

# Brownfields Redevelopment Incentive Program

Sample Application



# Brownfields Redevelopment Incentive Program

The Brownfields Redevelopment Incentive Program (BRIP) targets brownfield redevelopment as a component of community development. This program offers a one-time tax credit to developers who complete a cleanup of a brownfield site.

## ELIGIBILITY

To receive tax credits through the Brownfields Redevelopment Incentive Program, a project must

- Be a brownfield.
- Receive a letter of support from the governing body.
- Demonstrate the project is not economically feasible without the tax credit award.
- Prove that a project financing gap exists, and the tax credit being considered for the project is equal or less than the project financing gap.
- Meet prevailing wage requirements for all remediation and construction work for the redevelopment project and subsequent redevelopment project, if applicable. Meet prevailing wage requirements for building services for 10 years following the completion of the redevelopment project.
- Not have commenced remediation by the Developer, unless the full extent of contamination is not known. Prior environmental assessment and investigation up to 24 months prior to application may be eligible for inclusion in the program.
- Certify not in any way responsible or liable for the discharge and are not a corporate successor to the discharger.
- Demonstrate that remediation costs are reasonable and appropriate. DEP will review the proposed costs to determine if the costs are eligible for the program and complete a cost reasonableness determination prior to EDA board approval.
- Be a redevelopment project. **The redevelopment project can be a remediation-only project.**



It is **HIGHLY RECOMMENDED** that applicants use the **eligibility tool** prior to starting the application.

**Review all eligibility criteria and only proceed with the application if these eligibility criteria can be met with the proposed project. For more information visit:**

**<https://www.njeda.gov/brownfield-redevelopment-incentive/>**

# NJEDA Application Center Sign In Page

<https://programs.njeda.com/en-US/>

If this is the first time you are using this portal to apply for an NJEDA product, please click “Register” button on the top

NJEDA Application Center

Home | My Applications | English

→ Sign in Register Redeem invitation

If you are the first-time user, please click "Register" button on the top.

\* User name

\* Password

Remember me?

Sign in Forgot your password?

If you have forgotten your password, simply click on the “Forgot your password?” button and follow the instructions. An email will be sent enabling you to reset. Please note that your Username will be included in the email you receive, be sure to confirm that you are using the correct username when you sign in.

# How to Register Your Email Address

**1. Enter your email, username (can be the same as your email) and password.**

Passwords must contain characters from at least three of the following four classes: uppercase, lowercase, digit, and non-alphanumeric (special).

**2. Once information is filled in click “Register”**

NJEDA Application Center [Home](#) | [My Applications](#) | [English](#) | [Sign in](#)

[Sign in](#) | **Register** | [Redeem invitation](#)

**THIS IS NOT AN APPLICATION FOR NJEDA ASSISTANCE. THIS PAGE ALLOWS YOU TO CREATE A USER ACCOUNT THAT YOU WILL USE TO LOG IN TO NJEDA'S PRE-REGISTRATION AND/OR APPLICATION PORTAL.**

Register for a new local account


\* Email

\* Username

\* Password

\* Confirm password

[Register](#)

 PLEASE MAKE SURE TO WRITE-DOWN/  
SAVE YOUR USERNAME AND PASSWORD

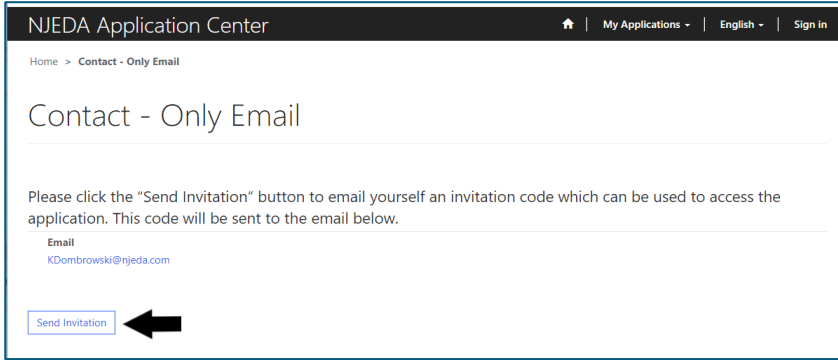
# If Your Email is Recognized By the Application Portal

If after clicking on “Register” you receive the following pop-up, that indicates that your email address is already recognized in our system, and you need to request an Invitation Code. Begin by clicking on the blue “OK” button.

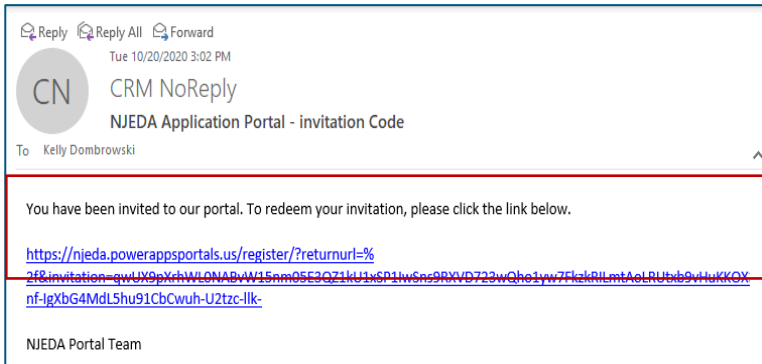
The screenshot shows the NJEDA Application Center registration page. At the top, there are navigation links for "Sign in", "Register", and "Redeem invitation". Below these is the heading "Register for a new local account". The registration form includes fields for "Email" (kdombrowski@njeda.com), "Username" (NJEDAKdombrowski), "Password", and "Confirm password", followed by a "Register" button. A pop-up message from "programs.njeda.com" is overlaid on the page, stating: "The email address kdombrowski@njeda.com is already in our system. This may be because you have previously applied for other NJEDA programs. Please click OK to email yourself an invitation code which can be used to access this program application." A blue "OK" button is visible in the pop-up, with a black arrow pointing to it from the right.

# Redeeming An Invitation Code

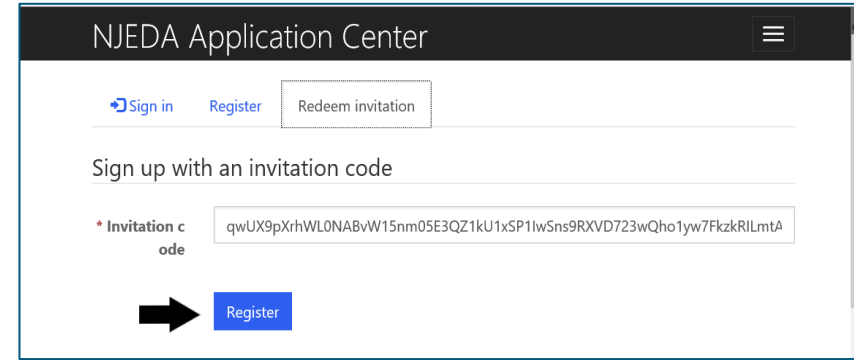
1. Click **SEND INVITATION** to email yourself an invitation code.



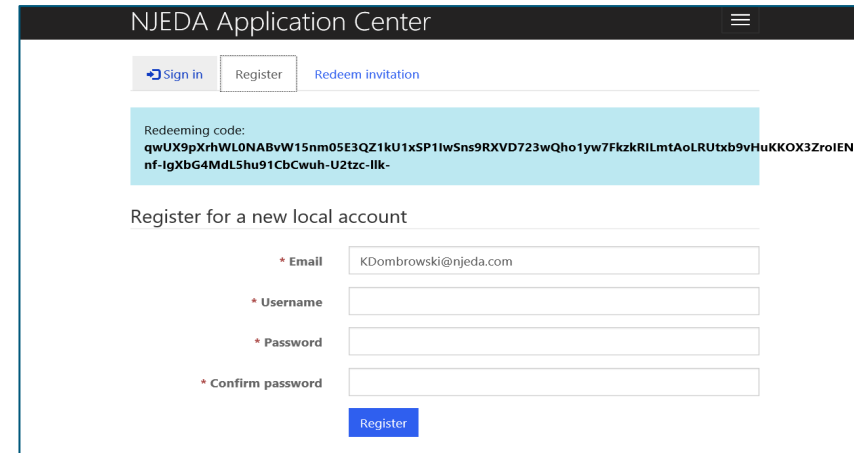
2. Check your email (including junk/spam) for an email from CRMNoReply. **Click the link in that email.**



3. The link from email should send you to this page on the portal. Make sure you are on the Redeem Information tab and **Click REGISTER**



4. **Fill in the information** requested and **click REGISTER** to complete the process. Remember this username and password – you will need it each time you access the application portal



# Setting Up Applicant Profile

(If Your Email is New and Not Recognized by the Portal)

## Setting up your Profile

1. Once you click Register, you must enter “Your Information”
2. First Name, Last Name and Phone Number is Required
3. Confirm your email address is correct (this will be the primary way the NJEDA contacts your business)
4. Once complete, click “Update”

Home > Profile

## Profile

Please provide some information about yourself.  
If you need language assistance, please send NJEDA your name, spoken language and telephone number to [languagehelp@njeda.com](mailto:languagehelp@njeda.com)

You must complete your profile before using the features of this website. ×

**Your information**

<b>First Name *</b>	<input type="text"/>	<b>Last Name *</b>	<input type="text"/>
<b>E-mail</b>	<input type="text" value="sample@sample.com"/>	<b>Phone *</b>	<input type="text"/>
<b>Organization Name</b>	<input type="text"/>	<b>Title</b>	<input type="text"/>
<b>Web Site</b>	<input type="text"/>		

**NJEDA**  
ECONOMIC DEVELOPMENT AUTHORITY

# Confirming Email

## Confirming Your Email

1. Once “Your Information” is complete, you will need to confirm your email.
2. Within the blue box, click on “Confirm Email”
3. An email will be sent to the email address listed.
4. Go to your email and follow the instructions within the email.
5. You MUST confirm your email address

Home > Profile

## Profile

First Last

You must complete the email confirmation below before using the features of this site!

**Your email requires confirmation.** [Confirm Email](#)

Profile

Security

- Change password
- Change email ⓘ
- Manage external authentication

## Confirm E-mail

A Confirmation Email has been sent to your below email account. Please follow the instructions in the email to complete the registration.

E-mail: sample@sample.com

First Last

Profile

Security

- Change password
- Change email ⓘ
- Manage external authentication



Once your email is confirmed please return to the portal to begin your application.



## Trouble Logging Into the Portal?



If you are having any issues creating a username or password, redeeming an invitation code, or generally logging into the portal, please call our **Customer Care line (844) 965-1125** and a representative will assist you.

# NJEDA Application Center Sign In Page

<https://programs.njeda.com/en-US/>

Click here to begin application



**NJEDA Online Application Center**

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Welcome to the NJEDA's online application for the NJEDA Online Application Center. We look forward to helping you as you grow your business in New Jersey!

Please DO NOT use Internet Explorer as your browser to complete this application as it is unsupported and may cause delays to your application processing. Alternative browsers include "Microsoft Edge," "Chrome," or "Safari." [Close](#)

- [Brownfields Redevelopment Incentive Program](#)
- [Small Business Improvement Grant Program](#)
- [Small Business/s Lease Grant Program](#)
- [Innovation Evergreen Fund – Tax Credit Auction](#)
- [Main Street Micro Business Loan](#)
- [NJ ZIP Vendor Phase 2 Application](#)
- [NJZIP 2 Purchaser Part 2 - Applicant List Page](#)
- [NJ ZIP Purchaser Application](#)
- [NJ ZIP Vendor Phase 1 Application](#)

# Start Application

Read this information before starting your application.



Click **CREATE** button to start application.



## Brownfields Redevelopment Incentive Program - Home

### WELCOME

The Brownfields Redevelopment Incentive Program (BRIP) targets brownfield redevelopment as a component of community development. This program offers a one-time tax credit to developers who complete a cleanup of a brownfield site.

Awards for this competitive program are calculated based on a percentage of the cost of remediation (eligible costs), with the percentage dependent on the location of the project. Fifty percent of costs will be covered on typical sites up to a maximum of \$4 million. The program provides enhanced benefits of 60 percent of remediation costs up to a cap of \$8 million, for sites located in Government Restricted Municipalities (e.g., Atlantic City, Paterson, and Trenton) and Qualified Incentive Tracts. A mapping tool is available [here](#) to assist with determining if the project site is located within a Qualified Incentive Tract or in Government Restricted Municipalities.

Proposed projects may be "remediation-only" projects. Alternatively, proposed projects may include construction work beyond just remediation (for example, if the redevelopment project includes construction financed together with remediation) however only eligible remediation work will be eligible for the BRIP. For this type of redevelopment project, the developer will be required to submit additional documentation to the Authority at the conclusion of the construction phase.

Project cost terms relevant to the program and the application, and additional definitions are included in the proposed rules for BRIP at [N.J.A.C. 19:31-27.2](#).

It is **HIGHLY RECOMMENDED** that applicants use the [eligibility tool](#) prior to starting the application. The applicant should also review all [eligibility criteria](#) and only proceed with the application if these eligibility criteria can be met with the proposed project. The Chief Executive Officer (CEO or equivalent) is required to provide certifications in this application.

The full application requires detailed information and supporting documentation about your organization, affiliates, and the proposed project in which you are applying for tax credits. Please be advised that the application fee is **non-refundable**.

