

NEW JERSEY COMMISSION ON SCIENCE, INNOVATION AND TECHNOLOGY

May 12, 2023

This meeting was held in-person and via Microsoft Teams teleconference.

MINUTES OF THE MEETING

Members of the Commission present in person: Public Voting Members: Debbie Hart, BioNJ, Chair; and David Pascrell, Gibbons, Treasurer.

Members of the Commission present via conference call: Ex-Officio Voting Members: Kathleen Coviello for Tim Sullivan, CEO of the New Jersey Economic Development Authority, Kathleen Comanto for Dr. Brian Bridges, Secretary, OSHE; Dr. Jordan Schiff for Angelica McMillan, Commissioner, DOE; Public Voting Members: Cuneyt Erdogan, Clarus Engineering; and Non-Voting Legislative Member Senator Robert Singer and Assemblyman Christopher Tully.

Members of the Commission absent: Public Members: Adam Sternbach, and Dr. Alain Kornhauser, Princeton University; Non-Voting Legislative Members: Senator Paul Sarlo, Assemblyman Christopher DePhillips, Non-Voting University Members: Dr. Nariman Farvardin, President, Stevens Institute of Technology; and Dr. Jonathan Holloway, President, Rutgers University.

Also present: Dana Walters, Assemblyman Tully's Office; Christopher Hughes, Assemblyman DePhillip's Office; Gilbert Gonzalez, DOE; Non-Voting University Representatives: Greg Townsend for Stevens Institute of Technology, Vincent Smeraglia for Rutgers University; Judith Sheft, Executive Director, CSIT; Mahako Etta, Franklin Dureke, and Frances Keel, CSIT Staff; Elizabeth Marshall, Christine Machnowsky, and Christopher Kay, Deputy Attorneys General; Jamera Sirmans, Governor's Authorities Unit; EDA Staff: Danielle Esser, Director; and Hector Serrano, Governance Officer.

Per the Chair's request, Ms. Esser read the Open Public Meetings announcement and performed the roll call of the Commission.

Prior to commencing the meeting, Chair Hart asked Ms. Esser to read aloud a statement regarding the process for public comment at the board meeting for any members of the public on the call. No members of the public presented themselves at this time.

PREVIOUS MEETING MINUTES

The first item was the approval of the March 24, 2023, meeting minutes.

MOTION TO APPROVE: Mr. Pascrell **SECOND:** Ms. Coviello **AYES: 5**

COMMISSION MATTERS

The Chair presented this item which requested election of the CSIT officers, acknowledged the re-appointment of the three active committees, with Chairs for each respective committee, the Executive Committee, Audit Committee and the Program Committee, and requested the members' approval of the Calendar of Meetings through April 2024.

ITEM: Annual Organizational Meeting

REQUEST: To approve the Election of Officers and the Calendar of meetings through April 2024.

MOTION TO APPROVE: Mr. Pascrell **SECOND:** Ms. Coviello **AYES:** 5

RESOLUTION ATTACHED AND MARKED EXHIBIT: 1

Mr. Erdogan joined the meeting at this time.

CSIT ANNUAL REPORT

Ms. Sheft presented the 2022 Annual Report for the members.

ITEM: 2022 Annual Report

REQUEST: To approve the Commission's Annual Report for 2022.

MOTION TO APPROVE: Mr. Pascrell **SECOND:** Mr. Erdogan **AYES:** 6

RESOLUTION ATTACHED AND MARKED EXHIBIT: 2

FOR INFORMATION ONLY: The next item was the presentation of the Chair's Report to the Commission.

FOR INFORMATION ONLY: The next item was the presentation of the Executive Director's Report to the Commission.

Mr. Dureke presented the next item before the Board:

Item: Approve of Increase in Funding Available for Pilot Clean Tech Demonstration Grant Program

Request: To approve a \$1,105,460 increase in the funding of the Pilot Clean Tech Demonstration Grant Program, increasing the \$2,500,000 budget to a program budget of \$3,605,460.

