

# New Jersey Food Security Planning Grant

Sample Application



# New Jersey Food Security Planning Grant

To advance the goals of the Food Desert Relief Act (FDRA), part of the Economic Recovery Act of 2020 that Governor Phil Murphy signed into law in 2021, the EDA will use up to \$1,500,000 to launch the [NJ Food Security Planning Grant \(FSPG\)](#) program. This competitive planning grant program is focused on leveraging distressed assets in designated [Food Desert Communities \(FDCs\)](#) in New Jersey to improve food access and food security. Proposed planning projects may include, but are not limited to:

- ▶ Identification and development of a community-based initiative/program or resource that improves access to affordable, fresh, and healthy produce and other food items
- ▶ Determining cost-benefits of retrofitting, redeveloping or greening the distressed asset as it relates to food access and food security
- ▶ Developing a plan to drive economic growth for the locality by implementing innovations around food access and food security solutions
- ▶ Creating greater social, economic, and environmental sustainability by identifying ways to grow, process and sell fresh produce
- ▶ Stakeholder engagement and facilitation to identify community desires and needs pertaining to food access and food security
- ▶ The identification of appropriate additional funding sources to support community led re-use of one or more properties to support food access and food security
- ▶ Feasibility study for a supermarket or food retailer

# New Jersey Food Security Planning Grant

Grant amounts will range from **\$75,000 and \$125,000** and will be determined based on the FDC's composite factor score where the distressed asset is located:

- ▶ Applicants with a distressed asset in an FDC with a **Composite Food Desert Factor Score between 86.5 – 63.9**
  - **Eligible to receive an award of \$125,000.**
- ▶ Applicants with a distressed asset in an FDC with a **Composite Food Desert Factor Score between 61.2 – 51.5**
  - **Eligible to receive an award of \$100,000.**
- ▶ Applicants with a distressed asset in an FDC with a **Composite Food Desert Score between 51.2 -24.1**
  - **Eligible to receive an award of \$75,000.**

Prospective applicants may find the list of FDCs with Composite Food Desert Factor Scores [here](#).

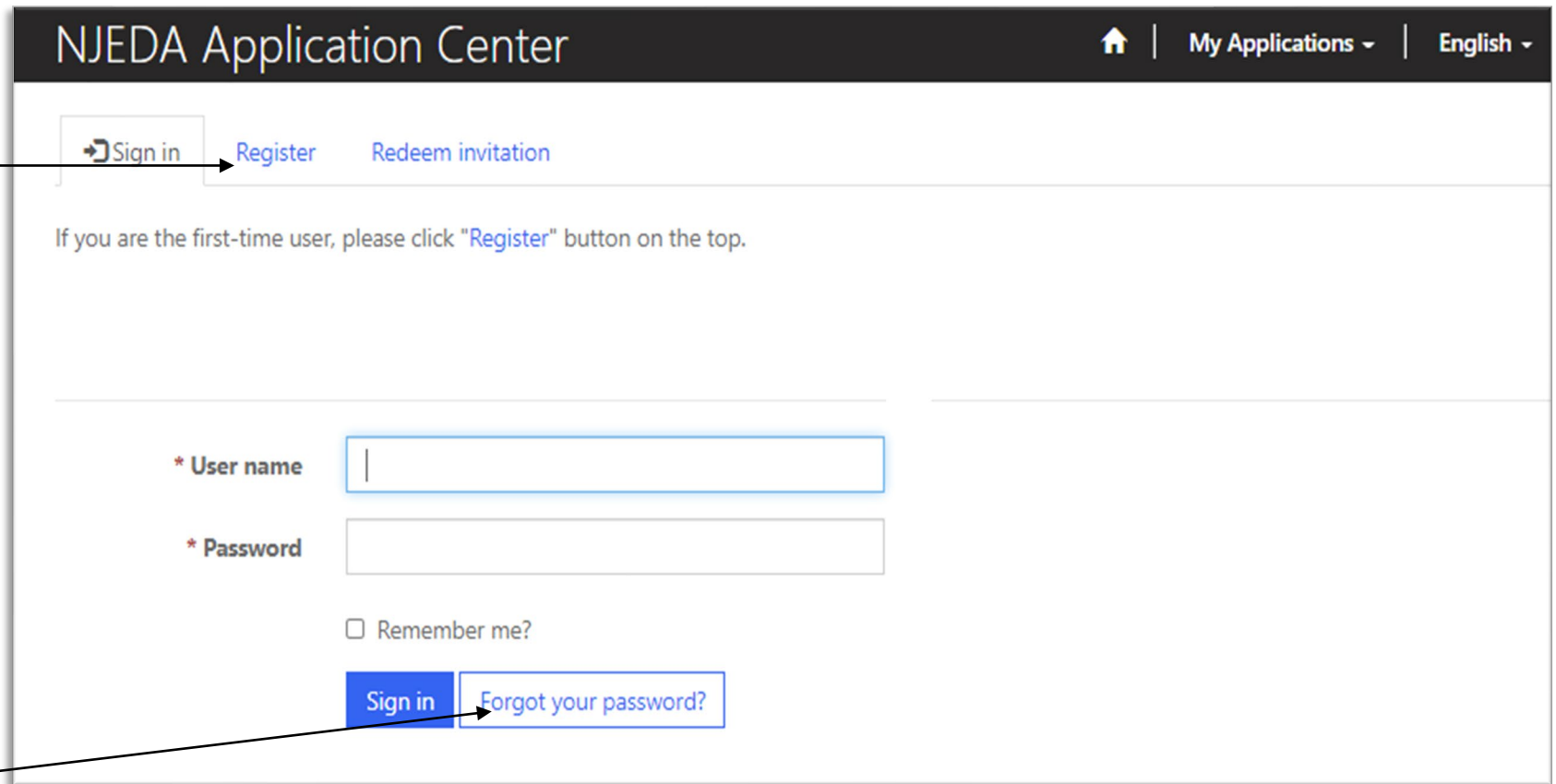
All questions must be answered. Attachments must be submitted as PDFs where indicated, and only respond to questions pertaining to that section of the application.

