is listed as a
   source.
- Completed application and Project
   Summary section must confirm project
   uses are eligible.
- If an applicant is missing any of these documents they will be provided 10 business days to submit document cures related to eligibility.

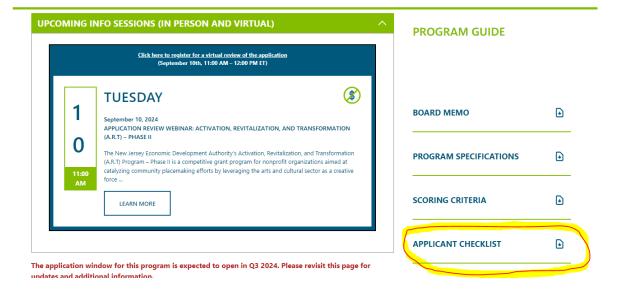
## **Applicant Checklist**

Available online
<a href="https://www.njeda.gov/wp-content/uploads/2024/07/ART-Phase-II-Applicant-Checklist.pdf">https://www.njeda.gov/wp-content/uploads/2024/07/ART-Phase-II-Applicant-Checklist.pdf</a>



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ACTIVATION, REVITALIZATION, AND TRANSFORMATION (A.R.T.) PROGRAM – PHASE II





Applicant Name

#### Activation, Revitalization, and Transformation (A.R.T.) – Phase II Program Applicant Checklist

Requir	ed Items for A.R.T. – Phase II Grant Program:
	Online applications will be accepted during a defined, minimum 60-calendar day application period. All applications will be reviewed following the closure of the application period.
2.	All documentation listed in this section must be submitted for application to proceed to the Scoring Phase of the application process.
3.	Documents listed in this section are eligible for <i>curing</i> during the 10-business day <i>cure</i> period. (If NJEDA Staff Reviewers determine that there is an issue with any of the Eligibility documents [Items 1 – 8 below], applicants will be notified via email. Applicants will then have 10-busness days to submit documents NJEDA Staff Reviewers have specified, to move their application forward to the Scoring Phase of the application process.)
4.	All documents must be the official document as issued by certifying entity. No emails, transcripts, summaries, or other alternate verification documents can be used to satisfy the documentation requirements listed below.
	1. Completed online application
	Current Tax Clearance Certificate from the NJ Division of Taxation     How to Use NJ Premier Business Services to Obtain Certification
	3. Mapping Tool Download-shows eligible Project location
	4. IRS Determination Letter- IRS must determine applicant is a 501c3, 501c6 or 501c19
	Complete the Project Sources and Uses Form     Art Project Sources and Uses Template
	5a. Provide all project Sources, the Total EDA grant amount requested in Sources
	5b. Provide all project Uses, the Total Eligible Costs listed in Uses (Please note: Total Uses MUST equal Total Sources.)
	6. Formation document for the applicant entity.
	Not-for-Profit: Certificate of incorporation and bylaws.  Out of State: If the business was formed out of state but operates within the State of NJ, the Certificate of Authority that was obtained by the business in home state must be presented. Same certification as was registered in NJ must be provided.
	Diazce note:

8

<ul> <li>Formation Document must be issued by a US state or territory, including the State letterhead and State seal.</li> </ul>
b) Formation Document must list the type of corporate entity
c) Formation Document must list the official corporate name
d) Name on Formation Document must match the Applicant's name on Application
e) Formation Document must be dated
f) Formation Document must be signed or sealed by a state officer or employee
g) Businesses using a DBA name must also provide a Certificate of Alternate Name, Registration of Alternate Name or Trade Name Certificate (filed with County Clerk)
7. Project Summary-must list eligible project uses
8. Project Timeline Schedule that demonstrates the project will be completed prior to 12/31/26.
Scoring Section
Documents provided in section below will be reviewed by the NJEDA Scoring Committee, If all Eligibility  Documents required (1-8 above) have been submitted satisfactorily.
Applicants may not submit corrections, cures, edits or replacements for any document listed in the Scoring Section below.
9. Provide project description with cost estimates. a. Include Final plans or Preliminary plans for the proposed project/program.
(Scoring Criteria Question #1)
10. Provide Site Use & Access documents.
Please demonstrate the ability to obtain site control through:
Executed documents such as: (signed by both parties) lease, deed, permits, Ordinance showing approval, local board approval, rental agreement, Board memo, City Ordinance, Letter of agreement, MOU, Letter of Intent or similar document between owner of site/space and applicant organization detailing terms of usage.  (Scoring Criteria Question #2)
10a. Does the address on the Site Use & Access document match the address on the Application?
(Scoring Criteria Question #2)
10b. Does the address on the Site Use & Access document match the address in the document downloaded from the NJEDA Mapping Tool?
(Scoring Criteria Question #2)

(Scoring Criteria Question #3)  12. Provide explanation of the level of experience your organization has with similar projects/programs that demonstrates your ability to complete the proposed project/program successfully.  (Scoring Criteria Question #4)  12a. Provide project/program examples and documentation to support your explanation.
that demonstrates your ability to complete the proposed project/program successfully.  (Scoring Criteria Question #4)
12a. Provide project/program examples and documentation to support your explanation.
l <del>—</del> l
(Scoring Criteria Question #4)
13. Provide examples of how project/program will mitigate COVID impacts and build community resilience through its short-term impact (within 1 year of completion) on the local economy, as it relates to local businesses, local employment, local arts and culture production/performance, exhibition, preservation and or education.
(Scoring Criteria Question #5a)
13a. Provide examples of how project/program will mitigate COVID impacts and build community resilience through its <i>long-term impact (after 1 year of completion)</i> on the local economy, as it relates to local businesses, local employment, local arts and culture production/performance, exhibition, preservation and or education.
(Scoring Criteria Question #5a)
14. Provide examples and/or narrative of how project will activate vacant or underutilized space post-COVID.
(Scoring Criteria Question #5b)
15. Provide examples and/or narrative how project will contribute to the community's vision post-COVID  (Scoring Criteria Question #5c)
16. Provide a narrative (250 words or less) about how the primary focus of your organization is centered around arts and culture.
(Scoring Criteria Question #6)
16a. Provide up to 3 pieces (max.) of documentation that demonstrate your organizational focus.
(Scoring Criteria Question #6)
17. Provide Proof of Partnership(s) with Letter(s) of Intent documenting the commitment and scope of the partnership(s) you plan to engage in to complete this project/program.  *Provide one Letter of Intent for each partnership that you will be engaged in for the scope of the project/program.
(Scoring Criteria Question #7)

## **Program Overview**

The Activation, Revitalization, and Transformation Program ("A.R.T.") – Phase II is a competitive grant program that will disburse \$15,000,000 in ARP SLFRF funding to address the impact of COVID-19 in 31 selected municipalities throughout the state.