The application fee depends on the Total Cost of Remediation for the proposed project:

- \$2,000 for projects with Total Cost of Remediation of \$5M or less
- \$7,000 for projects with Total Cost of Remediation greater than \$5M

Progress on the application can be saved as you complete each section. You will not be able to proceed further into the application without completing all required fields and uploads within the current section. At all times, you will be able to go back to sections that you have already completed. This full application will take several hours to complete. Please read the prompts to questions carefully and provide professionally written responses that address all details requested in the questions in the suggested length of text.

**WARNING:** You may revise and save your draft application multiple times. However, once you hit submit, it is final, and cannot be changed.

It is **HIGHLY RECOMMENDED** that you download a copy of the example application at <https://www.njeda.com/brownfield-redevelopment-incentive> and collect written responses and required documents prior to filling them in on this online form.

For fields where uploaded information is requested in the application (e.g. Reports, photographs, forms, or maps), only files will be accepted. The following file formats will be accepted: doc/docx, XLS/XLSX, pdf, jpeg, png, gif, txt. Hyperlinks will not be accepted or opened by the review team.

It is also **HIGHLY RECOMMENDED** to use file naming conventions that facilitate rapid application completeness review.

Uploaded file names should:

- Accurately describe file contents and application element; and
- Denote date modified or file version number

If you have any questions please contact the Brownfields and Sustainable Systems team at [bftaxcredit@njeda.com](mailto:bftaxcredit@njeda.com). However, EDA staff will not be able to provide project-specific guidance during an open competition.

The BRIP is a competitive program and all applications submitted will be evaluated based on pre-established evaluation criteria which will be used to allocate tax credits in circumstances where the request for tax credits exceed the annual maximum cap established by the statute. The applicant is strongly encouraged to carefully review the entirety of the application and all attachments prior to submission, as no changes or additions will be permitted once the application is submitted.

The application fee is due at time of application. Application fees are not refundable.

Create Brownfields Application

# Primary Point of Contact

Provide contact information for the Primary Point of Contact for this application

Is the Primary Point of Contact legally authorized to submit the application on behalf of the applicant company?\*

Is the Primary Point of Contact the CEO?\*

Is the Primary Point of Contact authorized to speak to the media on behalf of the company?\*

If the answer is **“No”** to any of the above questions the applicant will have an opportunity to enter this information later in the application.

**Primary Point of Contact**

*Throughout the life of an incentive project – from application, to approval, to closing, and to certification/servicing – NJEDA will need to engage with various members of your team. This section collects contact information for individuals we may need to speak with as part of this project.*

*Please provide contact information for the primary point of contact within the applicant company that NJEDA will keep updated on the status of this application.*

**NOTE: It is highly recommended that the primary point of contact be the individual that is currently filling out this application. If the primary point of contact is different than the individual that is currently filling out the application, the primary point of contact individual should also create a user name and password on this application portal to receive all future correspondence.**

Salutation

First Name \*

Middle Initial

Last Name \*

Suffix

Title \*

Email \*

Email Confirmed \*

*Please be sure the email address you enter is a valid email address, as this will be the primary address by which NJEDA contacts you on the status of this application.*

Phone Number

Is the Primary Point of Contact legally authorized to submit this application on behalf of the applicant company? \*

Is the Primary Point of Contact the Chief Executive Officer/equivalent officer for North America operations, or equivalent highest-ranking executive for the applicant company? \*

Is the Primary Point of Contact authorized to speak to the media on behalf of the company? \*

# Authorized Representative

If the Primary Point of Contact is NOT the Authorized Representative, the applicant will be prompted to fill out the contact information for the Authorized Representative. →

The application must be submitted by an individual who is legally authorized to sign documents on behalf of the applicant company.

**NOTE:** If the Primary Point of Contact is the Authorized Representative you will not see this page.

**Authorized Representative**

*This application includes company representations and certification and must be submitted by an individual who is legally authorized to sign documents on behalf of the applicant company.*

Salutation

First Name \*

Middle Initial

Last Name \*

Suffix

Title \*

Email \*

Email Confirmed \*

Phone Number

Would you like the Authorized Representative to receive email communications from NJEDA about the status of your application? \*

**Authorized Representative Address**

Street Address 1 \*

Street Address 2

Suite, Apt, Floor?

City \*

State \*

# Chief Executive Officer/Owner/Equivalent

If the Primary Point of Contact does not hold this role, please provide the contact information for the CEO, owner, or equivalent highest-ranking executive for the applicant company.

**NOTE:** If the Primary Point of Contact is the CEO, owner, or equivalent highest-ranking executive you will not see this page.

### Chief Executive Officer/Owner/Equivalent

*If the Primary Point of Contact does not hold this role, please provide the contact information for the owner, CEO, or equivalent highest-ranking executive for the applicant company.*

Salutation

First Name \*

Middle Initial

Last Name \*

Suffix

Title \*

Email \*

Email Confirmed \*

Phone Number \*

Would you like the Chief Executive Officer/Owner/Equivalent to receive email communications from NJEDA about the status of your application? \*

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### Chief Executive Officer/Owner/Equivalent Address

Street Address 1 \*

Street Address 2

*Suite, Apt, Floor?*

City \*

State \*

# Media Contact

Please indicate if the applicant organization would like designate a Media contact to communicate with a NJEDA representative.

If YES, you will be prompted to fill out additional contact information for the Media Contact.

Media Contact

NJEDA often works with an applicant company's public relations or media relations representatives on press releases and press inquiries regarding approved projects. If you would like, please provide the contact information for the applicant company's Media Contact that will support on this project.

Would you like to designate a Media Contact? \*

Yes

Salutation

First Name \*

Middle Initial

Last Name \*

Suffix

Company \*

Title \*

Email \*

Email Confirmed \*

Phone Number

Provide a telephone number

Media Contact Address

Street Address 1 \*

Street Address 2

Suite, Apt, Floor?

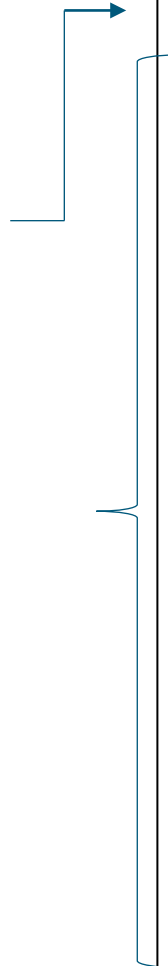
# Incentive Consultant Information (not environmental consultant)

While not required, we understand that some applicants may choose to utilize consultants for support on tax credit applications.

**Are you, the applicant company, using a consultant to assist with this application?**

If **YES**, you will be prompted to fill out additional contact information for the Consultant.

**This is not the environmental consultant**, but rather an incentive / financial consultant who assists with this application. Contact information for the LSRP and project team will be requested later.



Consultant Information

*While not required, we understand that some applicants may choose to utilize consultants for support on tax credit applications. While the NJEDA will direct all communications to the Primary Point of Contact, please also provide us with information about any consultants supporting you on this application.*

Are you, the applicant company, using a consultant to assist with this application? \*

Yes

Salutation

First Name \*

Middle Initial

Last Name \*

Suffix

Company \*

Title \*

Email \*

Email Confirmed \*

Phone Number

Provide a telephone number

Is the Consultant a Registered Governmental Affairs Agent? \*

Would you like the listed Consultant Contact to receive email communications from NJEDA about the status of your application? \*



# Legal Counsel

If approved for tax credits, NJEDA will utilize form contractual documents, such as an approval letter and a commitment agreement. Applicants will have limited opportunity to request non-standard modifications of the agreements. However, NJEDA will often work with an applicant’s legal counsel to answer questions on these agreements.

## Would you like to designate a Legal Counsel Contact ?

If **YES**, you will be prompted to fill out additional contact information for the Legal Counsel.



### Legal Counsel

*If approved for tax credits, NJEDA will utilize form contractual documents, such as an approval letter and a commitment agreement. Applicants will have limited opportunity to request non-standard modifications of the agreements. However, NJEDA will often work with an applicant's legal counsel to answer questions on these agreements. If you would like, please provide the contact information for the applicant company's Legal Counsel that will support on this project. This contact may be either internal or external counsel.*

**Would you like to designate a Legal Counsel Contact? \***

Yes

Salutation

First Name \*

Middle Initial

Last Name \*

Suffix

Company \*

Title \*

Email \*

Email Confirmed \*

Phone Number \*

Provide a telephone number

Is the Legal Counsel a Registered Governmental Affairs Agent? \*

Would you like the listed Legal Counsel to receive email communications from NJEDA about the status of your application? \*

# Accountant Information

NJEDA often works with an applicant company's internal or external accounts to confirm information included in the application and support on project certification and ongoing compliance requirements.

## Would you like to designate an Accountant Contact?

If **YES**, you will be prompted to fill out additional contact information for the Accountant.



**Accountant Information**

*NJEDA often works with an applicant company's internal or external accounts to confirm information included in the application and support on project certification and ongoing compliance requirements. If you would like, please provide the contact information for the applicant company's Accountant that will support on this project.*

**Would you like to designate an Accountant Contact? \***

Yes

Salutation

First Name \*

Middle Initial

Last Name \*

Suffix

Company \*

Title \*

Email \*

Email Confirmed \*

Phone Number

Provide a telephone number

**Would you like the listed Accountant Contact to receive email communications from NJEDA about the status of your application? \***

# Applicant Organization

Please provide information about the company that is applying for assistance.

### Application Organization

We now need to collect information about the company that is applying for the Historic Property Reinvestment Program. For this section, we are focused on the primary applicant only. We will collect information on affiliates, parent companies, holding companies, or other related entities in the following sections of the application.

**Legal Organizational Information**

**Applicant Organization Name \***

The full name of your registered legal entity. This name should match the name on your formation documents. If you are not sure of your legal entity name, please visit <https://www.njportal.com/DOR/BusinessNameSearch/Search/BusinessName>.

**Applicant Doing Business As (DBA)**

Does your business operate under a different name?

**Applicant Entity Type \***

What is the ownership structure of the applicant?

**Is the applicant, or any person who controls the applicant or owns or controls more than 1% of the stock of the applicant, an officer or employee of any agency, authority or other instrumentality of the State of New Jersey? \***

**Has the applicant, or any person who controls the applicant or owns or controls more than one percent of the stock of the applicant, applied for or received from the New Jersey Cannabis Regulatory Commission (NJ-CRC) either (a) a license to operate as a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service; or (b) a certification to perform work for or on behalf of a cannabis establishment, distributor, or delivery service?**

**If the applicant is a property owner, developer, or operator of a project: is the property being used or intended for use, in whole or in part, (1) by or to benefit a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service, (2) to employ a certified personal use cannabis handler to perform work for or on behalf of a cannabis establishment, distributor, or delivery service, (3) by a person or entity that has applied or intends to apply to the New Jersey Cannabis Regulatory Commission (NJ-CRC) for a license to operate as a cannabis cultivator, cannabis manufacturer, cannabis wholesaler, cannabis distributor, cannabis retailer, or cannabis delivery service or has applied for certification to be, or intends to employ, a certified personal use cannabis handler to perform work for or on behalf of a cannabis establishment, distributor, or delivery service? \***

**Date Established \***

Please make sure this date matches the date on your entity's formation documents. MM/DD/YYYY

**Applicant Country of Incorporation/Establishment/Formation**

**Applicant State of Incorporation/Establishment/Formation \***

# Applicant Organization

## Upload applicant formation documents\*

Formation documents can include Articles of Incorporation, Articles of Organization, Certificate of Incorporation, or Certificate of Trade Name.

## Input Applicant Federal Employer Identification Number (FEIN) and NJ Tax ID Number

## Is the applicant involved in religious activities or religiously affiliated?

**IF YES** The NJEDA will need to collect additional information from you if your entity is involved in religious activities or is religiously affiliated.

For a copy of the Religious Activity Questionnaire form [CLICK HERE](#).\*

\* Required documentation

**Please upload any formation documents for the applicant organization**  
Please upload business formation documentation to verify the applying entity's name. This can include Articles of Incorporation, Articles of Organization, Certificate of Incorporation, or Certificate of Trade Name.

Sole Proprietors: Provide a Certificate of Trade Name filed with the county clerk ([https://www.njeda.com/wp-content/uploads/2021/09/Certificate-of-Trade-Name-Sole-Prop\\_Redacted.pdf](https://www.njeda.com/wp-content/uploads/2021/09/Certificate-of-Trade-Name-Sole-Prop_Redacted.pdf))

LLC: Provide a Certificate of Formation ([https://www.njeda.com/wp-content/uploads/2021/09/Certificate-of-Formation-LLC\\_Redacted.pdf](https://www.njeda.com/wp-content/uploads/2021/09/Certificate-of-Formation-LLC_Redacted.pdf)) if applicable and / or Operating Agreement ([https://www.njeda.com/wp-content/uploads/2021/09/Operating-Agreement-LLC\\_Redacted.pdf](https://www.njeda.com/wp-content/uploads/2021/09/Operating-Agreement-LLC_Redacted.pdf)) if applicable

Corporation: Provide a Certificate of Incorporation and Bylaws ([https://www.njeda.com/wp-content/uploads/2021/09/Certificate-of-Incorporation-Corporation\\_Redacted.pdf](https://www.njeda.com/wp-content/uploads/2021/09/Certificate-of-Incorporation-Corporation_Redacted.pdf))

NonProfit: Provide a Certificate of Incorporation and Bylaws ([https://www.njeda.com/wp-content/uploads/2021/09/Certificate-of-Incorporation-Not-for-Profit\\_Redacted.pdf](https://www.njeda.com/wp-content/uploads/2021/09/Certificate-of-Incorporation-Not-for-Profit_Redacted.pdf)). Please also provide an Exemption Determination Letter.

