



CSIT NJ SBIR/STTR Direct Financial Assistance Program Pilot Round 5

Informational Webinar

October 23, 2023



Agenda

- Welcome
 - Program overview
 - Submission Process
 - Eligibility Criteria
 - Required Documents
 - Terms & Conditions
 - Important Details
 - Timeline
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Program Overview

Program Summary

The CSIT NJ SBIR/STTR Direct Financial Assistance Program Pilot Round 5 enhances the State's innovation economy by providing financial support to small businesses seeking to or participating in the Federal SBIR/STTR program. This year applications will be accepted on a rolling basis.

Direct Funding

For Phase I, Fast-Track, and Direct-to-Phase II Award Winners (**\$25k**)

Bridge Funding

For Phase II SBIR/STTR Applicants (**\$50k**)

Program Overview

Project sizes

\$875,000 (Program Budget)

Anticipated Awards: 25

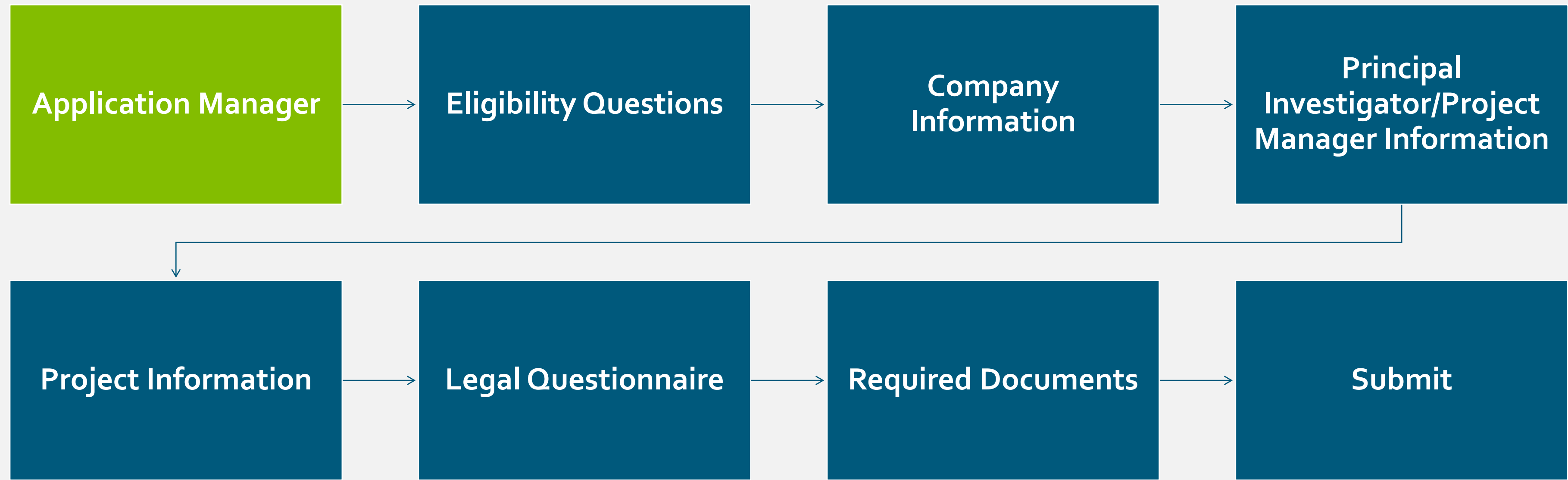
Objectives of the Program

- Increase the success rate of NJ grant applications seeking Federal funding for SBIR/STTR programs
 - Reduce the financial burden for small NJ companies that have won a Phase 1 SBIR/STTR Fast Track or a Direct to Phase II award of the Federal SBIR/STTR program
 - Increase success and maximize growth of small NJ companies in moving from Phase I to Phase II of the SBIR/STTR Federal program
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Program Overview

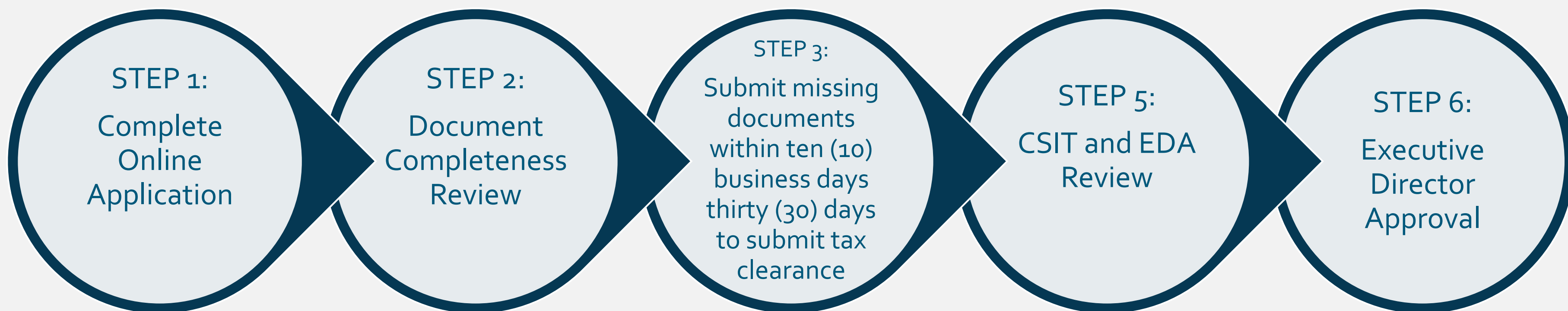
Application Sections





Submission Process

Application, Review and Approval Process





Eligibility Criteria

Direct Funding for Phase I, Fast-Track or Direct to Phase II Applicants

- ✓ The applicant cannot have been awarded more than five Federal SBIR/STTR grants or contracts (Phase I, Fast-track, Direct to Phase II combined) throughout the lifetime of the company
- ✓ Be authorized and in good standing to conduct business in NJ as evidenced by a current NJ tax clearance certificate listing CSIT. All certificates listing another state agency will be rejected.
- ✓ Have a minimum of one (1) full time worker (calculated on a 35-hour work week). A worker may be the founder and may be paid or unpaid.
- ✓ 50% or more of the cumulative hours worked by all workers, founders, and contractors must be conducted in NJ (calculated on a Full Time Equivalent basis – 35 hrs. per week).