#### **Public Space Activation**

Minimum award request: \$100,000 Maximum award request: \$500,000



## **Sample Application**

#### Welcome

Before beginning the application read through the information provided on the welcome page.

Once ready click "Next" to begin the application



#### **IMPORTANT TIP:**

Click "Save" in the beginning to create a reusable link that will save your progress as you complete the application.

#### Welcome: Activation, Revitalization, and Transformation (A.R.T.) Program - Phase II

#### Program Description

A.R.T. – Phase II is a competitive grant program that will disburse \$15,000,000 in ARP SLFRF funding to address the impact of COVID-19 in 31 selected municipalities throughout the state.

The program supports the creation of public space activation initiatives, such as place making projects, public art installation and arts-based projects.

Eligible Applications will be Scored by the NJEDA Scoring Committee on a Scale of 0 – 100 points, with award recommendations limited to applications that meet or exceed the minimum requirement of 65 points.

**Proposed projects must be located in one of the 31 listed municipalities.** The municipalities with areas eligible for the program are:

- 1. Asbury Park
- 2. Bayonne
- 3. Belleville
- 4. Burlington City
- Camden
- 6. City of Orange
- Clifton
- 8. Dover
- 9. Dunellen
- 10. East Orange
- 11. Egg Harbor City
- 12. Elizabeth
- 13. Garfield
- 14. Hackensack
- 15. Hammonton
- 16. Jersey City
- 17. Linden 18. Lindenwold
- 19. Long Branch
- Netcong
- New Brunswick
- North Bergen
- 23. Passaic 24. Paterson
- 25. Pennsauken
- 26. Perth Amboy
- Plainfield
- 28. Rahway
- 29. Riverside
- Trenton
- 31. Union City

Atlantic City and Newark are ineligible for funding through this phase of the ART Program.

Projects must be completed and all grant award funding must be expended by December 31, 2026.

For applicant eligibility criteria and additional program details, please visit the ART website: <u>Activation, Revitalization, and Transformation (A.R.T.) Program - Phase II - NJEDA</u>

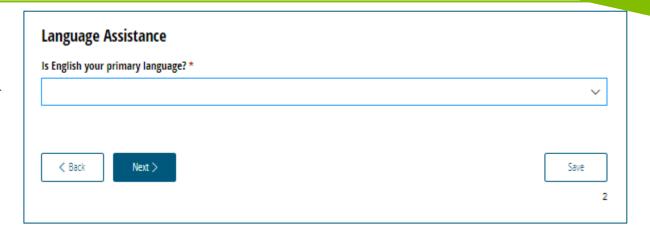
Click here to download the Applicant Checklist and preview a list of items you will be asked to provide when filling out this application

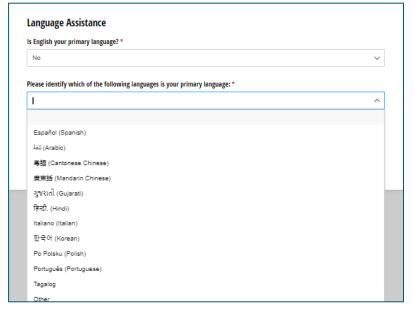


#### Language Access

Provide a "Yes/No" response to indicate whether **English is your primary language or select "Prefer Not** to Answer".

Free language assistance services are available to you by sending an email to <a href="mailto:languagehelp@njeda.gov">languagehelp@njeda.gov</a>.



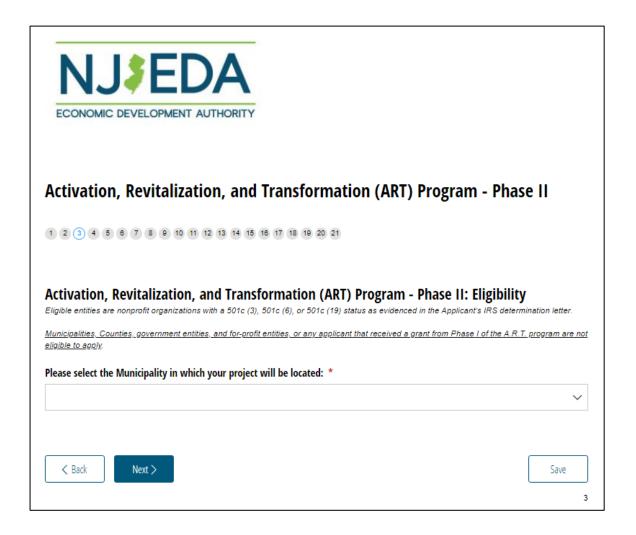




## **Eligibility**

#### Please select the Municipality in which your project will be located:

The 31	The 31 municipalities eligible for the program are:			
Asbury Park	Bayonne	Belleville	Burlington	Camden
Clifton	Dover	Dunellen	East Orange	Egg Harbor City
Elizabeth	Garfield	Hackensack	Hammonton	Jersey City
Linden	Lindenwold	Long Branch	Netcong	New Brunswick
North Bergen	Orange	Passaic	Paterson	Pennsauken
Perth Amboy	Plainfield	Rahway	Riverside	Trenton
Union City				



## **Primary Point of Contact**

On this page we will collect contact information for the Primary Point of Contact for this application.

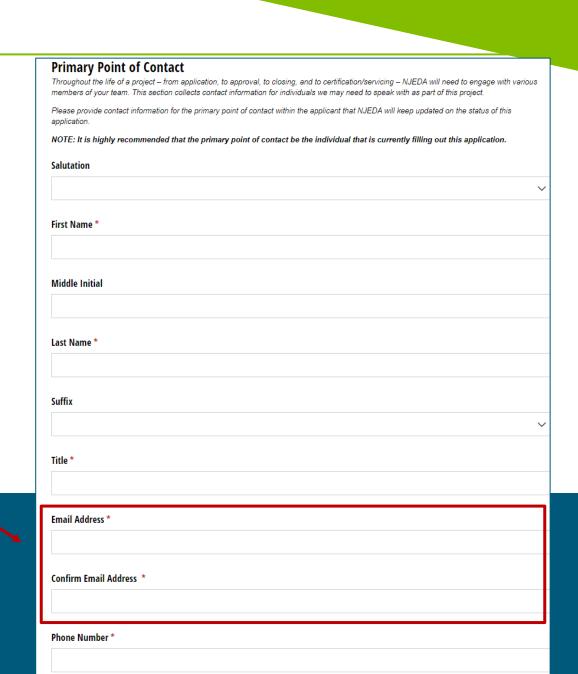
Please ensure that the email provided is the correct email for the primary point of contact on this application.