Document	Files
Formation Document(s) *	<a href="#">Add Files</a>

**Applicant Federal Employer Identification Number (FEIN) \***

*The 9 digit Federal Tax ID number of your organization.*

**Applicant New Jersey Tax ID Number \***

**Applicant Organization's Phone Number \***

**Applicant Organization's Website**

**Is the applicant involved in religious activities or religiously affiliated? \***

Yes

*Please note that this requires additional questions to determine eligibility of the requested financial assistance.*

**Religious Affiliation Form**

*The NJEDA will need to collect additional information from you if your entity is involved in religious activities or is religiously affiliated. Please download the religious activity questionnaire form [DOWNLOAD HERE](#), and upload the completed form below.*

Document	Files
Religious Affiliation Form *	<a href="#">Add Files</a>

# Applicant Organization

Provide a high-level description of the applicant company

Click the magnifying glass to launch the NAICS search window.



Name	NAICS	NAICS Code	NAICS Sub	NAICS Sector	National	National Code	Second	Industry	Industry Code	Industry Id
111110 - Soybean Farming	Soybean Farming	111110	Crop Production	Agriculture, Forestry, Fishing and Hunting	Soybean Farming	111110		111100	Oilseed and Grain Farming	AGRI
111120 - Oilseed (except Soybean) Farming	Oilseed (except Soybean) Farming	111120	Crop Production	Agriculture, Forestry, Fishing and Hunting	Oilseed (except Soybean) Farming	111120		111100	Oilseed and Grain Farming	AGRI

Please be sure the NAICS code identified is the same code that is listed on your most recent business tax filings.

## Upload NJ Tax Clearance Certificate\*

Certificates may be requested through the [State of New Jersey's online Premier Business Services \(PBS\) portal](#). Under the Tax & Revenue Center, select Tax Services, then select Business Incentive Tax Clearance. If the applicant's account is in compliance with its tax obligations and no liabilities exist, the Business Incentive Tax Clearance can be printed directly through PBS.

\* Required documentation

Please provide a high-level, 2-3 short paragraph description of the applicant company. This may include the type of business you are involved in, your company's mission statement, the markets or customer base the company serves, and any other information about your business that the NJEDA should understand to review your application. \*

NAICS  
*In this section, we will collect information about what type of business/organization you are, based on your NAICS Code. To look up your business's NAICS Code, please click the search icon below.*

Applicant's North American Industry Classification System (NAICS) Code  
*In this section, we will collect information about what type of business/organization you are, based on your NAICS code. To look up your business's NAICS code, please click the search icon below.*

Tax Clearance Certificate  
Please upload New Jersey Tax Clearance Certificate from the NJ Division of Taxation.

Document	Files
Tax Clearance Certificate Document(s) *	<input type="button" value="Add Files"/>

Certificates may be requested through the [State of New Jersey's online Premier Business Services \(PBS\) portal](#). Under the Tax & Revenue Center, select Tax Services, then select Business Incentive Tax Clearance. If the applicant's account is in compliance with its tax obligations and no liabilities exist, the Business Incentive Tax Clearance can be printed directly through PBS.

Prior NJEDA Assistance  
Has the applicant organization received NJEDA assistance in the past?

Previous Next

# Additional Applicant Information

In this section of the application there are a few additional details needed regarding the Applicant Organization.

**Has the applicant entered into an oversight document with DEP in accordance with the provisions of section 37 of P.L. 1997, c.278 (N.J.S.A. 58:10B-29)?**

**If Yes,** upload DEP Oversight Document\*

**Did the developer enter into a Pre-Purchase Administrative Consent Order (ACO) with the NJDEP?**

**If Yes,** upload Pre-Purchase ACO Documents\*

Additional Applicant Information

Earlier in the application the below address was identified as the applicant's mailing address.

<b>Mailing Address 1</b> 12324 main st	<b>Mailing Address 2</b> -	<b>Mailing City</b> Test City
<b>Mailing State</b> New Jersey	<b>Mailing Zip</b> 13216	<b>Mailing country</b> United States

Does the applicant anticipate a different future mailing address? \*

No

Has the applicant entered into an oversight document with DEP in accordance with the provisions of section 37 of P.L. 1997, c.278 (N.J.S.A. 58:10B-29)? \*

Yes

Upload a copy of the oversight document.

Document	Files
DEP Oversight Document *	<a href="#">Add Files</a>

I acknowledge that the developer will be required to enter into an oversight document with DEP prior to NJEDA Board Approval, or developer will be required to comply with the requirements set forth in subsection b. of section 30 of P.L.2009, c.60 (N.J.S.A. 59:10B-1.3) for the remediation of the site of the redevelopment project. \*

**Did the developer enter into a Pre-Purchase Administrative Consent Order (ACO) with the NJDEP? \***

Yes

Upload a copy of the Pre-Purchase ACO.

Document	Files
Pre-Purchase ACO Document(s) *	<a href="#">Add Files</a>

**NOTE:** The developer will be required to enter into an oversight document with DEP prior to NJEDA Board Approval, or developer will be required to comply with the requirements set forth in subsection b. of section 30 of P.L.2009, c.60 (N.J.S.A. 59:10B-1.3) for the remediation of the site of the redevelopment project.

\* Required documentation

# Additional Applicant Information Continued

Are there any approvals or obligations and responsibilities with NJ Department of Labor and Workforce Development, the NJ Department of Environmental Protection, and/or the NJ Department of the Treasury, with which the developer is associated with, or in which the developer has an interest in?

If Yes, please select the **Add Permit** button to add additional information

Permit

Name of Permit \*

State Agency \*

Permit Number \*

Permit Type \*

Status of Permit \*

**Save**

If not a permit, indicate obligation or responsibility and a very brief description under permit type.

Upload an organization chart of the developer including all affiliates and other materials that provide a summary description of the type of organization and its ownership structure. \*

Are there any approvals or obligations and responsibilities with NJ Department of Labor and Workforce Development, the NJ Department of Environmental Protection, and/or the NJ Department of the Treasury, with which the developer is associated with, or in which the developer has an interest in? \*

Yes

Please identify all New Jersey Department of Labor and Workforce Development, the Department of Environmental Protection, and the Department of the Treasury permits and approvals or obligations and responsibilities, with which the developer is associated with, or has an interest in. The list shall identify the entity that applied for or received such permits and approvals or have such obligations and responsibilities, such as by program interest numbers or licensing numbers.

**Add Permit**

Name of Permit ↑	State Agency	Permit Number	Status
There are no records to display.			

Please upload an organization chart of the developer including all affiliates, and other materials that provide a summary description of the type of organization and its ownership structure.

Document	Files
Developer Organization Chart Document(s) *	<b>Add Files</b>

These materials should provide summary description of the type of organization and its ownership structure; an organizational chart identifying owners and percentages of ownership if multiple partners and affiliates; any subscription agreements for all partners or members for investment funds contributing equity to the Project; and/or any other materials needed to delineate the applicant team's ownership, structure, and roles.

**Previous** **Next**

\* Required documentation

# Diversity Scoring

All applications will be scored to evaluate the merits of a proposed project and compare projects against each other. Applicants may elect to opt out of some scoring criteria and still be scored on other factors. In this section, you may elect to not provide diversity information in your application so the proposed project would not be scored on diversity and would not receive any points for this category.

Applicants will receive a portion of the allotment of points for this category if they successfully demonstrate the diversity of the owners and directors (or partners or members, as appropriate) through the identity questionnaires. To receive the full allotment of points for this category, the applicant may “opt in” and also provide an analysis which successfully demonstrates that the Board is “representative of the community.” If the applicant chooses to only provide the identity questionnaires, they will only be eligible for a portion of the allotment of points in this category.

## Would you like to provide diversity information about your company as a part of your application?

If Yes, additional upload fields will be visible.

For consideration of diversity within the composition of board members or managing members/partners, please note that no less than two separate Applicant Identity Certification Questionnaires including identity details must be submitted with the entity’s application.

### [Applicant Identity Certification Questionnaire](#)

### Diversity Scoring

All applications will be scored to evaluate the merits of a proposed project and compare projects against each other. Applicants may elect to opt out of some scoring criteria and still be scored on other factors. In this section, you may elect to not provide diversity information in your application so the proposed project would not be scored on diversity and would not receive any points for this category.

Applicants will receive a portion of the allotment of points for this category if they successfully demonstrate the diversity of the owners and directors (or partners or members, as appropriate) through the identity questionnaires. To receive the full allotment of points for this category, the applicant may “opt in” and also provide an analysis which successfully demonstrates that the Board is “representative of the community.” If the applicant chooses to only provide the identity questionnaires, they will only be eligible for a portion of the allotment of points in this category.

“Diverse” means being a historically underserved or underrepresented identity within the following categories: race, ethnicity, gender, sexual orientation, disability status, educational attainment, veteran status, nation of origin, and language use.

“Representative of the community” means being a heterogeneous group that includes individuals sharing diverse identities with those found within the diverse population of a defined community; no larger than the municipality(s) in which the redevelopment project is located.

Would you like to provide diversity information about your company as a part of your application? \*

Yes

#### Upload Applicant Identity Certification Questionnaires.

Download the questionnaire template at this link, then fill out and upload below. For consideration of diversity within the composition of board members or managing members/partners, please note that no less than two separate Applicant Identity Certification Questionnaires including identity details must be submitted with the entity’s application.

Please use unique file names for each uploaded questionnaire. For example “Last Name-Applicant Identity Certification Questionnaire”.

Document	Files
Applicant Identity Certification Questionnaires Document(s) *	<input type="button" value="Add Files"/>

#### Provide Analysis and Supporting Documentation

Provide an analysis and any supplemental documents to describe that the diversity of the owners and directors (or partners or members as appropriate) are representative of the community in which the redevelopment project is located based on governmental data, including, but not limited to, the most recently available census data. The analysis should contain a comparison of the diversity of the applicant’s owners and directors (or partners or members, as appropriate) versus the community. Additionally, this analysis should also explain the applicant’s rationale and basis for making the determination that they are “representative of the community,” along with the supporting data.

Census data may be obtained at <https://data.census.gov/> or by typing “[municipality] census data” into a web browser.

Document	Files
Analysis and Supporting Documentation	<input type="button" value="Add Files"/>

#### Individual Diversity Information

If the individual(s) does not identify as one of the groups listed on the Applicant Identity Certification Questionnaire as historically underserved or underrepresented (Black/African American; Hispanic or Latino; Asian Pacific; and/or Subcontinent Asian), for EDA to consider other categories as historically underserved and underrepresented, upload information on how the category or categories identified by the individual(s) are historically underserved or underrepresented.

Document	Files
Individual Diversity Information Documentation	<input type="button" value="Add Files"/>



# Affiliates

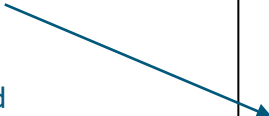
In this section, we need more information about any entities related to the applicant company, including affiliates, real estate holding companies, and parent companies.

**“Affiliate”** means an entity that directly or indirectly controls, is under common control with, or is controlled by, the developer. Control exists in all cases in which the entity is a member of a controlled group of corporations, as defined pursuant to section 1563 of the Internal Revenue Code of 1986 (26 U.S.C. § 1563), or the entity is an organization in a group of organizations under common control, as defined pursuant to subsection (c) of section 414 of the Internal Revenue Code of 1986 (26 U.S.C. § 414)(c)).

An Applicant is required to include all affiliates in this application.

### Does the Applicant have any Affiliates to report?

If Yes, additional upload fields will be visible, and the Applicant may Add Affiliates by selecting the blue button



### Affiliates

In this section, we need more information about any entities related to the applicant company, including affiliates, real estate holding companies, and parent companies.

**“Affiliate”** means an entity that directly or indirectly controls, is under common control with, or is controlled by, the developer. Control exists in all cases in which the entity is a member of a controlled group of corporations, as defined pursuant to section 1563 of the Internal RevenueCode of 1986 (26 U.S.C. § 1563), or the entity is an organization in a group of organizations under common control, as defined pursuant to subsection (c) of section 414 of the Internal Revenue Code of 1986 (26 U.S.C. § 414)(c)).

An Applicant is required to include all affiliates in this application.

Examples of entities that may be considered “Affiliates” of the applicant.

- Holding Company
- Subsidiary
- Parent Company with Control
- Parent Company without Control
- Other Affiliate

Does the Applicant have any Affiliates to report? \*

Yes

### Affiliates

Please click the blue button to ADD an Affiliate

Note: NJEDA will confirm these fields against the relevant Affiliate legal formation and tax documents that you will upload as part of this application. To ensure efficient application review, please ensure information you provide is consistent and the legal entity is the applicant.

[Add Affiliates](#)

Affiliate Type	Affiliate Organization Name	Percent Ownership Stake in Applicant ↑
There are no records to display.		

# Affiliates

## Does the Applicant have any Affiliates to report?

If Yes, once the applicant clicks to Add Affiliate a pop-out will appear asking a series of questions about the affiliate

Once all the questions are answered please hit “SAVE” at the button and the screen will reload to then submit the required documents for the Affiliate.

Information needed on each Affiliate include, but is not limited to the following:

- Percent of Ownership Stake in the Applicant Company
- Entity Type
- Federal Employer Identification Number
- Year of Incorporation/Establishment/Formation
- Primary Point of Contact
- Formation Documents
- Tax Clearance Certificate
- Religious Affiliation (if applicable)
- Prior NJEDA assistance

**Affiliate**

Please provide the following information about the Affiliate of the applicant.

