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| **New Jersey Economic Development Authority**  ***Request for Qualifications***  ***RERFQ-0000059***  ***ARCHITECTURAL & ENGINEERING SERVICES***  ***MATERNAL AND INFANT HEALTH INNOVATION CENTER (the “CENTER”)***  **Please include these documents in the in the order listed below.** | | | |
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| **Item #** | **ITEM to be INCLUDED with the QUALIFICATION SUBMISION** | **COMMENTS** | **Check here**  **once you have included in**  **the Qualification Submittal** |
| **1** | Submittal Checklist | **RECOMMENDED** |  |
| **2** | Professional Services Qualification Statement (PSQS) | **MANDATORY** |  |
| **3** | Team Organizational Chart | **MANDATORY** |  |
| **4** | List and Identify Relevant Experience of All Anticipated Key Project Team Members | **MANDATORY** |  |
| **5** | Narrative Describing Understanding of Project Scope and the Firm’ Approach to Successfully Delivering the Project. | **MANDATORY** |  |
| **6** | RFQ Firm Project Matrix | **MANDATORY** |  |
| **7** | Project Profiles | **RECOMMENDED** |  |
| **8** | Acknowledgement of Receipt of Addenda/Q&A | **MANDATORY** |  |
| **This list is meant to assist the proposing entity in preparing the bid proposal and may not be all encompassing. It is the proposing firm’s sole responsibility to ensure that all required documentation and submissions are included with the Qualification submission.**  **A Qualification submittal cannot be reviewed and evaluated unless and until the above information is received.**  **Failure to submit the above information may result in rejection of the Qualification Submittal.** | | | |