This contact information is crucial! This is how the NJEDA Staff will contact you with any questions they have.



#### **REMINDER**

Click "Save" to create a reusable link that will save your progress as you complete the application.



## **Authorized Representative**

If the primary point of contact is not an authorized representative for the applicant entity, you will be asked to fill out the contact information for the authorized representative.

	includes company representations and certification and must be submitted by an individual who is legally in documents on behalf of the applicant company.
Salutation	
First Name *	
Middle Initial	
Last Name *	
Suffix	
Title *	
iide "	
Email Address *	
Confirm Email Ad	ldress *

#### **Chief Executive Officer/Owner/Equivalent**

If the primary point of contact is not Chief Executive Officer/Owner/Equivalent for the applicant entity, you will be asked to fill out the contact information for the Chief Executive Officer/Owner/Equivalent.

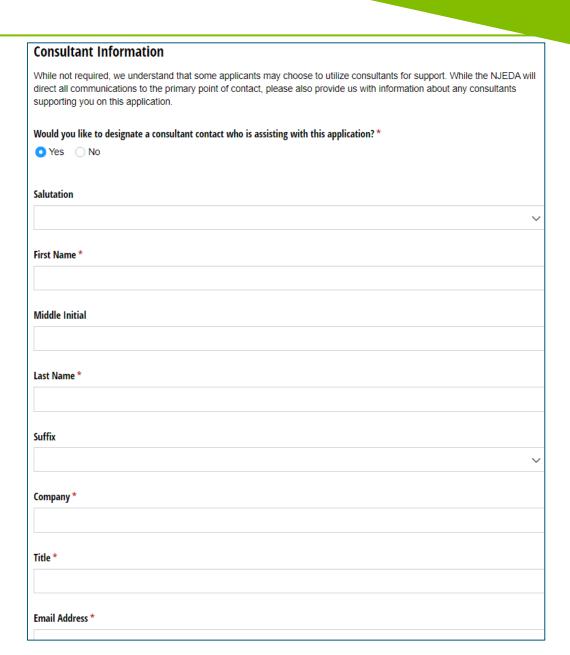
f the primary point of contact nighest-ranking executive for	does not hold this role, please provide the contact information for the owner, CEO, or equivale the applicant	nt
alutation		
irst Name *		
Aiddle Initial		
ast Name *		
uffix		
itle *		
mail Address *		
onfirm Email Address *		

#### **Consultant Information**

While not required, we understand that some applicants may choose to utilize consultants for support on grant applications.

Are you, the applicant company, using a consultant to assist with this application?

IF YES, you will be asked to fill out the contact information for the consultant.



## **Applicant Organization**

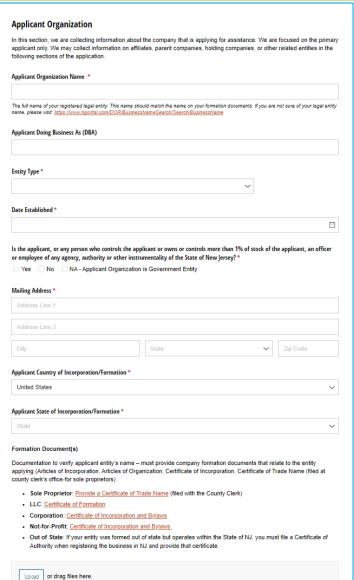
In this section, we are collecting information about the registered business that is applying for this program.

This page will request applicant organization information including but not limited to...

- Entity Type
- Date Established
- **Entity Formation Documents**
- Federal Tax Identification Number (FEIN)
- NJ Tax Identification Number
- NAICS Code
- NJ Tax Clearance Certificate

If the applicant is involved in religious activities or is religiously affiliated, an additional Religious Activity Questionnaire will be required.

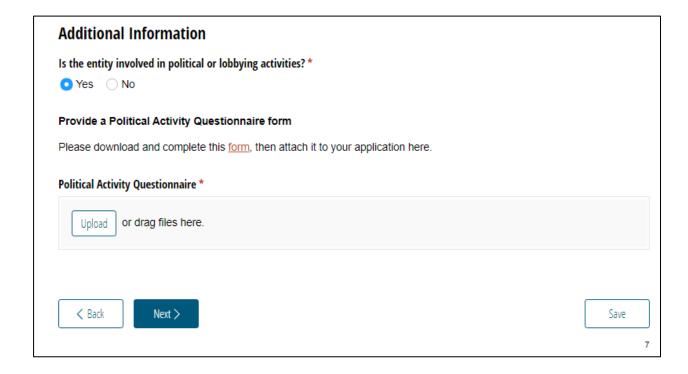
Eligible applicants for this grant are non-profit organizations with a 501c (3), 501c (6), or 501c (19) status.





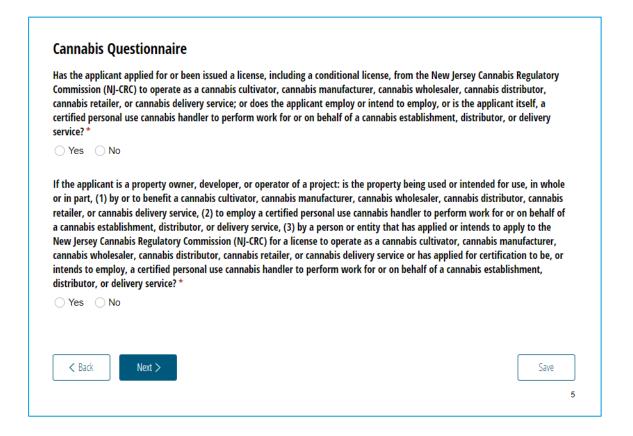
#### **Additional Information**

If the applicant is involved in political or lobbying activities, an additional Political Activity Questionnaire will be required.





#### **Cannabis Questionnaire**



New Jersey State law prohibits certain cannabis licensees and certified personal use cannabis handlers' employers from receiving or continuing to receive most financial incentive awards.

## **Diversity Equity and Inclusion**

In this section, we would like more information about the diversity of your organization.

Answers have no impact on eligibility for assistance and providing information is optional, to be used for tracking purposes only.