Note: NJEDA will confirm these fields against the relevant Affiliate legal formation and tax documents that you will upload as part of this application. To ensure efficient application review, please ensure information you provide is consistent and the legal entity is the applicant.

**Affiliate Type \***

**Affiliate Name \***

The full name of your registered legal entity.

**Affiliate Doing Business As (DBA)**

Does the entity operate under a different name?

**Will the affiliate be contributing capital investment to the project? \***

**Percent Ownership Stake in Applicant Company \***

**Entity Type \***

**Affiliate Year of Incorporation/Establishment/Formation \***

**Affiliate Primary Point of Contact**

**Affiliate Primary Point of Contact \***

**Affiliate Primary Point of Contact Phone Number \***

**Affiliate Primary Point of Contact Email \***

**Affiliate Primary Point of Contact Email Confirm \***

# Ownership

Is there any individual or entity with a 10% or greater ownership of the company?

**IF YES,** applicant will be able to add all applicable owners by clicking the “Add Owner” button.

An Ownership “pop-up” window will appear, and it is the responsibility of the applicant to add all individuals/entities that have an ownership percentage in the business.

This pop-up will have to be completed for each owner.



Ownership

*In this section, we will need information for individuals/entities that have an ownership percentage in your business.*

Is there any individual or entity with a 10% or greater ownership of the company? \*

Yes

Add Owner

Name	Owner Type ↑	Percent Ownership Stake in Applicant Company
------	--------------	--



Create

Entity Name, Owner Type, Percentage

Percent Ownership Stake in Applicant Company \*

Owner Type \*

Legal Address

Address Line 1 \*

Address Line 2

City \*

State \*

Zip \*

Country \*

Save Owner

# Project Location (1/2)

Provide information on the location and ownership of ALL of the properties that will be included in the Proposed Redevelopment project for which you are applying for.

Click the blue button “Add Parcel/Property by Owner” to add the project location by the ownership of each parcel of land, complete the information in the pop-out box that appears, and hit “Save” to create a record in your application. Repeat as necessary. It is critical to include all parcels that are part of the project.

If you do not know the NJDEP Site Remediation Program PI number, please visit [this link](#). If none, leave blank.

NJEDA has developed a [Mapping Tool](#) for this program to score factors that have already been classified by the state as important features to consider for community redevelopment projects. The tool will assist potential applicants in selecting sites that align with these state policy considerations and with determining how their proposed project will qualify for points.

**Project Location**

*In this section we will need information on the location and ownership of the properties that will be included in the Proposed Redevelopment project for which you are applying for.*

*Applicant should add the project location by the ownership of each parcel of land. If the Applicant/Entity/Individual owns multiple lots then you may input a range of lots and do not have to enter each one individually. Applicant must provide ownership information on all lot and blocks for the proposed redevelopment project.*

**Add Parcel/Property by Owner**

Owner's name	Address Line 1	Address Line 2	City	State	Zip Code ↑
There are no records to display.					

Are there any easements or existing rights-of-way that would impede remediations in these areas? \*

What is the current zoning on the proposed redevelopment site? \*

- Commercial
- Residential
- Industrial
- Mixed use
- Other

Upload the current zoning map for the site.

Document	Files
Current zoning map documents *	<input type="button" value="Add Files"/>

Is the proposed Redevelopment Project consistent with current zoning? \*

Upload a copy of the NJEDA Brownfield Redevelopment Incentive mapping tool report.

The Authority has developed a mapping tool for this program to score factors that have already been classified by the state as important features to consider for community redevelopment projects. This mapping assistant tool is available [Here](#) to assist potential applicants in selecting sites that align with these state policy considerations and will assist potential applicants in determining how their proposed project will qualify for points for BRIP. This is a competitive program, the Authority will use scoring criteria to rank and compare proposed projects against each other. A minimum score will be required to ensure that the proposed project is consistent with the objectives of BRIP. This mapping tool report will be used for scoring a project.

Document	Files
NJEDA Brownfield Redevelopment Incentive mapping tool report document(s) *	<input type="button" value="Add Files"/>

**Create**

**Parcel / Property Info**

*In this section, we are looking for information regarding each parcel of land in the proposed redevelopment project. Please identify each parcel by the owner of the property. If the Entity or Individual owns multiple lots then you may input a range in the Lot field below.*

**Parcel / Property Address**

Address Line 1 \*

Address Line 2

Zip Code \*

City \*

State \*

Block \*

Lot \*

If the same entity owns multiple lots then you may input a range of lots.

NJDEP Site Remediation Program PI number

Does the Applicant own this parcel/property of land? \*

Describe how the parcel/property is currently being used \*

**Save**

Upload a copy of the NJEDA Brownfield Redevelopment Incentive mapping tool report.

# Project Location (2/2)

## Identify if the project is located in any of the below designations or districts? (Select all that apply)

- Endorsed Plan Municipality
- Area in Need of Redevelopment
- Area in Need of Rehabilitation
- Urban Enterprise Zone
- Within one-half mile of a rail transit station, ferry terminal, bus terminal or a high frequency bus stop as certified by NJ Transit
- NJDEP designated Brownfield Development Area
- NJ Redevelopment Authority eligible municipality
- NJDEP Community Collaborative Initiative
- **Government Restricted Municipality**
- **Qualified Incentive Tract**
- 100-year FEMA floodplain
- Overburdened Community

**\*Please use the NJEDA provided [Mapping Tool](#) if you are unsure about whether or not your project is located within an eligible incentive area.**

If you answer yes, that the site property boundary is located within 200 feet of a Sensitive Receptor Population (see NJDEP definition [NJAC 7:26E](#) Technical Requirements for Site Remediation), the applicant will be asked to upload a [DEP Receptor Evaluation Form](#) for each sensitive population that is impacted. Information may be consolidated on one form, and in that case, one upload is sufficient.

Identify if the project is located in any of the below designations or districts? (Select all that apply) \*

- Endorsed Plan Municipality
- Area in Need of Redevelopment
- Area in Need of Rehabilitation
- Urban Enterprise Zone
- Within one-half mile of a rail transit station, ferry terminal, bus terminal or a high frequency bus stop as certified by NJ Transit
- NJDEP designated Brownfield Development Area
- NJ Redevelopment Authority eligible municipality
- NJDEP Community Collaborative Initiative
- Government Restricted Municipality
- Qualified Incentive Tract
- 100 year FEMA floodplain
- Overburdened Community
- Other
- None of the above

If you are unsure about whether or not your project is located within an eligible incentive area, [please use the mapping tool](#)

Is the site property boundary located within 200 feet of a Sensitive Receptor Population (see NJDEP definition NJAC 7:26E Technical Requirements for Site Remediation such as residence, school, daycare, park, playground, or other recreation area)? \*

Does the NJDEP Environmental Justice mapping tool identify the site in an Overburdened Communities Census Block Group as having a combined stressor total of more than the 50th percentile of the NJDEP geographic point of comparison. \*

For more information on the location of your project [please review the NJEDA provided mapping tool](#)

# General Project Information (1/2)

Please provide information about the proposed redevelopment project and whether the project will be remediation-only or include non-remediation construction work.

Proposed projects that include construction work beyond just remediation will require submission of additional documentation at the conclusion of the construction phase (i.e., temporary certificate of occupancy, compliance with redevelopment agreement, compliance with minimum environmental standards, etc.)

**Specify the proposed remedial action type:**

- 1. Unrestricted Use Remediation
- 2. Limited Restricted Use Remediation
- 3. Restricted Use Remediation

For more information, review the [NJDEP Response Action Outcome Guidance Document](#).

**Please note:** Redevelopment projects that include construction may increase amount of time project is subject to the BRIP requirements, including reporting, affirmative action, and prevailing wage.

### General Project Information

*In this section we will need information on general project information such as a description of the project and the starting stage of the proposed redevelopment project.*

*Throughout this application the term "redevelopment project" is defined as the project that the applicant is proposing. The applicant can propose either a "remediation-only project" or a larger redevelopment project that includes both remediation and non-remediation construction work. However, the tax credit will only fund the remediation portion of the project. If a "remediation-only" project is proposed, the questions in the application regarding the "redevelopment project" mean a "remediation-only" project.*

**Name of the Proposed Redevelopment Project. \***

**What is the proposed redevelopment project? \***

**Will the Proposed Redevelopment project be a REMEDIATION ONLY project? \***

**What is the starting stage of the proposed redevelopment project? \***

**Specify the proposed remedial action type**

The DEP has 3 remediation action types based on compliance with applicable remediation standards.

- 1. Unrestricted Use Remediation – No restrictions
- 2. Limited Restricted Use Remediation-Institutional Control (Deed Notice and/or Classification Exception Area (CEA) [Remedial Action (RA) Permit])
- 3. Restricted Use Remediation-Engineering control

For more information review the [NJDEP Response Action Outcome Guidance Document](#).

**Will the developer undertake cleanup activities prior to the execution of a redevelopment agreement with the Authority? \***

**Describe the nature and scope of the anticipated future use of the site after remediation. Include types of uses ( e.g. residential, office, retail, commercial, industrial, open space, etc.) \***

# General Project Information (2/2)

If the developer intends to start cleanup activities prior to executing a redevelopment agreement with the Authority, they must disclose this at time of application, and the activities must be approved by the Board.

Any cleanup activities undertaken prior to the execution of a redevelopment agreement with the Authority must comply with N.J.A.C. 19:31-27.3(4) and 19:31-27.9(b) (e.g., including green remediation, affirmative action, prevailing wage, etc.). Failure to comply could result in disqualification for an award.

Please provide the project number of permanent employees due to redevelopment of the site after remediation. If this question is not applicable to your proposed project, please put "0" as your response to this question.



Will the developer undertake cleanup activities prior to the execution of a redevelopment agreement with the Authority? \*

Yes

Please provide a description of all activities to be undertaken and how these activities will comply with N.J.A.C. 19:31-27.3(4) and 19:31-27.9(b)

[Link to N.J.A.C. 19:31-27.3\(4\) and 19:31-27.9\(b\)](#)

Describe the nature and scope of the anticipated future use of the site after remediation. Include types of uses ( e.g. residential, office, retail, commercial, industrial, open space, etc.) \*

Projected number of permanent employees due to redevelopment of the site after remediation. \*

if not applicable please put "0".

Previous Next

# Environmental History of the Proposed Site (1/2)

**Provide the environmental history of the brownfield site and impact of the contamination, hazard, or other environmental concern on the surrounding community.**

Describe how the site meets the definition of a brownfield site consistent with [N. J.A.C. 19:31 27.2](#).

Examples of contamination:

- PCBs
- Chlorinated solvents
- Asbestos
- Petroleum
- Specific metals

Is there a discharge at the site which poses an immediate environmental concern as defined in [N.J.A.C. 7:26E- 1.8](#)?

Environmental History of the Proposed Site

*In this section we will need information on the environmental history of the brownfield site and impact of the contamination, hazard, or other environmental concern on the surrounding community.*

**Please describe all past uses of the site. \***

**List and describe known or suspected source(s) of contamination (e.g., leaking underground storage tank, spill, floor drains, landfill, building, etc.) and describe how the site meets the definition of a brownfield site consistent with N. J.A.C. 19:31 27.2. \***  
[N.J.A.C. 19:31-27.2](#)

**List and describe the type of contamination at the proposed redevelopment site. \***

*The types of contamination may include but not limited to: PCBs, chlorinated solvents, asbestos, petroleum, specific metals, etc.*

**List and describe the impacted or potentially impacted media (e.g. soil, sediment, surface water, groundwater, private water supply, public water supply, soil gas, indoor air). \***

**Is there a discharge at the site which poses an immediate environmental concern as defined in N.J.A.C. 7:26E- 1.8? \***  
[N.J.A.C. 7:26E- 1.8](#)



# Environmental History of the Proposed Site (2/2)

**If Contaminated Building Material(s) pose an imminent and significant threat to human health and safety**, the applicant will be asked to upload laboratory sampling results of the building material to confirm contamination.

**If on-site structures pose an imminent and significant threat to human health and safety**, upload evidence such as engineering report(s) or photograph(s).

**If contamination has migrated off-site**, provide written details, including laboratory sampling results and applicable reports, in an upload.

**If the State of NJ has already invested public funding into the remediation of this site**, describe the specific public funding source, amount and the status of the payment.

**If the proposed redevelopment site been vacant or underutilized for 5 continuous year**, upload evidence such as water, gas, and electric utility records, condemnation notices, evidence of structural deficiencies which presents a public health or safety hazard as certified by a professional engineer, or documentation of no on-site structures for 5 years.

Is there Contaminated Building Material(s) on-site that pose an imminent and significant threat to human health and safety? \*

Is there on-site structures (buildings or non-buildings such as infrastructure) that pose an imminent and significant threat to human health and safety? \*

Has the contamination migrated off-site? \*

Has the State of NJ already invested public funding into the remediation of this site? \*

Has the proposed redevelopment site been vacant or underutilized for 5 continuous years? \*

Has an Environmental Assessment(s) been completed on the project site? \*

**Upload Document(s) of Environmental Assessment(s)**  
*As applicable, examples of environmental assessment documents include the most recent draft or final Site Investigation Report, and/or the most recent Asbestos Containing Materials Survey, Universal Waste Survey, Lead Based Paint Survey, Pre-Demolition Survey, or other similar report, or study.*

Document	Files
Environmental Assessment Document(s) *	<a href="#">Add Files</a>

[Previous](#) [Next](#)

Types of Environmental Assessments: 1. Preliminary Assessment; 2. Site Investigation; 3. Asbestos Containing Materials Survey; 4. Universal Waste Survey; 5. Pre-Demolition Survey; 6. Lead Based Paint Survey; 7. Other appropriate investigation or survey.