MOTION TO APPROVE: Ms. Coviello **SECOND:** Mr. Pascrell **AYES:** 6

RESOLUTION ATTACHED AND MARKED EXHIBIT: 3

Mr. Dureke presented the next item before the Board:

Item: Approval of Awardees for Pilot Clean Tech Demonstration Grant Program

Request: To approve fifteen (15) grants for a total of \$3,605,460 in funding, for awards to fifteen (15) NJ based early-stage companies selected under the Pilot Clean Tech Demonstration Grant Program. Staff is recommending that the Members decline five (5) applicants because they did not meet the minimum score of 30 points required by the program.

MOTION TO APPROVE: Mr. Pascrell **SECOND:** Mr. Erdogan **AYES:** 6

RESOLUTION ATTACHED AND MARKED EXHIBIT: 4

Ms. Etta presented the next item before the Board:

Item: Approval of NJ Commission on Science, Innovation and Technology Provision of \$125K Match to the Federal FAST Application by Rutgers, The State University of New Jersey and the NJ Small Business Development Center (NJSBDC)

Request: To approve the following:

1. Approve a \$125,000 payment to Rutgers, The State University of New Jersey's NJ Small Business Development Center (NJSBDC). These funds will be used by NJSBDC to meet the cash match requirement for their 2023 submission to the federal Small Business

Administration for a FAST grant to provide technical assistance to NJ entrepreneurs that have applied to or are considering an application to the federal SBIR/STTR program.

2. Approve a Memorandum of Understanding (MOU) between CSIT and Rutgers, The State University of New Jersey, provided it is in substantially the same form as attached to this memorandum (Exhibit A). The MOU addresses mutual understandings regarding this \$125,000 cash match payment.

MOTION TO APPROVE: Mr. Pascrell **SECOND:** Ms. Coviello **AYES:** 6
RESOLUTION ATTACHED AND MARKED EXHIBIT: 5

Ms. Etta presented the next item before the Board:

Item: Approval of Delegated Authority to Allow Adjustments to Budget Submissions for future CSIT

Request: To approve the following:

- 1) Grant delegated authority to the Executive Director to:
 - a) Allow CSIT grant Applicants the ability to adjust and resubmit grant budgets within the program resubmission deadline if;
 - b) Submitted budget at the time of application exceed the approved grant amount
 - c) Submitted budget at the time of application includes ineligible budgetary items as stated in notice of funding
 - d) Submitted budget at the time of application exceeds the 30% marketing threshold as stated in the notice of funding
 - e) Submitted budget at the time of application does not include printed name of preparer and date.
- 2) Supplement the specifications approved at the last meeting for the Food and Agriculture Research & Development Pilot Seed Grant and Round 2 Catalyst Research and Development Pilot Seed Grant programs by incorporating the activities contemplated above in 1a - e.

MOTION TO APPROVE: Mr. Pascrell **SECOND:** Ms. Coviello **AYES:** 6
RESOLUTION ATTACHED AND MARKED EXHIBIT: 6

FOR INFORMATION ONLY: The next item was the presentation of the update on EDA Initiatives.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT:

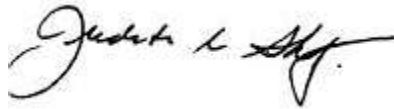
There being no further business, on a motion by Mr. Pascrell, and seconded by Mr. Erdogan, the meeting was adjourned at 11:30 AM.

NEXT MEETING DATE:

The next meeting date for the Commission on Science, Innovation and Technology is scheduled for July 14, 2023, at 10:00 am, in person and virtually.

CERTIFICATION:

The foregoing and attachments represent a true and complete summary of the actions taken by the Commission on Science, Innovation, and Technology at its Meeting on May 12, 2023.

A handwritten signature in black ink, appearing to read "Judith L. Sheft".

Judith Sheft, Executive Director
Secretary