Within each of these questions, "Prefer not to answer" can be selected if that is the case OR if the question is not applicable to your organization.

for	this section, we would like more information about the diversity of your organization. Answers have no impact on eligibility assistance and providing information is optional, to be used for tracking purposes only. Within each of these questions, refer not to answer* can be selected if that is the case OR if the question is not applicable to your organization.
Wit	th which of the following does the majority owner of the applicant organization self-identify (if applicable)? $^st$
	Minority
	Woman
	Veteran
	LGBTQ
	Disabled
	None of the above
	Prefer not to answer
Ple	ase select which of the following State of New Jersey certifications the applicant organization currently holds: *
	Small Business Enterprise (SBE)
	Disadvantaged Business Enterprise (DBE)
	Minority-Owned Business Enterprise (MBE)
	Woman-Owned Business Enterprise (WBE)
	Veteran-Owned Business Enterprise (VOB)
	Disabled Veteran-Owned Business Enterprise (DVOB)
	None of the above
	Prefer not to answer
Ad	ditional DE&I Information
	this section, we would like more information about any actions your organization has taken or is taking with respect to versity, Equity, and Inclusion
det	ase describe whether your organization's leadership team is made up of a diverse group of individuals. Please provide as muc tail as possible about the composition of your leadership team as it relates to groups that have been historically derrepresented (minority, woman, veteran, LGBTQ, disabled). *

## **Project Overview (1/3)**

In this section, we would like to learn about the location of your project, your project proposal, and how you plan to impact the community if awarded the grant.

Project Location City Must Be in one of the 31 Eligible Municipalities.

Use the NJEDA Mapping Tool provided <a href="here">here</a>, and in the application, to create and upload your Mapping Tool Report.

#### **Directions for Applicants:**

- 1. Turn on the map Layer called "ART Phase 2 Eligible Areas," and make sure all other colorized layers are off by unchecking the boxes, if they are on.
- 2. Find the location of your property using the search bar at the top of the map.
- 3. Check that the address of your proposed location falls within the PINK area.
- 4. Select the print icon, and using the "Map Only" layout and "PDF" format, click print.
- 5. Download and save the PDF for use in your application.
- \* Please Note: You must have Adobe Acrobat to download the PDF from the Mapping Tool. If you do not have Acrobat, you can Copy & Paste the map to Microsoft Word or provide us with a Screen Shot of the location from our Mapping Tool. The image you give us must be from the NJEDA Mapping Tool.

Project Overview					
Project Location	Project Location				
Project Name *					
Project Location *					
Address Line 1					
Address Line 2					
City *	State		Zlp Code *		
Select an eligible municipality 🗸	New Jersey		Zip Code		
⊗ Item 1 Block *		Lot*			
+ Add Block and Lot					
Is there more than one address associated with the project location? *  Yes No  NJEDA Mapping Tool Report  The NJEDA has provided this mapping tool to assist potential applicants to determine if proposed projects may be eligible for certain aspects of the program. A project located within an eligible area is not guaranteed participation in the Program, special incentives, or rates.  Please use the mapping tool to search for your project site location. Select the ART icon on the top toolbar for instructions to download and save your location map using the Print icon, then upload it here.					

## **Project Overview (2/3)**

**Project Proposal (You** may use the blank box OR upload your project narrative as a separate document and write "Included as upload" in the box.)

#### #1:

Examples of what the description and cost estimates may include, but are not limited to: any artist's estimates for work on the project, teaching costs, contact or estimates for work, venue estimates, etc.

Final plans could be shown by completed project bidding, project plans that are approved by your organizational board and/or community officials, etc.

1.Project/Program Proposal
The A.R.T. Program is a grant product that will support the creation of public space activation initiatives, such as placemaking projects, public art installations, and arts-based projects. These activities may include, but are not limited to art exhibitions, performances, festivals, parades, concerts or concert series, film and video screenings, and cultural programming. Funding can also be granted to support operational costs for the applicant to execute art or placemaking projects.
Please describe the project, including cost estimates, and/or preliminary or final plans in your response. *
(8 Points for final plans and cost estimates, 3 points for preliminary plans or estimates, 0 if otherwise.)
If you would prefer to upload a document with your response to this question, you may use the upload button and write "Included as upload" in the box below.
Project Proposal Upload
Upload or drag files here.
Total Project Cost *
Total Grant Amount Requested *

## **Project Overview (3/3)**

In this section, we want to ensure your ability to cover the total project costs and plans for completing the project by December 31, 2026.

Total Grant Amount Requested must be between \$100,000.00 and \$500,000.00.

Download the <u>Project Sources and Uses template</u> provided in the application and identify all current sources and uses of funding for your project before uploading as an excel file.

NJEDA funds can account for 100% of project funding.

Note: Grant funds must be expended by December 31, 2026, as per the rules of this program. The project schedule you upload in this section must clearly demonstrate a plan to complete the project prior to this date.

Click here to download and complete the Project Sources and Uses template before uploading it in the section below. Amounts provided for sources and uses must specify if cost estimates or quoted figures were obtained through preliminary planning measures. If the amount requested on the NJEDA A.R.T. Phase II Grant application is not listed as a Source or if the Total Sources do not equal the Total Uses, then the Source & Use document will be considered incomplete, and the application will receive a non-discretionary declination. Please upload your Project Sources and Uses \* or drag files here. Please note: The Project Sources and Uses must be uploaded as an excel file Please upload a project schedule and explain how the projects will be completed by December 31, 2026. Be sure to include all important milestones that will help ensure the success of this project. \* or drag files here Please note: Per federal program guidelines, all A.R.T. Phase II funds must be obligated by 31, 2024, and must be expended by December 31, ∠ Back Next > Save

<sup>\*</sup>Total Sources must equal Total Uses.

<sup>\*</sup>The Grant Amount requested in application must be listed in the sources section.

#### **Project/Program Site and Increase in Foot Traffic**

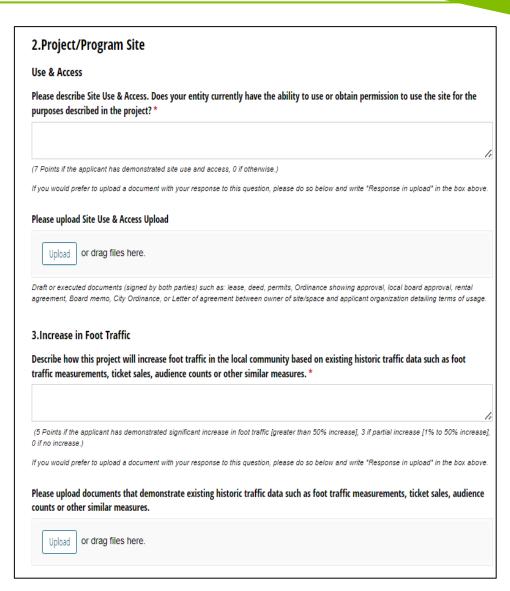
In this section, we want to understand that you have the ability to use or are able to obtain permission to use the site or sites that you plan to use for your proposed project or program and how you plan to engage with the community to meet the goals of the program.