# Project Approach and Impact (1/2)

Provide a detailed description of the project, schedule, project map, and remedial design documents.

Download form [BRIP-PI-04](#), complete the form, and upload your response by clicking “Add Files” in the box that says Redevelopment Work Description Document(s).

Download form [BRIP-PI-01](#), complete the form, and upload your response by clicking “Add Files” in the box that says Redevelopment Project Schedule (Form BRIP-PI-01)

Remedial design documents may include feasibility studies, work plans\* (not limited to documents related to demolition, abatement, remedial action, etc.), remedial action reports, specifications, and drawings.

\*All plans shall be prepared by a Licensed Site Remediation Professional or, in the case of remediation that is not subject to the “Site Remediation Reform Act,” sections 1 through 29 of P.L.2009, c.60 (N.J.S.A. 58:10C-1 et seq.), by an appropriately licensed or certified professional.

### Project Approach and Impact

*In this section we will need information on project approach and impact such as a detailed description of the project, schedule, project map, and remedial design documents.*

**Upload detailed Description of Redevelopment Work (BRIP-PI-04).**  
*Describe all work, including but not limited to site preparation, site investigation, remedial activities, site closure, community engagement, contingency plans, and non-remediation work. Download form [BRIP-PI-04](#).*

Document	Files
Redevelopment Work Description Document(s) *	<input type="button" value="Add Files"/>

**Upload the anticipated redevelopment project schedule (Form BRIP-PI-01).**  
*Schedule shall be comprehensive and show all project elements and milestones from site preparation, investigation, remediation, demolition, reporting and certification, etc. as applicable to your proposed project [Form BRIP-PI-01](#).*

Document	Files
Redevelopment Project Schedule (Form BRIP-PI-01) *	<input type="button" value="Add Files"/>

**Upload an aerial map of the site showing boundaries of the following: (1) the brownfield site, (2) the Area of Concern(s) (AOC), and (3) total Redevelopment Project (including non-remediation work if applicable).**

Document	Files
Aerial Map Document(s) *	<input type="button" value="Add Files"/>

**Have any remedial design documents been completed? \***

*Remedial design documents may include feasibility studies, work plans (not limited to documents related to demolition, abatement, remedial action, etc.), remedial action reports, specifications, and drawings.*

# Project Approach and Impact (2/2)

To summarize how the minimum environmental and sustainability standards are to be incorporated into the proposed redevelopment project, please refer to the [Green Remediation Requirements, NJEDA BRIP: Guidance Document for BRIP Participants](#).

If the proposed redevelopment project requires permits **(including local planning and zoning board approvals)** by USEPA or other federal agencies, NJDEP, or other state agencies, county, municipality or any other authority, the applicant will be asked to provide additional details in the Permits and Approvals section that appears after the applicant selects **YES**.

For each required permit and approval (if applicable), select “Add Permit”, complete the questions in the pop-out box that appears, and select “Save” to record your response(s) before moving on to the next page.

Projected number of employees during remediation and construction. \*

Describe the degree to which the redevelopment project enhances and promotes job creation and economic development such as the land use and other designations of the site of the redevelopment project related to uses and purposes of the site, including, but not limited to, if it is an area in need of redevelopment. \*

Summarize how the minimum environmental and sustainability standards are to be incorporated into the proposed redevelopment project. \*

Please refer to the “Green Remediation Requirements, NJEDA BRIP: Guidance Document for BRIP Participants” which is located at <https://www.njeda.com/wp-content/uploads/2023/02/Green-Redevelopment-for-BRIP-02-03-2023.pdf>

Does the proposed redevelopment project require permits by USEPA or other federal agencies, NJDEP, or other state agencies, county, municipality or any other authority? This should also include local planning and zoning board approvals. \*

Permits and Approvals

List all permits and approvals, that have been issued or will be required to be issued pending resolution of project financing, from the USEPA or other federal agencies, NJDEP or other state agencies, County, municipality, or any other authority for the proposed redevelopment project. This should also include local planning and zoning board approvals.

**ADD PERMIT**

Name of Permit ↑	Permit Number	Issuing Agency	Type of Permit	Status
There are no records to display.				

Previous Next

Create

Permits & Approvals

Name of Permit \*

Status \*

Permit Number

Program Interest Numbers

Licensing Numbers (if applicable)

Issuing Agency \*

Type of Permit \*

**Save**

# Community Engagement

Provide information and evidence of community engagement for the proposed project.

To be eligible for this program, the applicant must have obtained a letter evidencing support for the redevelopment project from the **governing body** of the municipality or municipalities (if the project is located in multiple municipalities) in which the redevelopment project is located. For most projects, the governing body letter/resolution is a written document from City or Municipal Council. A letter from the mayor is not an acceptable substitute.

Please include information regarding whether public meetings have been held in the community to discuss the project. If there have not been any public meetings, state "none".

If you have any letters of support from a non-profit community group in the neighborhood where the site is located, including but not limited to local environmental or grassroots organizations, you will be asked to upload them after selecting **YES** to the question asking if you have any.

Community Engagement

In this section, we will need information and evidence of community engagement for the proposed project.

Do you have any Letter/Resolution(s) of Support from the governing body for this project? \*

Upload Letter/Resolution(s) of Support.

Document	Files
Letter/Resolution(s) of Support Document(s) *	<input type="button" value="Add Files"/>

Please describe the stakeholder process and its opportunity for providing meaningful engagement with the community. Please include information regarding whether public meetings have been held in the community to discuss the project. If none, state "none".

Upload documentation which includes evidenced based community engagement.

Documentation may include but is not limited to meeting notes, feedback and responses to the public and how that has been incorporated into the project plans. Also may include a stakeholder process plan for the proposed project. For evidence of public meetings, please provide meeting minutes or if no meeting minutes published, then a published agenda with date, time, and location of meeting(s). Multiple documents can be submitted to support the stakeholder process.

Document	Files
Evidenced based community engagement Document(s) *	<input type="button" value="Add Files"/>

Do you have any letters of support from a non-profit community group in the neighborhood where the site is located, including but not limited to local environmental or grassroots organizations. \*

# Key Personnel and Strategic Partners (1/2)

Provide information regarding all Key Team members for the proposed redevelopment project.

Describe the Licensed Site Remediation Professional’s history of successfully completing projects with similar size/scope. Include details on all applicable completed projects, number of projects, and number of years active as an LSRP.

Upload a project team organizational chart which identifies LSRP, environmental consultants, key team members, and other licensed or certified professionals who will be responsible for managing the proposed project and/or certifying remediation or other activities not under the jurisdiction of the “Site Remediation Reform Act” .

Download [BRIP-PT-01 \(BRIP Resume Form\)](#). For each Project team member identified in the organization chart including LSRP and other licensed or certified professionals, upload a BRIP Resume Form (BRIP-PT-01) by clicking “Add Files”.

**Key Personnel and Strategic Partners**

In this section, we will collect information regarding all Key Team members for the proposed redevelopment project.

**Name of Licensed Site Remediation Professional (LSRP) for the project \***

*Applicants must identify a LSRP in order for the application to be deemed complete.*

**Certification Number of the Licensed Site Remediation Professional \***

**Describe the LSRP’s history of successfully completing projects with similar size/scope. \***

*Include details on all applicable completed projects, number of projects, and number of years active as an LSRP.*

Upload a project team organizational chart which identifies LSRP, environmental consultants, key team members, and other licensed or certified professionals who will be responsible for managing the proposed project and/or certifying remediation or other activities not under the jurisdiction of the “Site Remediation Reform Act” .


Document	Files
Project Team Organizational Chart *	<a href="#">Add Files</a>

Describe other licensed or certified professionals experiences and qualifications for certifying the relevant remediation activities. Describe the basis for choosing these professionals to certify this work and why they are qualified to certify the work. \*

Upload BRIP Resume Form (BRIP-PT-01) for each Project team member identified in the project team organizational chart including LSRP and other licensed or certified professionals.

[Click here to download BRIP-PT-01](#)

Document	Files
BRIP-PT-01- Project Team Members Document(s) *	<a href="#">Add Files</a>



# Key Personnel and Strategic Partners (2/2)

**Upload a narrative description of developer and project team experience and qualifications** (i.e. examples of successful completion of projects of similar size and scope, experience with working with environmental consultants and environmental contractors, etc.)

**Strategic partners may be a remediation contractor, a non-profit organization, a construction company or any other partners that will serve a particular role on the proposed project.**

**If the applicant has strategic partners, select “Yes” and complete the following two sections that appear:**

1. Please describe the strategic partners and their experience/history of successful completion of projects of similar size/scope.
2. Upload evidence of the project experience for each strategic partner to verify their successful completion of projects of similar size and scope. Project experience may include project description, duration, size of team, project amount, etc.

**As applicable, upload professional licenses or certifications for each key team member.**  
*Key Team members such as licensed or certified professionals who are licensed or certified in remediation or other activities that are not under the jurisdiction of the “Site Remediation Reform Act”, including but not limited to contaminated building material abatement or removal; hazardous materials or waste disposal; asbestos abatement; building and structural remedial activities or other infrastructure remedial activities.*

Document	Files
Professional Licenses Certifications Documents	<a href="#">Add Files</a>

**Upload a narrative description of experience and qualifications of developer and project team.**  
*Including, but not limited to, examples of successful completion of projects of similar size and scope and experience with working with environmental consultants and environmental contractors.*

Document	Files
Description of Experience and Qualifications Document(s) *	<a href="#">Add Files</a>

**Does the applicant have any strategic partners? \***

*Strategic partners may be a remediation contractor, a non-profit organization, a construction company or any other partners that will serve a particular role on the proposed project.*

[Previous](#) [Next](#)

# Redevelopment Project Costs (1/2)

The remedial phase of the “redevelopment project” cost estimate must be prepared by a Licensed Site Remediation Professional with experience preparing remedial cost estimates for similar size projects to remediate and redevelop brownfield sites.

Download [Form BRIP-PI-02](#) (Approach to Redevelopment Project Cost Estimate). The Licensed Site Remediation Professional, who completed the redevelopment project cost estimate for the remedial phase, shall sign this form before it is uploaded to this section.

“Remediation Costs” means all reasonable costs by the developer and any affiliate that are associated with the remediation of a contaminated site or other brownfield site EXCEPT:

- Cost of acquisition of the site at which the redevelopment project will be conducted
- Any costs incurred in financing the remediation
- Legal fees
- Incentive consultant fees
- Authority fees.

### Redevelopment Project Costs

The remedial phase of the “redevelopment project” cost estimate must be prepared by a Licensed Site Remediation Professional with experience preparing remedial cost estimates for similar size projects to remediate and redevelop brownfield sites.

Throughout this application the term “redevelopment project” is defined as the project that the applicant is proposing. The applicant can propose either a “remediation-only project” or a larger redevelopment project that includes both remediation and non-remediation construction work. However, the tax credit will only fund the remediation portion of the project. If a “remediation-only” project is proposed, the questions in the application regarding the “redevelopment project” mean a “remediation-only” project.

In addition to the remediation costs, the applicant shall provide the uses for total project costs. Total project costs shall include total cost of remediation and if applicable, the total cost of non-remediation construction. The redevelopment project cost estimate shall also include separate detail for prior costs for studies and surveys including but not limited to preliminary environmental assessments, environmental site investigations, and workplans incurred within the 24 months prior to date of application. The redevelopment project cost estimate shall include the total cost of remediation, the cost of remediation/eligible costs, prior environmental assessment costs, and non-remediation costs, if applicable.

The tax credit award will be based on eligible remediation costs that have been verified by the NJDEP. The NJDEP will review remediation costs to determine if they are reasonable and appropriate and may ask for additional information during their review. If NJDEP determines that the costs are not reasonable and/or appropriate, the amount may be reduced to reflect their review of the project costs. If this results in a larger project financing gap, then the applicant will be required to fill that project financing gap prior to board approval, otherwise the application will be denied.

#### Approach to Redevelopment Project Cost Estimate Form BRIP-PI-02

[Click here to download Form BRIP-PI-02.](#)

Document	Files
Redevelopment Project Cost Estimate Form BRIP-PI-02. *	<a href="#">Add Files</a>

Name of Licensed Site Remediation Professional who prepared the redevelopment project cost estimate for this proposal \*

Certification Number of Licensed Site Remediation Professional who prepared the redevelopment project cost estimate for this proposal \*

#### Project Costs Summary

Remediation Costs/ Eligible Costs \*

*“Remediation Costs” means all reasonable costs by the developer and any affiliate that are associated with the remediation of a contaminated site or other brownfield site except: cost of acquisition of the site at which the redevelopment project will be conducted, any costs incurred in financing the remediation, legal fees, incentive consultant fees, and Authority fees. Remediation costs may include required Department site remediation program fees and other Department permit fees. Remediation costs shall not include payment for penalties or violations. Remediation Costs shall not include costs prior to application except that remediation costs shall include costs for studies and surveys including but not limited to preliminary environmental assessments, environmental site investigations, and workplans incurred within the 24 months prior to date of application.*

Total Cost of Remediation \*

*“Total Cost of Remediation” means any and all costs incurred for and in connection with the redevelopment project by the developer and any affiliate until submission of the documents necessary for the issuance of certification of completion of remediation by the Department or upon such other event evidencing project completion as set forth in the redevelopment agreement. These costs may also include fees incurred for financing, penalties, and violations of the redevelopment project.*

- \*Remediation costs may include required Department site remediation program fees and other Department permit fees.
- \*Remediation costs shall not include payment for penalties or violations.
- \*Remediation Costs shall not include costs prior to application except that remediation costs shall include costs for studies & surveys including but not limited to preliminary environmental assessments, environmental site investigations, and workplans incurred within the 24 months prior to application date.