If you have any questions, please contact program administrators at [FoodDesertRelief@njeda.com](mailto:FoodDesertRelief@njeda.com).

# NJEDA Application Center Sign In Page

<https://programs.njeda.com/en-US/>

If this is the first time you are using this portal to apply for an NJEDA product, please click “Register” button on the top



If you have forgotten your password, simply click on the “Forgot your password?” button and follow the instructions. An email will be sent enabling you to reset. Please note that your Username will be included in the email you receive, be sure to confirm that you are using the correct username when you sign in.

# How to Register Your Email Address

**1. Enter your email, username (can be the same as your email) and password.**

Passwords must contain characters from at least three of the following four classes: uppercase, lowercase, digit, and non-alphanumeric (special).

**2. Once information is filled in click “Register”**

NJEDA Application Center [Home](#) | [My Applications](#) | [English](#) | [Sign in](#)

[Sign in](#) | **Register** | [Redeem invitation](#)

**THIS IS NOT AN APPLICATION FOR NJEDA ASSISTANCE. THIS PAGE ALLOWS YOU TO CREATE A USER ACCOUNT THAT YOU WILL USE TO LOG IN TO NJEDA'S PRE-REGISTRATION AND/OR APPLICATION PORTAL.**

Register for a new local account


\* Email

\* Username

\* Password

\* Confirm password

[Register](#)

 PLEASE MAKE SURE TO WRITE-DOWN/  
SAVE YOUR USERNAME AND PASSWORD

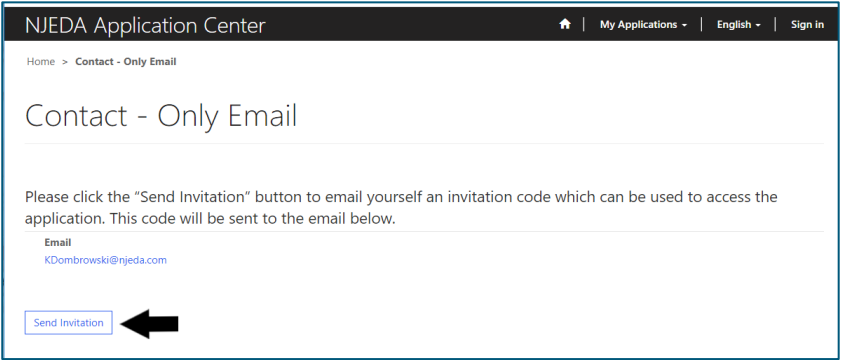
# If Your Email is Recognized By the Application Portal

If after clicking on “Register” you receive the following pop-up, that indicates that your email address is already recognized in our system, and you need to request an Invitation Code. Begin by clicking on the blue “OK” button.