#### #2:

• If you already have access to the project site or if you have started the process of obtaining site access, please use the upload button to include any and all documentation from relevant entities, demonstrating that you have permission and access to the proposed project site for the specified timeframe of the project. For example, if you own the site, show proof of ownership; if the municipality owns the site, show permission to use the site.

#### #3:

 Submit information/data from over the past year or two for the area, site, venue of the proposed project, illustrating and describing in as much detail as possible, how your project will bring more people to the site and community.

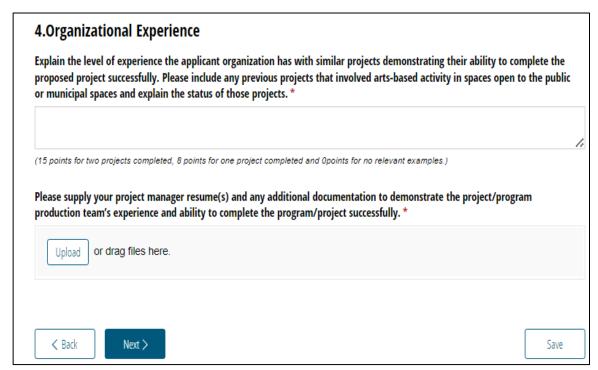


## **Organizational Experience**

In this section, we want to know that your organization has the experience, expertise and capability to successfully complete the proposed project, based on past, relevant, organizational history.

#### #4:

 Describe the projects in detail, including the scope of the projects, where they took place, the timeframe of the projects, who produced, led or managed the project and how the project engaged the community/audience. Please submit any supporting documentation for the project (press releases, programs, marketing materials, organizational calendars, etc.)



## **Project Impact and Engagement (1/2)**

In this section, we want to know how your proposed project will mitigate the negative, economic impact of COVID – 19 in the community both short-term and long-term.

#### #5 a & b:

• Be as detailed and specific, as possible, providing examples and/or any relevant data.

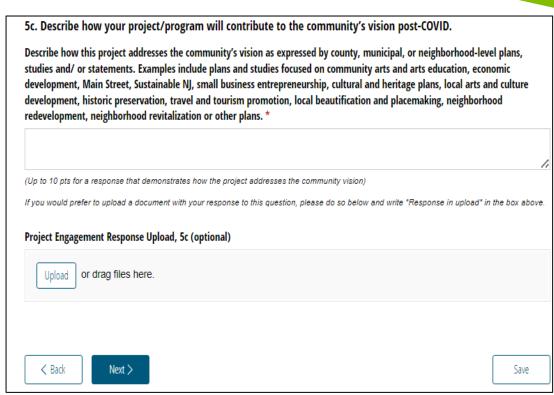
#### 5.Project/Program Impact and Engagement 5a. Describe how your project/program will contribute to the resilience of your community post-COVID and mitigate COVID impacts. Provide examples of how this project will mitigate COVID impacts and build community resilience through its short-term impact (within1 year of completion) on the local economy, as it relates to local businesses, local employment, local arts and culture production/performance, exhibition, preservation and or education. Provide additional examples of the same for the project's long-term impact (beyond 1 year of completion). \* (Up to 15 pts for a response that demonstrates short & long-term impact) If you would prefer to upload a document with your response to this question, please do so below and write "Response in upload" Project Impact Response Upload, 5a (optional) Upload or drag files here. 5b. Describe how your project/program will Activate vacant or underutilized space post COVID. The activation of vacant or underutilized spaces can include but is not limited to facilities, classrooms, production areas, galleries, exhibition and performance spaces, public and private buildings, or parts of buildings, public or private empty/vacant lots or parcels; streets, blocks and/or neighborhoods; public spaces such as parks, playgrounds, or arts installations that have been impacted by COVID. \* (Up to 10 pts for a response that demonstrates activation of underutilized space, If you would prefer to upload a document with your response to this question, please do so below and write "Response in upload" in the box above Project Impact Response Upload, 5b (optional) Upload or drag files here.

## **Project Impact and Engagement (2/2)**

In this section, we want to know how your proposed project coincides with the community's overall vision of itself.

#### #5 c:

 Be as detailed and specific, as possible, siting relevant examples that illustrate how your project ties into the larger community vision.

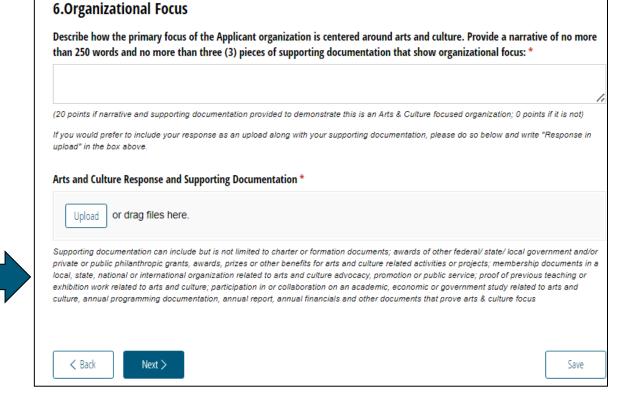


## **Organizational Focus**

In this section, we want to know whether or not arts and culture is the primary focus of your organization.

