

**Notice of Request for Proposals**  
**for**  
**Risk Management and Insurance Brokerage Services**  
[reference 2023-RFP-181]

Notice is hereby given that the New Jersey Economic Development Authority is seeking proposals for a Licensed Property/Casualty Broker and Risk Management consulting firm to provide insurance broker and risk management services to the Authority.

The proposal must be responsive to the Request for Proposal (RFP), including all compliance documentation. If selected, your institution will be required to comply with the requirements of **P.L. 1975, c.127 - N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.**

The RFP is available on the Authority's website at <https://www.njeda.gov/bidding/> under:

**“2023-RFP-181 Risk Management and Insurance Brokerage Services”**

**Any questions regarding the RFP** must be directed in writing, via e-mail, to [EDAProcurementQA@njeda.gov](mailto:EDAProcurementQA@njeda.gov) **at or before 2:00 PM (EST) on February 14, 2024** (*No phone calls please*).

**All questions and answers with regard to the RFP will be posted on the Authority's website at <https://www.njeda.gov/bidding/> under “2023-RFP-181 Risk Management and Insurance Brokerage Services”**

**Proposals shall be received at or before 2:00 PM (EST), on March 1, 2024**

Both electronic and hard copy proposals will be accepted.

**Electronic Proposals must be uploaded to the Authority's ShareFile system, per the RFP link.**

Hard Copy Proposals must be addressed to:

**Address:**

New Jersey Economic Development Authority  
Procurement Department  
RFP # 2023-RFP-181 Risk Management and Insurance Brokerage Services  
**Due Date: March 1, 2024 – 2:00 PM**  
PO Box 990  
36 West State Street  
Trenton NJ 08625-0990

Main Reception Desk - Telephone: 609-858-6700