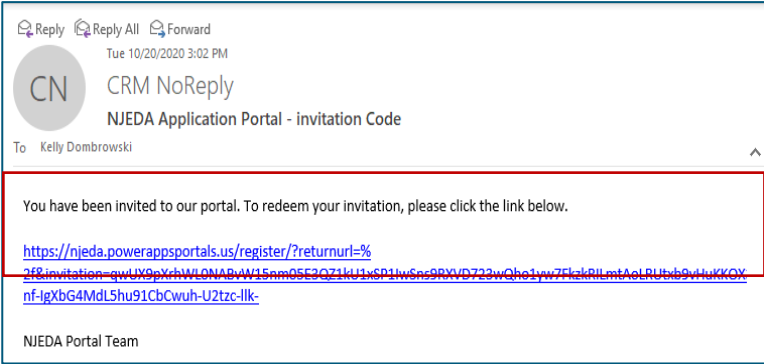
The screenshot shows the NJEDA Application Center registration page. At the top, there are navigation links for "Sign in", "Register", and "Redeem invitation". Below these is the heading "Register for a new local account". The registration form includes fields for "Email" (kdombrowski@njeda.com), "Username" (NJEDAKdombrowski), "Password", and "Confirm password", with a "Register" button at the bottom. A pop-up message from "programs.njeda.com" is overlaid on the page, stating: "The email address kdombrowski@njeda.com is already in our system. This may be because you have previously applied for other NJEDA programs. Please click OK to email yourself an invitation code which can be used to access this program application." A blue "OK" button is visible in the pop-up, with a black arrow pointing to it from the right.

# Redeeming An Invitation Code

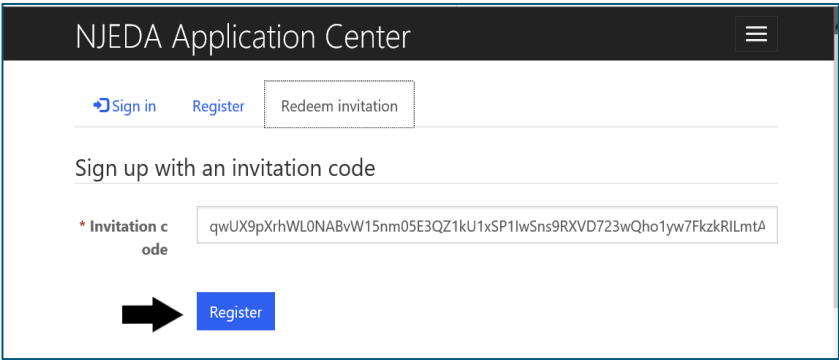
1. Click **SEND INVITATION** to email yourself an invitation code.



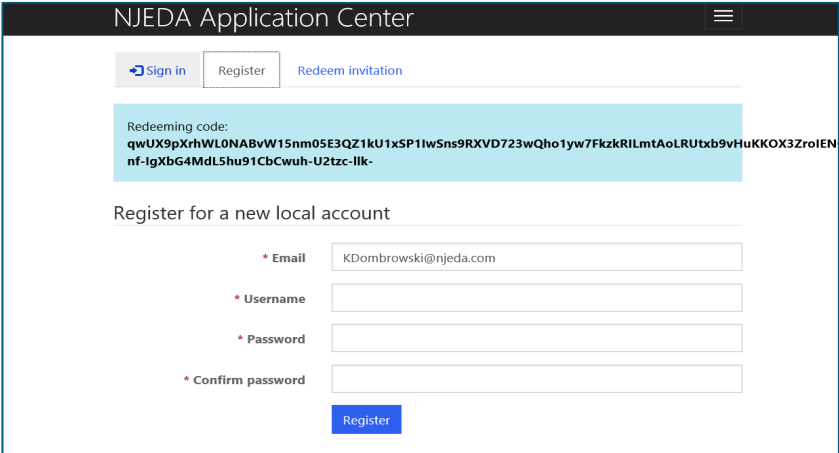
2. Check your email (including junk/spam) for an email from CRMNoReply. **Click the link in that email.**



3. The link from email should send you to this page on the portal. Make sure you are on the Redeem Information tab and **Click REGISTER**



4. **Fill in the information** requested and **click REGISTER** to complete the process. Remember this username and password – you will need it each time you access the application portal



# Setting Up Applicant Profile

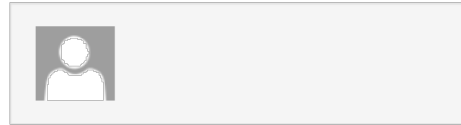
(If Your Email is New and Not Recognized by the Portal)

## Setting up your Profile

1. Once you click Register, you must enter “Your Information”
2. First Name, Last Name and Phone Number is Required
3. Confirm your email address is correct (this will be the primary way the NJEDA contacts your business)
4. Once complete, click “Update”

Home > Profile

## Profile



Profile

### Security

Change password

Change email



Manage external authentication

Please provide some information about yourself.

If you need language assistance, please send NJEDA your name, spoken language and telephone number to [languagehelp@njeda.com](mailto:languagehelp@njeda.com)

You must complete your profile before using the features of this website. ×

### Your information

First Name \*

Last Name \*

E-mail

Phone \*

Organization Name

Title

Web Site

Update



# Confirming Email

## Confirming Your Email

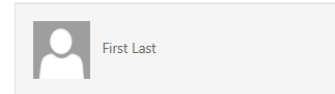
1. Once “Your Information” is complete, you will need to confirm your email.
2. Within the blue box, click on “Confirm Email”
3. An email will be sent to the email address listed.
4. Go to your email and follow the instructions within the email.
5. You MUST confirm your email address



Once your email is confirmed please return to the portal to begin your application.