# Redevelopment Project Costs (2/2)

Download [Redevelopment Project Cost Estimate Form BRIP-PI-03](#) and complete the form before uploading it to this section.

Provide an appraisal report by a licensed third-party NJ appraiser. **The appraisal must be dated within 12 months of the application submission date.**

If there is a purchase contract agreement for the proposed redevelopment site, you will be asked to upload it your application after selecting “Yes” to the question asking this.

Please use the pro forma template available [here](#). If the project will be completed in a term other than 8 years, use the anticipated duration period.

If available, please upload a copy of a market and/or feasibility study for proposed use of the project site by an independent third party. This study must include the third party’s position regarding the marketability and underwriting of the revenue and expense components of the proposed project for the duration of the redevelopment period. **\*\*A market study is only required for projects with proposed construction beyond remediation. Market studies are not required for remediation-only projects.\*\***

Prior Environmental Assessment Costs \*

*"Prior Environmental Assessment Costs" are costs for studies and surveys including but not limited to preliminary environmental assessments, environmental site investigations, and workplans incurred within the 24 months prior to date of application.*

Total Project Costs \*

*"Total Project Costs" means any and all costs incurred by the developer and affiliate for the proposed redevelopment project, including both the remediation phase and construction phase(if applicable) costs. Total Project costs also includes the construction phase through receipt of a temporary certificate of occupancy or other event evidencing completion of the non-remediation phase of the redevelopment project.*

Upload Redevelopment Project Cost Estimate Form BRIP-PI-03  
[Click here](#) to download Form BRIP-PI-03.

Document	Files
Redevelopment Project Cost Estimate Form BRIP-PI-03. *	<input type="button" value="Add Files"/>

What is the appraised "as is" value of the Brownfields site as remediated? \*

Provide an appraisal report by a licensed third-party NJ appraiser. The appraisal must be dated within 12 months of the application submission date.

Document	Files
Appraisal Report Document(s) *	<input type="button" value="Add Files"/>

Is there a purchase contract agreement for the proposed redevelopment site? \*

Upload Project Pro Forma  
*The pro forma includes revenue, expenses, cash flow, projected internal rate of return on investment of the applicant's and affiliate's contributed capital for the redevelopment project for a projected project duration, impact of EDA assistance within projected cash flows, and capitalization rate, if applicable. If your project is remediation only and does not require a pro forma, simply end your analysis in the year remediation ends. Provide a pro forma in an Excel format including all formulas. Please use the pro forma template available [here](#). If the project will be completed in a term other than 8 years, use the anticipated duration period.*

**WARNING:** *If within four years of completion of the redevelopment project, a developer sells, leases, or subleases the brownfield site then the Authority shall determine if the developer's rate of return exceeded the reasonable and appropriate rate of return determined at Board approval. If the project's final rate of return exceeds the reasonable and appropriate rate of return determined at Board approval, the Authority shall require the developer to pay up to 20 percent of the amount of the excess.*

Document	Files
Project Pro Forma Document(s) *	<input type="button" value="Add Files"/>

Do you have a market and/or feasibility study that you would like to include as part of this application? \*

**WARNING:** *If within four years of completion of the redevelopment project, a developer sells, leases, or subleases the brownfield site then the Authority shall determine if the developer's rate of return exceeded the reasonable and appropriate rate of return determined at Board approval. If the project's final rate of return exceeds the reasonable and appropriate rate of return determined at Board approval, the Authority shall require the developer to pay up to 20 percent of the amount of the excess.*





# Sources and Uses (1/2)

**Provide funding sources to complete the work on eligible remediation costs and total remediation costs.**

Sources of funding for non-remediation work should be included without details. For ALL sources of funding for the redevelopment project, please upload backup documentation for underwriting to complete their review.

**Download the excel [Sources and Uses Form](#) and upload the completed form.** Please upload documentation for ALL sources of funding (including equity contribution and development subsidies) at the bottom of this application page.

## **Complete the Applicant Equity Contribution section.**

*Equity means developer contributed capital that may consist of cash, deferred development fees, costs for project feasibility incurred within the 12 months prior to application, property value less any mortgages when the developer owns the project site, and any other investment by the developer in the project deemed acceptable by the Authority. Property value shall be valued at the lesser of the purchase price, provided the property was purchased pursuant to an arm's length transaction within 12 months of application; or the value as determined by a current appraisal acceptable to the Authority. Equity shall include Federal or local grants and tax credits. Equity shall not include State grants or tax credits.*

### Sources and Uses

Please provide funding sources to complete the work on eligible remediation costs and total remediation costs. Sources of funding for non-remediation work should be included without details. For ALL sources of funding for the redevelopment project, please upload backup documentation for underwriting to complete their review.

**Please provide sources and uses for eligible "remediation costs" and "total remediation costs".**  
*Sources and uses for non-remediation work, if applicable, should also be included as a total rather than itemized. Download the excel [Sources and Uses form](#) and upload the completed form. Please upload documentation for ALL sources of funding (including equity contribution and development subsidies) at the bottom of this page.*

Document	Files
Sources and Uses *	<input type="button" value="Add Files"/>

Please describe how the tax credit will be monetized and how the applicant will bridge the gap between the time the remediation expenses are incurred and the tax credit is issued. Please note that per the program rules, a tax credit transfer certificate may not be sold for less than 85 percent of the transferred credit or 75 percent for certain projects with federal low income housing tax credits. \*

Has the applicant received, requested to receive, or otherwise anticipates to receive, development subsidies for the redevelopment project? This includes, but is not limited to, all any Federal, State, or local financial assistance for the redevelopment project. \*

**Applicant Equity Contribution**

*Equity means developer contributed capital that may consist of cash, deferred development fees, costs for project feasibility incurred within the 12 months prior to application, property value less any mortgages when the developer owns the project site, and any other investment by the developer in the project deemed acceptable by the Authority. Property value shall be valued at the lesser of the purchase price, provided the property was purchased pursuant to an arm's length transaction within 12 months of application; or the value as determined by a current appraisal acceptable to the Authority. Equity shall include Federal or local grants and tax credits. Equity shall not include State grants or tax credits.*

Provide the percent equity contribution. \*

Provide the amount of equity contribution.

Provide a narrative on the equity contribution of the remediation portion of the proposed redevelopment, including who is contributing the equity and the source of the equity contribution. \*

Please provide documentation of equity contribution, letters of interest, and financing commitments for all funding sources.

Document	Files
Funding Source Document(s) *	<input type="button" value="Add Files"/>

# Sources and Uses (2/2)

If the applicant selects **YES** to the question asking if they have received, requested to receive, or otherwise anticipates to receive, development subsidies for the redevelopment project, another section will appear for providing additional details on the Source and Uses page.

Development Subsidies

Include all development subsidies that the applicant has received, requested to receive, or otherwise anticipates to receive. This includes, but is not limited to, all any Federal, State, or local grants and/or financial assistance for the redevelopment project.

**ADD DEVELOPMENT SUBSIDIES**

Name ↑	Anticipated or Committed	Date	Amount of Development Subsidy
--------	--------------------------	------	-------------------------------

Create

Development Subsidy Info

Name of Granting Body \*

Anticipated or Committed \*

Date \*

Amount of Development Subsidy \*

Describe Development Subsidy \*

Phase \*

Save

Click **“ADD DEVELOPMENT SUBSIDIES”** and complete the questions in the pop-out box that appears. Select **“Save”** to record your response(s) and repeat the process for each development subsidy before moving on to the next page.

This section should include, but is not limited to, all any Federal, State, or local financial assistance for the redevelopment project.

# Prevailing Wage and Affirmative Action

**Construction activities (including remediation and redevelopment, if applicable) performed at the site are subject to the New Jersey EDA’s affirmative action and prevailing wage requirements.**

- The Authority's **affirmative action requirements, [N.J.S.A. 34:1B-5.4](#) and [N.J.A.C. 19:30-3](#)**, apply until the later of the completion of the redevelopment project and two years after the tax credit is issued.
- The Authority’s **prevailing wage requirements, [N.J.S.A. 34:1B-5.1](#) and [N.J.A.C. 19:30-4](#)**, shall apply until the later of the completion of the redevelopment project and two years after the tax credit is issued.

The applicant **must** acknowledge these requirements before proceeding with the application.

### Prevailing Wage and Affirmative Action

Construction activities(including remediation and redevelopment, if applicable) performed at the site are subject to the New Jersey EDA's affirmative action and prevailing wage requirements.Additionally prevailing wages are required for building service activities at the brownfield site.These requirements also apply to any subcontractors.

The term construction includes any construction, reconstruction, demolition, alterations, repair work, renovation, or construction/renovation related to the installation of equipment. More information on construction and building services prevailing wages can be found at the NJ Department of Labor and Workforce Development website.

(a) The Authority's affirmative action requirements, [N.J.S.A. 34:1B-5.4](#) and [N.J.A.C. 19:30-3](#), apply to the redevelopment project. The affirmative action requirements shall apply until the later of the completion of the redevelopment project and two years after the tax credit is issued.

(b) The Authority's prevailing wage requirements, [N.J.S.A. 34:1B-5.1](#) and [N.J.A.C. 19:30-4](#), apply to the redevelopment project. The prevailing wage requirements shall apply until the later of the completion of the redevelopment project and two years after the tax credit is issued. Prevailing wage shall apply to building services at the site of the redevelopment project . This building services prevailing wage requirement shall continue for 10 years following the completion of the redevelopment project. In the event a redevelopment project, or the aggregate of all redevelopment projects approved for an award under the program, constitute a lease of more than 35 percent of a facility, the prevailing wage shall apply to the entire facility.

Effective April 1, 2020, any and all construction contracts awarded in New Jersey that require payment of prevailing wage must provide proof of valid Construction Contractor Registration Certification (CRC). The Act will not require contracts that were awarded prior to April 1, 2020, to provide proof of CRC. Bidders cannot list any subcontractors in any bid proposal unless the subcontractor is registered.

If you have any questions about these requirements, please contact NJEDA by sending an email to [BFtaxCredit@njeda.com](mailto:BFtaxCredit@njeda.com).

I acknowledge any construction on this Brownfield site, undertaken either by the applicant or a tenant, is subject to prevailing wage requirements. \*

I acknowledge that the prevailing wage requirements shall apply until the later of the completion of the redevelopment project and for two years after the tax credit is issued. In addition, prevailing wage shall apply to building services at the site of the redevelopment project . This prevailing wage requirement for building services shall continue for 10 years following the completion of the redevelopment project. In the event a redevelopment project, or the aggregate of all redevelopment projects approved for an award under the program, constitute a lease of more than 35 percent of a facility, the prevailing wage shall apply to the entire facility. \*

I acknowledge that the Authority's affirmative action requirements, [N.J.S.A. 34:1B-5.4](#) and [N.J.A.C. 19:30-3](#), shall apply to the redevelopment project and until the later of the completion of the redevelopment project and two years after the tax credit is issued.

Links to [N.J.S.A. 34:1B-5.4](#) and [N.J.A.C. 19:30-3](#)

I acknowledge that the redevelopment project is subject to and will comply with the green remediation and green building standards established by the Authority. \*

# Authorized Representative for Certifications

The New Jersey Economic Development Authority requires that the Legal Questionnaire, Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3, Acknowledgments of Applicant, and Certification of Applicant, are to be completed and signed by one of the following

- for a corporation: a principal executive officer at least the level of vice president;
- for a partnership: a general partner;
- for a sole proprietorship: the proprietor;
- for a governmental entity: the contact person (business administrator, manager, mayor, etc.);
- for other than above: the person with legal responsibility for the application.

If you are not an Authorized Representative you will be prompted to Upload the Certifications page, which will require you to download and then upload signed copies of the acknowledgments and certifications listed above. (Slide 50)

If you are an Authorized Representative, you will be prompted to fill out these pages throughout the application.

Authorized Representative for Certifications

Is the individual filling out this application employed by the company that is applying for the tax credit? \*

Yes

Is the individual filling out this application one of the following: \*

- for a corporation: a principal executive officer at least the level of vice president;
- for a partnership: a general partner;
- for a sole proprietorship: the proprietor;
- for a governmental entity: the contact person (business administrator, manager, mayor, etc.);
- for other than above: the person with legal responsibility for the application.

Yes

Please indicate which of the following best describes the individual filling out this application? \*

Principal Executive Officer at or above the minimum level of Vice President  
General Partner  
Sole Proprietor  
Person with Legal Responsibility for the Application  
Contact for a Government Entity  
None of the above

# Legal Questionnaire (1/2)

If the individual filling out the application is an Authorized Representative then they will proceed through the application's

- Legal Questionnaire
- Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3
- Acknowledgments of Applicant
- Certification of Applicant

[Click here](#) to download a full copy of the legal questionnaire

New Jersey Economic Development Authority Legal Questionnaire

Applicant Name: Test

Please note "Applicant" includes individuals and all types of entities applying for and receiving NJEDA financial assistance, incentives or contracts, including but not limited to: for profit businesses, non-profit organizations, municipalities, counties, colleges, universities and other institutions of higher learning.

