




NJ Child Care Facilities Improvement Program – How to Upload Disbursement Documents – Contractors


1. Click on the link provided by NJEDA. This link is **not** a general upload site. Be sure you are using the link associated child care provider site (PROD- #) you are requesting a disbursement for.
2. The Document Upload Home page will appear. Double check it is for the correct PROD #. Then click on **Upload Documents**.

NJEDA Application Center 

Home > **Document Upload**


Document Upload

To add requested documents, please select the Upload Documents below.

 Documents cannot be added after submission.

Information

Name of Contractor	Street Address 1
360 Degree Construction Corp	154 Terrill Rd
Contractor's Certificate #	Street Address 2
697889	—
Contractor's Primary Point of Contact Name	City
—	Plainfield
Contractor's Primary Point of Contact Email Address	State
—	NJ
Contractor's Primary Point of Contact Phone Number	Zip Code
Provide a telephone number	07062
Product ID	
PROD-00264771	

[Upload Documents](#) 

3. Click on **Add Files**

Document Upload

⚠ Documents cannot be added after submission. Add all required documents before clicking on Submit.

Document Upload

Please upload additional documentation

Document	Files
Additional Documents *	Add Files Blank upload.docx

[Previous](#) [Submit](#)

4. Choose the files you would like to upload for your computer and click **Open**. (You may choose multiple files to upload. Reminder: NJEDA will need the following documents)
- a. Invoice/Payment Application form
 - b. SWMVBE
 - c. Photos
5. Your documents will be listed under **Files**

⚠ Documents cannot be added after submission. Add all required documents before clicking on Submit.

Document Upload

Please upload additional documentation

Document	Files
Additional Documents *	Add Files Blank upload.docx Sprout Quote for SGM FFE.pdf

6. Click **Submit** only once all your documents for this disbursement have been added.

⚠ Documents cannot be added after submission. Add all required documents before clicking on Submit.

Document Upload

Please upload additional documentation

Document	Files
Additional Documents *	Add Files Blank upload.docx Sprout Quote for SGM FFE.pdf

[Previous](#) [Submit](#)