Eligibility Criteria cont.

Direct Funding for Phase I, Fast-Track or Direct to Phase II Applicants

- ✓ The primary place of performance on the Federal SBIR/STTR grant or contract award is a NJ address
- ✓ Be a recipient of a Federal SBIR/STTR Phase I, Fast Track or Direct to Phase II grant or contract award within the last two (2) years prior to the issuance of the Notice of Funding
- ✓ Applicants must be in good standing with both DOL and DEP. As part of the review process, CSIT conducts sister agency checks with the New Jersey Department of Labor (DOL) and Department of Environmental Protection (DEP) on all completed applications



Eligibility Criteria

Bridge Funding for Phase II

- ✓ The applicant cannot have been awarded more than five Federal SBIR/STTR grants or contracts (Phase I, Fast-track or Direct to Phase II combined) and four Federal Phase II SBIR/STTR grants or contracts throughout the lifetime of the company.
- ✓ Be authorized and in good standing to conduct business in NJ as evidenced by a current NJ tax clearance certificate listing CSIT. All certificates listing another state agency will be rejected.
- ✓ Have a minimum of one (1) full time worker (calculated on a 35-hour work week). A worker may be the founder and may be paid or unpaid.
- ✓ 50% or more of the cumulative hours worked by all workers, founders, and contractors must be conducted in NJ (calculated on a Full Time Equivalent basis – 35 hrs. per week).



Eligibility Criteria cont.

Bridge Funding for Phase II

- ✓ The primary place of performance on the Federal SBIR/STTR grant or contract award is a NJ address
- ✓ Be a previous Federal SBIR/STTR Phase I grant or contract award recipient within the last two (2) years prior to the issuance of the Notice of Funding that has successfully completed a Phase I Federal SBIR/STTR program, and submitted a Phase II SBIR/STTR application and has not received a Federal response yet on their Phase II application
- ✓ Applicants must be in good standing with both DOL and DEP. As part of the review process, CSIT conducts sister agency checks with the New Jersey Department of Labor (DOL) and Department of Environmental Protection (DEP) on all completed applications.



Required documentation

Direct Funding for Phase I, Fast-Track or Direct to Phase II Applicants

- Phase I Award/Contract Letter from a participating Federal Agency dated within the past two (2) years of the issuance of the Notice of Funding
- Phase I, Direct to Phase II or Fast Track Proposal
- Employee Verification Information
- Summary of most recent Internal Payroll
- Current NJ Tax Clearance Certificate (Must List CSIT as main agency)
- Signed Application Certification
- Complete CSIT Legal Debarment Questionnaire



Required documentation

Bridge Funding for Phase II Applicants

- Federal Phase I SBIR/STTR Award/Contract from a participating Federal Agency dated within the past two (2) years of the issuance of the Notice of Funding
- Copy of the Phase I final report and confirmation of Agency acceptance
- Proof of Federal Phase II SBIR/STTR application submission: documentation showing that Phase II SBIR/STTR proposal has been submitted to and received by the participating Federal agency
- Employee Verification Information
- Summary of most recent Internal Payroll
- NJ Tax Clearance Certificate (Must List CSIT as main agency)
- Signed Application Certification
- Complete CSIT Legal Debarment Questionnaire



Terms and Conditions

Reporting

Report economic impact data to CSIT upon the completion of program for a period of two (2) years

Commitment to NJ

Agree that employees and consultants will conduct at least 50 percent of work (calculated on an FTE basis) in New Jersey for a period of two (2) years from the effective date of the Grant Agreement;

- Failure to comply will result in full re-payment of grant within sixty (60) days of relocation or as conditions state in the Grant Agreement)



Important Information: **Read NOFA/FAQ**

Application Portal

Application Portal will open:

Mid-November 2023 (TBD) and applications will be accepted on a rolling basis

CSIT Communication

Questions and inquiries should be submitted to csitsbir@njeda.gov

All questions received and answers provided will be answered in the form of a Frequently Asked Questions (FAQ) document, which will be posted and continuously updated on CSIT's website

Electronic Signature

Applicants may provide an electronic Application Certification by uploading a signed PDF, however, if an applicant prefers not to provide an electronic signature, the applicant may follow the instructions on the NOFA and online portal to provide a signature



Important Information (cont.)

Missing documentation

Applicants with missing documentation will receive an email notification from CSIT to submit or re-submit any missing or incomplete required documentation. You will have ten (10) business days to submit missing documents and thirty (30) business days to submit your tax clearance

Failure to provide missing documentation

Any application that does not include ALL the documents specified or contain documents that have not been completed will be considered incomplete and will not be evaluated

Tax Clearance

Applicants are encouraged to obtain copies of NJ documentation early in the process of completing their application since some State systems may be experiencing longer than usual processing times.



Program Timeline

October

23 Informational Webinar

Mid-
November

Application Portal opening TBD

Awards will be made on a rolling basis

Thanks for joining!

Application portal open
Apply at: www.njeda.gov/csit/

For Information on NJEDA programs
<https://www.njeda.gov>

Questions/Inquiries?
Email: csitsbir@njeda.gov