Persons (entities or individuals) applying for NJEDA programs are subject to the Authority's Disqualification/Debarment Regulations (the "Regulations"), which are set forth in N.J.A.C. 19:30-2.1, et seq. Applicants are required to answer the following background questions ("Legal Questionnaire") pertaining to causes that may lead to debarment, disqualification, or suspension from eligibility under the Regulations and Executive Orders 34 (Byrne 1976) and 189 (Kean 1988) after consideration of all relevant mitigating factors.

Note that this form has recently been modified. Please review this form in its entirety prior to providing any responses or certifications.

**DEFINITIONS**

Notwithstanding any terms defined elsewhere or otherwise herein, the following definitions shall govern in responding to this Legal Questionnaire:

"Affiliates" means any entities or persons having an overt or covert relationship such that any one of them directly or indirectly controls or has the power to control another. This includes (however is not limited to):

- entities or persons having an ownership interest in the applicant of 30% or greater;
- entities in which an applicant holds an ownership interest of 30% or greater and are either named in the application and/or agreement or will receive a direct benefit from the financing, incentive or other agreement with NJEDA; and
- other entities that are named in the application and/or agreement, or that will receive a direct benefit from the financing, incentive, or other agreement with NJEDA.

"Legal Proceedings" means any civil, criminal, or administrative or regulatory proceedings in a State or Federal court or administrative tribunal in the United States or any territories thereof.

**RELEVANT AFFILIATES**

In accordance with the above, please identify any individuals or entities that hold a 30% or more ownership in the applicant:

Are there any individuals or entities that hold a 30% or more ownership interest in the applicant? \*

ADD APPLICANT-OWNED AFFILIATES

Entity ↑ FEIN # - if applicable

There are no records to display.

Other Affiliates

In accordance with the above, please identify any other entities not already identified that are either named in the application and/or agreement, or that will receive a direct benefit from the financing, incentive, or other agreement with NJEDA:

ADD OTHER AFFILIATES

Entity ↑ FEIN # - if applicable

There are no records to display.

**RELEVANT TIMEFRAMES**

Responses should be given based on the following "look-back" periods:

- For civil matters, those that were either pending or concluded within 5 years of the reporting date;
- For criminal matters, those that were either pending or concluded within 10 years of the reporting date;
- For environmental regulatory matters, those that were either pending or concluded within 10 years of the reporting date; and
- For all other regulatory matters, those that were either pending or concluded within 5 years of the reporting date.

Note that in cases where Applicant has previously submitted and certified a legal questionnaire to the Authority, the Applicant may refer to its prior legal questionnaire and report only those matters that are new or have changed in status since the date of last reporting.

Part A. Past Proceedings

Has Applicant, or any identified Affiliates of Applicant, been found or conceded or admitted to being guilty, liable or responsible in any Legal Proceeding, or conceded or admitted to facts in any Legal Proceedings that demonstrate responsibility for any of the following violations or conduct? (Any civil or criminal decisions or verdicts that have been vacated or expunged need not be reported.)

1. Commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract, or subcontract there under, or in the performance of such contract or subcontract. \*
2. Violation of the Federal Organized Crime Control Act of 1970, or commission of embezzlement, theft, fraud, forgery, bribery, falsification or destruction of records, perjury, false swearing, receiving stolen property, obstruction of justice, or any other offense indicating a lack of business integrity or honesty. \*
3. Violation of the Federal or State antitrust statutes, or of the Federal Anti-Kickback Act (18 U.S.C. 874). \*
4. Violation of any law governing the conduct of elections of the Federal Government, State of New Jersey or of its political subdivision. \*
5. Violation of the "Law Against Discrimination" (P.L. 1945, c169, N.J.S.A. 10:5-1 et seq., as supplemented by P.L. 1975, c127), or of the act banning discrimination in public works employment (N.J.S.A. 10:2-1 et seq.) or of the act prohibiting discrimination by industries engaged in defense work in the employment of persons therein (P.L. 1942, c114, N.J.S.A. 10:1-10, et seq.). \*

# Legal Questionnaire (2/2)

6. To the best of your knowledge, after reasonable inquiry, violation of any laws governing hours of labor, minimum wage standards, prevailing wage standards, discrimination in wages, or child labor. \*

Yes

7. To the best of your knowledge, after reasonable inquiry, violation of any law governing the conduct of occupations or professions of regulated industries. \*

Yes

8. Debarment by any department, agency, or instrumentality of the State or Federal government. \*

Yes

9. Violation of the Conflict of Interest Law, N.J.S.A. 52:13D-12 et seq., including any of the following prohibitions on vendor activities representing a conflict of interest, or failure to report a solicitation as set forth below: \*

- i. No person shall pay, offer or agree to pay, either directly or indirectly, any fee, commission, compensation, gift, gratuity, or other thing of value of any kind to any Authority officer or employee or special Authority officer or employee, as defined by N.J.S.A. 52:13D-13(b) and (e), with which such person transacts or offers or proposes to transact business, or to any member of the immediate family as defined by N.J.S.A. 52:13D-13(i), of any such officer or employee, or partnership, firm, or corporation with which they are employed or associated, or in which such officer or employee has an interest within the meaning of N.J.S.A. 52:13D-13(g).
- ii. The solicitation of any fee, commission, compensation, gift, gratuity or other thing of value by any Authority officer or employee or special Authority officer or employee from any person shall be reported in writing by the person to the Attorney General and the NJEDA Ethics Liaison Officer.
- iii. No person may, directly or indirectly, undertake any private business, commercial or entrepreneurial relationship with, whether or not pursuant to employment, contract or other agreement, express or implied, or sell any interest in such person to, any Authority officer or employee or special Authority officer or employee having any duties or responsibilities in connection with the purchase, acquisition or sale of any property or services by or to the Authority, or with any person, firm or entity with which he or she is employed or associated or in which he or she has an interest within the meaning of N.J.S.A. 52:13D-13(g). Any relationships subject to this subsection shall be reported in writing to the NJEDA Ethics Liaison Officer and the State Ethics Commission, which may grant a waiver of this restriction upon application of the Authority officer or employee or special Authority officer or employee upon a finding that the present or proposed relationship does not present the potential, actually or appearance of a conflict of interest.
- iv. No person shall influence, or attempt to influence or cause to be influenced, any Authority officer or employee or special Authority officer or employee in his or her capacity in any manner which might tend to impair the objectivity or independence of judgment of the officer or employee.
- v. No person shall cause or influence, or attempt to cause or influence, any Authority officer or employee or special Authority officer or employee to use, or attempt to use, his or her official position to secure unwarranted privileges or advantages for the person or any other person.

10. Violation of any State or Federal law that may bear upon a lack of responsibility or moral integrity, or that may provide other compelling reasons for disqualification. Your responses to the foregoing question should include, but not be limited to, the violation of the following laws, without regard to whether there was any monetary award, damages, verdict, assessment or penalty, except that any violation of any environmental law in category (v) below need not be reported where the monetary award, damages, etc. amounted to less than \$1 million. \*

- i. Laws banning or prohibiting discrimination or harassment in the workplace.
- ii. Laws prohibiting or banning any form of forced, slave, or compulsory labor.
- iii. The New Jersey Conscientious Employee Protection Act, N. J. Stat. Ann. § 34:19-1 et seq., or other "Whistleblower Laws" that protect employees from retaliation for disclosing, or threatening to disclose, to a supervisor or to a public body an activity, policy or practice of the employer, that the employee reasonably believes is in violation of a law, or a rule or regulation issued under the law.
- iv. Securities or tax laws resulting in a finding of fraud or fraudulent conduct.
- v. Environmental laws, where the monetary award, penalties, damages, etc. amounted to more than \$1 million.
- vi. Laws banning anti-competitive dumping of goods.
- vii. Anti-terrorist laws.
- viii. Criminal laws involving commission of any felony or indictable offense under State or Federal law.
- ix. Laws banning human rights abuses.

[Click here](#) to download a full copy of the legal questionnaire

## Part B. Pending Proceedings

11. To the best of your knowledge, after reasonable inquiry, are Applicant, or any officers or directors of Applicant, or any Affiliates, a party to pending Legal Proceedings wherein any of the offenses or violations described in questions 1-10 above are alleged or asserted against such entity or person? With respect to laws banning or prohibiting discrimination or harassment in the workplace, please provide only information pertaining to any class action lawsuits or individual lawsuits alleging violations under the New Jersey Law Against Discrimination. \*

No

If the answer to any of the foregoing questions is affirmative, you must provide the following information as an attachment to the application: (i) the case name and court/administrative agency (including jurisdiction and venue) in which such matters were tried or are pending; (ii) the charges or claims adjudicated or alleged; and (iii) status of the matter (e.g. Pending Dismissed following Settlement, Dismissed following Motion, etc.).

**Please Note:** An Applicant may refer to or attach specific provisions of a 10-K/Q or other filings with the U.S. Securities and Exchange Commission (SEC); however, the Applicant should be aware that different laws apply to disclosures to the Authority. This means that the Authority does not have the same types of materiality thresholds as the SEC. The Applicant is expected to supplement its SEC filings to ensure that all relevant matters are disclosed to the Authority, including any matters that were below the SEC's materiality threshold and any matters that may have occurred after its most recent filing.

**Please Note:** Eligibility is determined based on the information presented in the completed Application. If, at any time while engaged with the Authority, the Applicant should become aware of any facts that materially alter or change its answers, or that render any of them incomplete or inaccurate, the Applicant has a duty to promptly report such facts to the Authority in writing. The Authority reserves the right to require additional clarifying or explanatory information from the Applicant regarding the answers given, to ask additional questions not contained in this Legal Questionnaire, and to perform its own due diligence investigations and searches.

Document	Files
Legal Questionnaire Addendum *	<input type="button" value="Add Files"/>

## CERTIFICATION OF LEGAL QUESTIONNAIRE AND AUTHORIZATION TO RELEASE INFORMATION

- This certification shall be signed as follows:
- by applicant's General Counsel or Chief Legal Officer (recommended); or
  - for a corporation, by a principal executive officer at least the level of vice president;
  - for a partnership, by a general partner;
  - for a sole proprietorship, by the proprietor;
  - for a governmental entity, by the contact person (business administrator, manager, mayor, etc.);
  - for other than above, by the person with legal responsibility for the application.

I hereby represent and certify that I have reviewed the information contained in this Legal Questionnaire, and that the foregoing information is true and complete under penalty of perjury. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment. I further agree to inform the New Jersey Economic Development Authority of any changes in the foregoing information which may occur prior to execution of any agreement with the Authority, and so long as any such agreement is in effect. Failure to disclose relevant matters may render the Applicant ineligible for the financial benefits sought and may subject the Applicant to disqualification, debarment, suspension, or referral to the office of the state's Attorney General.

The undersigned, on behalf of the Applicant, understands and acknowledges that information and documents provided to the New Jersey Economic Development Authority: (1) are subject to public disclosure during deliberations of the Authority at public meetings regarding the application and as set forth in the minutes of the Authority's public meetings; and (2) are subject to public disclosure under certain laws, including, but not limited to, the Open Public Records Act, N.J.S.A. 47A:1-1 et seq., and the common law right-to-know.

**Electronic Signatures**  
Pursuant to written policy, the New Jersey Economic Development Authority allows documents to be signed electronically and hereby agrees to be bound by such electronic signatures. Please confirm that you, as a signatory to this document, also agree to be bound by electronic signatures.

**Legal Questionnaire Electronic Signature \***

**Title \***

# Certification of Non-Involvement in Prohibited Activities in Russia or Belarus

## CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS

Program Name: **Historic Property Reinvestment Program**

Applicant Name: **Test Historic Bakery**

Applicant DBA:

Pursuant to N.J.S.A. 52:32-60.1, et seq. (P.L. 2022, c.3) any person or entity (hereinafter 'Applicant') that seeks to be approved for or continue to receive an economic development subsidy from the New Jersey Economic Development Authority must complete the certification below indicating whether or not the Applicant is engaged in prohibited activities in Russia or Belarus. If the New Jersey Economic Development Authority finds that an Applicant has made a certification in violation of the law, it shall take any action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

### Certification

I, the undersigned, have read and reviewed the Department of the Treasury's List: (<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>) of entities engaged in prohibited activities in Russia or Belarus, and having done so certify (must select one appropriate response below and complete the Authorized Signature section below): \*

**A. That the Applicant is not identified on the Department of the Treasury's list of entities engaged in prohibited activities in Russia or Belarus and is not engaged in prohibited activities in Russia or Belarus. OR**

**B. That I am unable to certify as to "A" above because the Applicant is identified on the Department of the Treasury's list of entities engaged in prohibited activities in Russia or Belarus. OR**

**C. That I am unable to certify as to "A" above because the Applicant, though not identified on the Department of the Treasury's list of entities engaged in prohibited activities in Russia or Belarus, is engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the Applicant's activity in Russia or Belarus is set forth below.**

### If applicable, provide Additional Certification of Federal License

I, the undersigned, certify that Applicant is currently engaged in activity in Russia and/or Belarus, but is doing so consistent with federal law and/or regulation and/or license. Provide a detailed description of how the Applicant's activity in Russia and/or Belarus is consistent with federal law, or is within the requirements of the federal license.

# Applicant Certifications and Acknowledgements

## Applicant Certifications and Acknowledgements

Eligibility for financial assistance under the Brownfields Redevelopment Incentive Program is determined based on all information, required attachments, and schedules submitted as part of this application. Any changes in the status of the proposed project from the facts presented within the submitted application may disqualify or delay the project. Please contact EDA staff before taking any action that would change the status of the project as reported in this application. State and federal law as well as EDA regulations and policies regarding prevailing wage and affirmative action require the submission of certain reports and certificates as well as the inclusion of certain provisions in construction contracts. Please consult with the EDA staff for details.