#### #6:

- Provide a narrative that describes the overall mission of your organization along with 3 pieces of documentation that illustrate your organizational focus.
- See explanation of "supporting documentation":

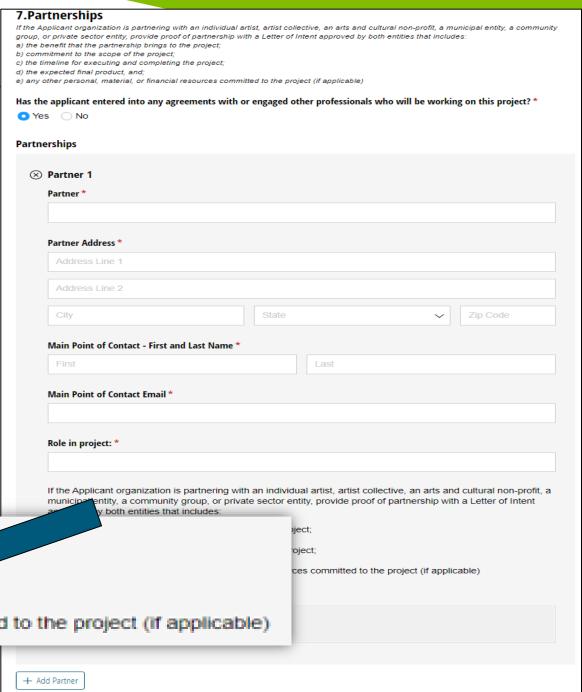


## **Partnerships**

In this section, we want to know if your organization intends to work with a partner or partners in order to successfully complete the proposed project or program by December 31, 2026 and to understand the intended role and scope of the partnership

#### #7:

- A Letter of Intent must be submitted for each partnership.
- Letters of Intent need to address items a e.
- Letters of Intent need to be signed by both your organization and the partnering entity.
- a) the benefit that the partnership brings to the project;
- b) commitment to the scope of the project;
- c) the timeline for executing and completing the project;
- d) the expected final product, and;
- e) any other personal, material, or financial resources committed to the project (if applicable)



#### **Work Activities**

Projects including construction activities or any of the trades may be subject to New Jersey and Prevailing Wage requirements.

In this section we want to understand the type and scope of work included in your proposed project or program in order to assess whether or not the rules of Prevailing Wage will apply.

If you click "Yes" on any of these 4 Questions, you will be prompted to give us information about the specific "contractor/subcontractor or professional service" you plan to engage. We realize that at the time of submitting the application, you may not have a designated "contractor" to do the work. You will still be able to complete the application and, if you are awarded a grant, you will be asked to us that specific information at a later time.

\*Please Note: Volunteers that do not earn payment (wages or monetary gifts) for their work, would not be subject to Prevailing Wage compliance.

#### **Work Activities**

Are any proposed items/expenses as covered in your scope of work/project proposal related to construction c expenses? (See below note for additional details) *	ontract related
○ Yes ○ No	
<u>Please note</u> : These include contracts, invoices, approved quotes and purchase orders for construction, reconstruction, democleaning, repair work, maintenance work including painting and decorating, millwork fabrication, remediation, removal of haz custom fabrication, excavation, grading, pile driving, concrete form or other types of foundation work.	
Are any project expenses related to construction contracts for trade workers such as electricians or laborers? (additional details) *	See below note for
○ Yes ○ No	
<u>Please note</u> : For example, contractors involved <u>in stage building</u> , mechanical or lighting related work.	
Are any proposed items/expenses as covered in your scope of work/project proposal related to equipment insthan \$2,000? *	stallation greater
○ Yes • No	
Is any of the work to be performed on or at a property that is publicly owned or leased? (See below note for	additional details) *
○ Yes O No	
Please note: Publicly owned or leased is real estate or property that is owned or leased by the state of New Jersey, a New Jersey municipality or any of its instrumentalities including but not limited to public buildings, public parks, public street or rocallege campuses, housing authority site. Incal transportation site or state historical manuments.	

## **Duplication of Benefits**

In this section, we will ask if you have applied for or received any other funds (governments loans/grants, private or bank loans, donations, insurance proceeds, etc.)

IF NO, certify this is correct and proceed to the next page.

IF YES, select all the program(s) your business has applied to or received funding for from the list that appears and/or check "Other" to include any other funding sources not covered in the list. For each source, you will need to provide the following information:

- Name of Funding Source
- Program Status: In Process or Approved
- Approved/Applied Date
- Approved/Applied Amount
- Purpose of Funds

# Duplication of Benefits Affidavit This affidavit must be completed by all applicants that are applying for the Activation, Revitalization, and Transformation (A.R.T.) Program - Phase II. Please provide below information about all sources of funds that the Applicant has applied for, been awarded and/or received for the same purpose or purposes as the Activation, Revitalization, and Transformation (A.R.T.) Program - Phase II proposed projects. The information within this affidavit will provide the NJEDA with vital information for processing the application required by the Stafford Act Section 312 on Duplication of Benefits. As an authorized signer (Owner, CEO, or similar level of officer) for this entity, I hereby state and certify to the United States Federal Government and to NJEDA as follows: Have you applied for or received any other funds or assistance for any of the projects proposed in this application? \* Sources of funds include, but are not limited to: Federal, State and local loan/grant programs, private or bank loans, gifts or donations, and insurance proceeds. I certify that there is no Duplication of Benefits and no other government funds were used for expenses detailed in the application projects.

Once you've provided details for all other assistance applied for and/or received for this project, you will need to certify that there is no Duplication of Benefits.



#### **Prevailing Wage and Affirmative Action Requirements**

#### Prevailing Wage, Contractor Registration, and Affirmative Action Requirements

Please be aware that construction activities under the Activation, Revitalization, and Transformation (A.R.T.) Program - Phase II are subject to New Jersey Contractor Registration, prevailing wage, and affirmative action requirements.

Projects utilizing financial assistance for construction related costs that total \$2,000 or more are subject to state prevailing wage requirements. During the eligibility period, each worker shall be paid not less than the prevailing wage rate for the worker's craft or trade, as determined by the Commissioner of the Department of Labor and Workforce Development pursuant to P.L. 1963, c. 150 (N.J.S.A. 34:11-56.25 et seq.) and P.L.2005, c. 379 (N.J.S.A. 34:11-56.58 et seq.).

Effective April 1, 2020, contractors and subcontractors for construction contracts that require payment of prevailing wage must provide proof of registration under the Public Works Contractor Registration Act (N.J.S.A. 34:11-56.48 et seq.) The Act does not require proof of registration for such contracts that were awarded prior to April 1, 2020. Information regarding this Act can be found on the NJ Department of Labor's Website.

For projects receiving financial assistance, any contractor or subcontractor hired for construction work and having a total company workforce of four (4) or more employees must provide documentation demonstrating their good faith efforts to employ minority and women workers in each construction trade. This effort should be consistent with the applicable county employment goals established in accordance with <a href="N.J.A.C. 17:27-7.2">N.J.A.C. 17:27-7.2</a> and align with the affirmative action requirements outlined in <a href="N.J.A.C. 19:30-3.5">N.J.A.C. 19:30-3.5</a>.

If you have any questions about these requirements, please contact the Activation, Revitalization, and Transformation (A.R.T.) Program - Phase II team at <a href="mailto:artPhase2@njeda.gov"><u>ArtPhase2@njeda.gov</u></a> before submitting this application.

- I acknowledge any construction on this project, undertaken either by the applicant or as a result of this application, is subject to prevailing wage and affirmative action requirements.
- I acknowledge that any contractor working on this project must be registered with the New Jersey Department of Labor (DOL) and possess a valid public works certificate at the time of approval.

You must click both boxes in order to proceed to the next page in the application!



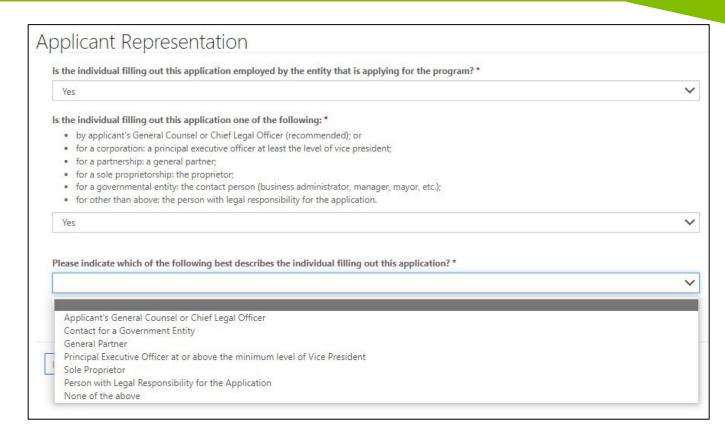
## **Applicant Representative for Certifications**

The New Jersey Economic Development Authority requires that the Legal Questionnaire, Certification of Non-Involvement in Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3, Acknowledgments of Applicant, and Certification of Applicant, are to be completed and signed by one of the following:

- by applicant's General Counsel or Chief Legal Officer (recommended); or
- for a corporation: a principal executive officer at least the level of vice president;
- for a partnership: a general partner;
- for a sole proprietorship: the proprietor;
- for a governmental entity: the contact person (business administrator, manager, mayor, etc.);
- for other than above: the person with legal responsibility for the application.

If you are not an Authorized Representative you will be prompted to Upload the Certifications page, which will require you to download and then upload signed copies of the acknowledgments and certifications listed above (Slide 48).

If you are an Authorized Representative you will be prompted to fill out these pages throughout the application (Slides 26-28).



## **Upload Certifications**

Only if the individual filling out the application is not an Authorized Representative will the applicant see this page.

#### **Upload Certifications**

The New Jersey Economic Development Authority requires that the following information be completed and signed by one of the following:

- by applicant's General Counsel or Chief Legal Officer (recommended); or
- for a corporation, by a principal executive officer at least the level of vice president;
- for a partnership, by a general partner;
- for a sole proprietorship, by the proprietor;
- for a governmental entity, by the contact person (business administrator, manager, mayor, etc.);
- for other than above, by the person with legal responsibility for the application.

Because you have identified that you are not one of the individuals listed above, it is required that you download each of the three forms listed below and have someone who meets this definition for the applicant company fill out and sign each of the forms. Once the forms have been completed and signed, please attach them at the end of this application, along with any other necessary application attachments.

Your application for assistance will not be reviewed until the NJEDA has each of the signed forms from someone who is legally authorized to make these representations on behalf of the applicant company.

#### Legal Questionnaire

Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3

Application Certifications

#### Legal Questionnaire \*



Upload or drag files here.

Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022. C. 3 \*

Upload or drag files here.

Application Certifications

## Legal Questionnaire\*

In this section we will be collecting the Legal Questionnaire.

#### **Legal Questionnaire**

#### **Applicant Name:**

Persons (entities or individuals) applying for NJEDA programs are subject to the Authority's Disqualification/Debarment Regulations (the "Regulations"), which are set forth in N.J.A.C. 19:30-2.1, et seq. Applicants are required to answer the following background questions ("Legal Questionnaire") pertaining to causes that may lead to debarment, disqualification, or suspension from eligibility under the Regulations and Executive Orders 34 (Byrne 1976) and 189 (Kean 1988) after consideration of all relevant mitigating factors. Governmental entities are not required to submit this Legal Questionnaire and may leave it empty.

Note that this form has recently been modified.

Please review this form in its entirety prior to providing any responses or certifications.

#### DEFINITIONS

Notwithstanding any terms defined elsewhere or otherwise herein, the following definitions shall govern in responding to this Legal Questionnaire:

"Affiliates" means any entities or persons having an overt or covert relationship such that any one of them directly or indirectly controls or has the power to control another. For the purposes of application for, or ongoing compliance with, Authority-administered programs, this includes:

- any entities or persons having an ownership interest in Applicant company of 10% or greater;
- any entities in which Applicant holds an ownership interest of 10% or greater; and
- any entities that are named in the application and/or agreement, or that will receive a direct benefit from the financing, incentive, or other agreement with the Authority.

Note that any entities or persons fitting these definitions will need to be listed in Part C below.

"Legal Proceedings" means any civil, criminal, or administrative proceedings in a State or Federal court or administrative tribunal in the United States or any territories thereof.

#### RELEVANT TIMEFRAMES

Responses should be given based on the following "look-back" periods:

- For civil matters, those that were either pending or concluded within 5 years of the reporting date:
- . For criminal matters, those that were either pending or concluded within 10 years of the reporting date;
- For environmental regulatory matters, those that were either pending or concluded within 10 years of the reporting date; and
- . For all other regulatory matters, those that were either pending or concluded within 5 years of the reporting date.

<sup>\*</sup>This page will only be visible if the individual filling out the application is the authorized representative.

## Certification of Non-Involvement in Activities in Russia or Belarus\*

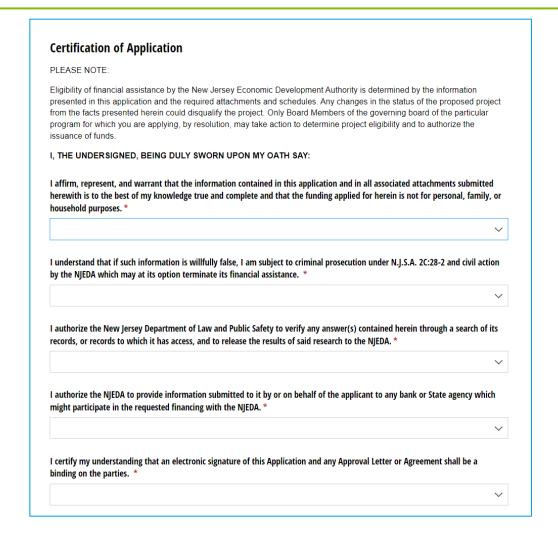
In this section we will be collecting the Certification of Non-Involvement in Activities in Russia or Belarus.