### REMEDIATION ACTIVITY CERTIFICATION

Has the applicant, including all affiliates, started any remediation activities, other than assessment and investigation activities, at the site of the redevelopment project prior to submitting an application? \*

I certify the applicant, including all affiliates, has not commenced any remediation activities, other than assessment and investigation activities, at the site of the redevelopment project prior to submitting an application.

Do either of the below exceptions apply? (If applicable, select a certification below)

I certify under penalty of perjury that the applicant could not reasonably have known the full extent of the contamination without commencing remediation activities. OR

I certify that the applicant can prove the work is required due to an order or other written requirement from an official with jurisdiction over the site or the redevelopment project to correct an immediate environmental concern or a health, safety, or other hazard that requires the developer or an affiliate to undertake remediation activities.

### OTHER PROGRAM SPECIFIC CERTIFICATIONS

1. I certify the site is a brownfield site. "Brownfield site" means a former or current commercial or industrial site that is currently vacant or underutilized and on which there has been, or there is suspected to have been, a discharge of a contaminant, or on which there is contaminated building material. (N.J.A.C. 19:31-27.2) \*

2. I certify that the applicant, and all affiliates of the applicant, did not discharge a hazardous substance at the brownfield site; are not in any way responsible for the hazardous substance; are not a corporate successor to the discharger, or to any person in any way responsible for the hazardous substance, or to anyone liable for cleanup and removal costs pursuant to section 8 of P.L.1976, c.141 (N.J.S.A. 58:10-23.11g). \*

3. I certify the applicant has not received a reimbursement through the Brownfields and Contaminated Site Remediation Reimbursement Program or Brownfield Site Reimbursement Fund (N.J.S.A. 58:10B-26 through -31). \*

4. I certify under penalty of perjury that the applicant intends to remediate and redevelop the site immediately upon approval of the tax credit, satisfy all of the conditions in the approval letter, and execute a redevelopment agreement. \*

### PROGRAM SPECIFIC ACKNOWLEDGMENTS

1. I acknowledge that the issuance of a tax credit award under this program shall be conditioned upon the subrogation to the Department of Environmental Protection of all rights of the applicant or any affiliate to recover remediation costs from any other person who discharges a hazardous substance or is in any way responsible, pursuant to N.J.S.A. 58:10-23.11g for a hazardous substance that was discharged at the brownfield site. \*

2. I acknowledge that the applicant will have an obligation to enter into a Labor Harmony Agreement consistent with N.J.A.C. 19:31-27.9(d) if the State has a proprietary interest in the project and the redevelopment project includes a retail establishment with more than 10 full-time employees, a distribution center with more than 20 full-time employees, or a hospitality establishment with more than 10 full-time employees. \*

3. I acknowledge that the applicant has an obligation to demonstrate in this application that a project financing gap, as defined pursuant to NJAC 19:31-27.2, exists. \*

4. I acknowledge that any subcontractors that will perform work on the project must register as required by the "The Public Works Contractor Registration Act," (N.J.S.A. 34:11 56.48 et seq.); must not be debarred by Department of Labor and Workforce Development from engaging in or bidding on Public Works Contracts in the State; and must possess a current tax clearance certificate issued by the Division of Taxation in the Department of the Treasury. \*

5. I acknowledge that the Authority may obtain information including, but not limited to, a credit bureau check, covering the applicant and/or its principals, stockholders, and/or investors. \*

6. I acknowledge that the Authority will provide information submitted by or on behalf of the applicant to the New Jersey Department of Environmental Protection. \*

7. I acknowledge the Authority may in its discretion conduct inspections of the site of the project at any time during the course of the project, during the compliance period, and while the applicant or any affiliate retains any obligation under the program. \*

8. I acknowledge that in accordance with N.J.A.C. 19:31-27.7, if the actual remediation cost is less than the remediation costs set forth in the application, the tax credit shall be calculated based on the actual remediation costs. \*

9. I acknowledge that the Authority's prevailing wage requirements at N.J.S.A. 34:1B-5.1 and N.J.A.C. 19:30-4 shall apply to construction contracts as defined at N.J.A.C. 19:31-4.1 for work performed for the redevelopment project. The prevailing wage requirements shall apply until the later of the completion of the redevelopment project and two years after the tax credit is issued. \*

10. I acknowledge that the Authority's prevailing wage requirements shall apply to building services, including but not limited to cleaning or routine maintenance work, at the site of the redevelopment project. This prevailing wage requirement shall continue for 10 years following the completion of the redevelopment project. "Building services" is defined at N.J.A.C. 19:31-27.2. \*

11. I acknowledge that the Authority's affirmative action requirements at N.J.S.A. 34:1B-5.4 and N.J.A.C. 19:30-3 shall apply to the redevelopment project. The affirmative action requirements shall apply until the later of the completion of the redevelopment project and until two years after the tax credit is issued. \*



# Certification of Applicant

## Certification of Applicant

Eligibility of financial assistance by the New Jersey Economic Development Authority (NJEDA) is determined by the information presented in this application. Any changes in the status of the proposed project from the facts presented herein could disqualify the project. Only Board Members of the governing board of the particular program for which you are applying, by resolution, may take action to determine project eligibility and to authorize the issuance of funds.

**I, THE UNDERSIGNED, BEING DULY SWORN UPON MY OATH SAY:**

**I affirm, represent, and warrant that the information contained in this application and in all associated attachments submitted herewith is to the best of my knowledge true and complete and that the funding applied for herein is not for personal, family, or household purposes. \***

**I understand that if such information is willfully false, I am subject to criminal prosecution under N.J.S.A. 2C:28-2 and civil action by the NJEDA which may at its option terminate its financial assistance. \***

**I authorize the New Jersey Department of Law and Public Safety to verify any answer(s) contained herein through a search of its records, or records to which it has access, and to release the results of said research to the NJEDA. \***

**I authorize the NJEDA to provide information submitted to it by or on behalf of the applicant to any bank or State agency which might participate in the requested financing with the NJEDA. \***

**I certify my understanding that an electronic signature of this Application and any Approval Letter or Agreement shall be a binding on the parties. \***

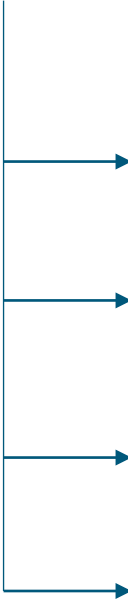
**I certify that the firm is not in default with any other program administered by the State of New Jersey. \***

# Upload Certifications

Only if the individual filling out the application is not an Authorized Representative will the applicant see this page.

Here you will be prompted to download and then upload signed copies of the acknowledgments and certifications listed above.

- [Legal Questionnaire](#)
- [Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3](#)
- [Application Certifications and Acknowledgements](#)
- [Certification of Application](#)



## Upload Certifications

The New Jersey Economic Development Authority requires that the following information be completed and signed by one of the following:

- for a corporation, a principal executive officer at least the level of vice president;
- for a partnership, a general partner;
- for a sole proprietorship, the proprietor;
- for a governmental entity, the contact person (business administrator, manager, mayor, etc.);
- for other than above, the person with legal responsibility for the application.

Because you have identified that you are not one of the individuals listed above, it is required that you download each of the forms listed below and have someone who meets this definition for the applicant company fill out and sign each of the forms. Once the forms have been completed and signed, please upload each form on this page, along with any other necessary application attachments.

Your application for assistance will not be reviewed until the NJEDA has each of the signed forms from someone who is legally authorized to make these representations on behalf of the applicant company.

- [Legal Questionnaire](#)
- [Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3](#)
- [Application Certifications and Acknowledgements](#)
- [Certification of Application](#)
- [Click here to download a PDF of your partially-completed application for review and signing of the CEO Certification forms.](#)

Document	Files
Legal Questionnaire *	<a href="#">Add Files</a>
Certification of Non-Involvement in Prohibited Activities in Russia or Belarus Pursuant to P.L. 2022, C. 3 *	<a href="#">Add Files</a>
Application Certifications and Acknowledgements *	<a href="#">Add Files</a>
Certification of Application *	<a href="#">Add Files</a>

# CEO Certifications

**Applicants will be able to download a PDF of the partially-completed application to provide to the CEO for their review when signing this certification.**

### CEO Certifications

It is a requirement of the Brownfield Incentives Redevelopment Program for the applicant to submit written certifications by the chief executive officer or equivalent officer of the eligible applicant stating that: all good faith efforts have been made and additional capital cannot be raised from other sources on a non recourse basis; the applicant applying for the program is in substantial good standing with the Department of Labor and Workforce Development, the Department of Environmental Protection, and the Department of the Treasury; and the officer has reviewed the information submitted and information contained in the application and all attachments is true, accurate, and complete.

[Click here](#) to download a copy of the CEO Certification for this program

[Click here to download a PDF](#) of your partially-completed application for review and signing of above form.

Please upload the CEO Certification for the Applicant

Document	Files
CEO Certification Form *	<a href="#">Add Files</a>

**Click here to download a copy of the [CEO Certification Form](#) for this program.**

# Fee Acknowledgement

## Payment Method

There is **Fee amount** non-refundable application fee.

Checks sent by the United States Postal Service must be postmarked by the application deadline and the check must be received by NJEDA within 14 calendar days of this deadline. Hand-delivered checks must be received by the application deadline. The application fee may also be paid by credit card by the application deadline.

The NJEDA will not begin review of your application until the application fee has been received.

In addition, the NJEDA charges fees during the closing and certification process which are available at the EDA product page. These fees vary depending upon the product chosen to fit your needs and the complexity/size of the project.

Select form of payment: \*

**APPLICATION FEES**

Projects up to \$5MM - **\$2,000**

Projects greater \$5MM - **\$7,000**

## Application Fee Payment (non-refundable)- Payment by credit card or check

Please be advised that checks must be postmarked by the application deadline and the check must be received by NJEDA within 14 calendar days of this deadline. Hand-delivered checks must be received by the application deadline. Payment by credit card, if possible, is recommended.

### Payment by Check Instructions:

Please make check payable to: New Jersey Economic Development Authority  
**Reference the Common Application ID number** that appears on the page once “Mail Check” is selected as form of payment.

### Mail check to the below address:

NJEDA  
P.O. Box 990  
36 West State Street  
Trenton, NJ 08925-0990

### Payment by Credit Card Instructions:

If “Credit Card” is selected as the form of payment, the applicant will see payment details, including an Application Fee Request ID, on the next page and a link to “Go to Payment Page”.

The applicant will then be required to provide credit card details for making the non-refundable application fee payment before proceeding with the electronic signature and application submission portions.

**\*Application fee is required. If fee is not received as described above, the application will be deemed incomplete.**

# NJEDA Secure Credit Card Payment Page

The screenshot illustrates the NJEDA Secure Credit Card Payment Page. It is divided into three main sections: Order Section, Payment, and Billing Address.

**Order Section:** Displays the amount (USD), description (NJEDA CAPP-00035351), and invoice number (FREQ-0010783).

**Payment:** Features a "PAYMENT CARD" section with logos for VISA, MasterCard, American Express, Discover, JCB, and UnionPay. It includes input fields for "Card Number\*" (with a "Change Card" link and "Card Number is required" error), "Expiration Date(MMY)\*" (with "Expiration Date is required" error), and "CVV2" (with a help icon).

**Billing Address:** Contains input fields for "Company", "First Name", "Last name" (pre-filled with "D'Agostino"), "Address1", "Address2", "City", "State/Province", "Postal Code", "Country" (dropdown), "Email Address", and "Phone".

A "Checkout" button with a "Secure Payment" icon and an arrow points from the left side of the page to the main payment section.

# Electronic Signature

Your application will be submitted upon hitting the "Submit" Button.

## Electronic Signature

Pursuant to written policy, the New Jersey Economic Development Authority allows documents to be signed electronically and hereby agrees to be bound by such electronic signatures. Please confirm that you, as a signatory to this document, also agree to be bound by electronic signatures.

- I agree to be bound by electronic signatures \*
- I am an Authorized Signer for this organization and I accept the above terms and conditions \*

Full Name \*



[Generate a new image](#)  
[Play the audio code](#)

 Enter the code from the image

# Submission Confirmation Page

The submission confirmation page will list the Applicant’s application confirmation number. All future application communication will be sent to the email provided in the application.

Click to “Return to Homepage” to the portal homepage.

**Brownfields Redevelopment Incentive Program Application**

Thank you for your interest in the Brownfields Redevelopment Incentive Program (BRIP). The NJEDA is in receipt of your application. When the competition window closes, we will review your application for administrative completeness. Applications deemed administratively complete and eligible will proceed through the evaluation and scoring process, which includes a legal review as well as underwriting by NJEDA and a cost reasonableness review by NJDEP. If NJEDA or NJDEP needs clarification on the information you have provided, staff may reach out to you at the email address you provided in your application. When the NJEDA's review of your application is complete, you will be contacted regarding the status of your application with details on next steps. We anticipate that this detailed review process will require extensive time.

Your application confirmation number is: **CAPP-000XXXXX**

Any communications regarding the status of this application will be sent to: **Primary Point of Contact Email**

If you have questions, please email [BFtaxcredit@njeda.com](mailto:BFtaxcredit@njeda.com).

To learn more about other NJEDA programs, visit [www.NJEDA.com](http://www.NJEDA.com) and follow us on social media to stay current on upcoming programs.

Thank you very much for applying to the Brownfields Redevelopment Incentive Program,  
The NJEDA Brownfields and Sustainable Systems Team

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**Return to homepage**



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