#### Certification of Non-Involvement in Activities in Russia or Belarus Program Name: Atlantic City Food Security Grant Program Applicant Name: Applicant Doing Business As: Pursuant to N.J.S.A. 52:32-60.1, et seq. (P.L. 2022, c.3) any person or entity (hereinafter 'Applicant') that seeks to be approved for or continue to receive an economic development subsidy from the New Jersey Economic Development Authority must complete the certification below indicating whether or not the Applicant is identified on the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons List, available here: https://sanctionssearch.ofac.treas.gov/. If the New Jersey Economic Development Authority finds that an Applicant has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party. Certification I, the undersigned, have read and reviewed the Office of Foreign Assets Control (OFAC) Specially Designated Nationals and Blocked Persons List, and having done so certify (must check one appropriate box and complete the Authorized Signature section below): A. That the Applicant is not identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus and is not engaged in activities related to Russia or Belarus. OR B. That I am unable to certify as to "A" above because the Applicant is identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus. OR ) C. That I am unable to certify as to "A" or "B" above because the Applicant, though identified on the OFAC Specially Designated Nationals and Blocked Persons list on account of activity related to Russia and/or Belarus, is engaged in activities in Russia or Belarus consistent with federal law, regulation, license or exemption. A detailed, accurate and precise description of how the Applicant's activity related to Russia and/or Belarus is consistent with federal law is set forth below, including a copy of the license or listing the exemption. (Attach Additional Sheets If Necessary If applicable, please provide a copy of the license or list the exemption Upload or drag files here.

**Authorized Signature** 

<sup>\*</sup>This page will only be visible if the individual filling out the application is the authorized representative.

## **Certification of Application\*\***



<sup>\*</sup>This page will only be visible if the individual filling out the application is the authorized representative.



## **Program Acknowledgements\*\***

Program Acknowledgements
I, the Applicant, certify that the proposal provided in this application is responsive to the negative public health and/or economic impacts of the COVID-19 pandemic and complies with all the ARP program requirements.
I, the Applicant, certify, that I have the experience necessary for implementing a minimum of one project that is similar to the project being proposed in this application.
I, the Applicant, certify that the information provided in this application articulates how the proposal will have a positive long-term impact in its community and the overall benefit to the community at large.
I, the Applicant, certify that the proposal provided in this application demonstrates the long-term financial viability of the project and evidence that the project will be completed prior to 12/31/26.
I, the Applicant, certify that I will provide relevant documentation, including all invoices, necessary for reporting obligations in support of all project expenditures utilizing these Program Grant funds, if applicable or requested by U.S. Treasury, New Jersey Department of Community Affairs and/or New Jersey Economic Development Authority.
I, the Applicant, have provided in this application an explanation of how this capital expenditure is the most appropriate to address the economic harms caused by COVID.
I, the Applicant, acknowledge that all Project costs and Program Grant funding are subject to federal Duplication of Benefits requirements and a cost reasonableness analysis that will be undertaken by the New Jersey Economic Development Authority prior to Project approval.
I, the Applicant, acknowledge that Projects that are developed/redeveloped with the ART Grant Program funding may be subject to compliance with New Jersey prevailing wage law and the Public Works Contractor Registration Act (N.J.S.A. 34:11-56.48 et seq.) and compliance with other labor standards requirements, as well as other state requirements which may be applicable depending on Project details and funding amounts.



<sup>\*</sup>This page will only be visible if the individual filling out the application is the authorized representative.

## **Electronic Signature**

Electronic Signature  Pursuant to written policy, the New Jersey Economic Development Authority allows documents to be signed electronically and hereby agrees to be bound by such electronic signatures. Please confirm that you, as a signatory to this document, also agree to be bound by electronic signatures.		
I agree to be bound by electronic signatures		
Full Name *		
Title *		
Signature *	Date *	
	3/11/2024	
<u>×</u>		
<u>draw</u> type		

## **Application Submission**

**CLICK SUBMIT** 

<b>Application</b>	Submission				
Thank you for y	your interest in the	Activation, Revitaliza	ition, and Transform	ation (A.R.T.) Program	- Phase II.
If you are ready	y to submit this ap	plication to the NJED	A for review, please	click the Submit button	
lf you would lik	e to make any cha	anges to the application	on at this point, pleas	se click the Back button	l.
If there is any a	dditional supporti	ng documentation that	you would like to pr	ovide, please use the up	oload button below.
Upload	r drag files here.				
Full Name * Title *					
Date *					
9/4/2024					
< Back	Submit				Save



#### Prevailing Wage: Resource Information 1/2

- At the time of the application and throughout the project,
   Contractor(s) working on the project must be a NJ Department of Labor (DOL) Public Works Registered Contractor and abide by New Jersey prevailing wage and affirmative action requirements.
- Contractor(s) must agree to pay prevailing wage, which is set by county and by construction trade.
  - Prevailing wage is required for any other construction contracts at this facility for the two years after an agreement is signed with NJEDA.
- Contractor(s) must abide by affirmative action requirements if they have 4 or more total employees.
- Subcontractors must also be Public Works Registered Contractors

## **RESOURCE: Contractor Pre-Construction Packet**

Guide for Public Works registered contractors to help them maintain compliance throughout the life of the project found at:

#### **Prevailing Wage: Resource Information 2/2**

Applicants are responsible for finding and identifying a Public Works Registered Contractor.

Two ways to search for a contractor are:

- Search the DOL Public Works Registered Contractor list <a href="here">here</a>.
- 2 Search the list of Interested Public Works Registered Contractors

RESOURCE: Tips for Finding a Contractor

How to navigate the DOL Public Works registers list can be found at:

njeda.com/wp-content/ uploads/2022/09 /Tips-for-Finding-A-Contractor-FINAL.pdf

# FOR MORE INFORMATION, PLEASE VISIT njeda.gov/art-phase-ii/





#### **QUESTIONS?**

<u>ArtPhase2@njeda.gov</u>



Last Call Info Session...

**September 19th, 2:00 – 3:30 pm** 

**Hosted by the New Jersey State Council on the Arts** 

To Register: https://conta.cc/3XvG5No