Home > Profile

## Profile



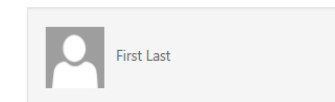
Profile

- Security
  - Change password
  - Change email ⓘ
  - Manage external authentication

You must complete the email confirmation below before using the features of this site!

ⓘ Your email requires confirmation.

[Confirm Email](#)



Profile

- Security
  - Change password
  - Change email ⓘ
  - Manage external authentication

## Confirm E-mail

ⓘ A Confirmation Email has been sent to your below email account. Please follow the instructions in the email to complete the registration.

E-mail

## Trouble Logging Into the Portal?



If you are having any issues creating a username or password, redeeming an invitation code, or generally logging into the portal, please call our **Customer Care line 609-858-6700** and a representative will assist you.

# NJEDA Application Center Sign In Page

<https://programs.njeda.com/en-US/>

## NJEDA Online Application Center

Welcome to the NJEDA's online application for the NJEDA Online Application Center. We look forward to helping you as you grow your business in New Jersey!

Please DO NOT use Internet Explorer as your browser to complete this application as it is unsupported and may cause delays to your application processing. Alternative browsers include "Microsoft Edge," "Chrome," or "Safari." [Close](#)

Small Business Improvement Grant Program

Small Business Lease Grant Program

Henri/Ida Business Assistance Grant Program

Main Street Micro Business Loan

NJ ZIP Purchaser Application

NJ ZIP Vendor Application

Asset Activation Grant Application

COVID Phase 4 Grant Application

Food Security Planning Grant

Click here to  
begin application



# Start Application

Home > Food Security Planning Grant

## Food Security Planning Grant

### Welcome

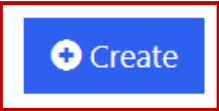
To advance the goals of the Food Desert Relief Act (FDRA), part of the Economic Recovery Act of 2020 that Governor Phil Murphy signed into law in 2021, the EDA will use up to \$1,500,000 to launch the [NJ Food Security Planning Grant \(FSPG\)](#) program. This competitive planning grant program is focused on leveraging distressed assets in designated [Food Desert Communities \(FDCs\)](#) in New Jersey to improve food access and food security. Proposed planning projects may include, but are not limited to:

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- Determining cost-benefits of retrofitting, redeveloping or regreening the distressed asset as it relates to food access and food security
- Developing a plan to drive economic growth for the locality by implementing innovations around food access and food security solutions
- Creating greater social, economic, and environmental sustainability by identifying ways to grow, process and sell fresh produce
- Stakeholder engagement and facilitation to identify community desires and needs pertaining to food access and food security
- The identification of appropriate additional funding sources to support community led re-use of one or more properties to support food access and food security
- Feasibility study for a supermarket or food retailer

Read the introduction information before starting your application.



Click **CREATE** button on the right side of the page to begin the application.



# Applicant Information

Eligibility under the program is limited to

- **New Jersey Municipal Government,**
- **County Governments, and**
- **Redevelopment Agencies**



Entities other than the ones listed above will not be considered for this grant program

## Applicant Information

**Applicant \***  
  
*Lead Municipality / County / Agency / Authority / Organization*

**Entity Type \***

**Applicant Federal Employer Identification Number (FEIN) \***  
  
*The 9 digit Federal Tax ID number of your organization.*

**Mailing Address Street Address 1 \***

**Mailing Address Street Address 2**

**Mailing Address City \***

**Mailing Address State \***

**Mailing Address Zip \***

**Mailing Address Country \***

# Applicant Information - Authorized Representative

We will need information for the individual who is **legally authorized** to sign documents for the applicant company.

Only an individual legally authorized to sign documents for the applicant may fill out the Legal Questionnaire, Certification of Application and Electronic Signature at the end of the application

### Authorized Representative

Salutation

First Name \*

Middle Initial

Last Name \*

Suffix

Title \*

Email Address \*

Email Address Confirmed \*

Phone Number \*

Next

# Applicant Information (Continued)

## Tax Clearance Certificate

The NJEDA will need to collect additional information from you regarding your tax clearance. While this is not required at the time of application, we encourage all applicants to upload a copy at the time of application.

Government agencies (entities) will not be able to utilize Premier Business Services to obtain a tax clearance certificate.

Government entities will need to submit the paper application and no fee is required.

The completed application can be mailed to the address on the application or emailed to [BusinessAssistanceTC.Taxation@treas.nj.gov](mailto:BusinessAssistanceTC.Taxation@treas.nj.gov) for processing.

[Click here](#) to download the form.



NJEDA Application Center Home | My Applications | English | SBLG Test

Home > Food Security Planning Grant - Create

## Food Security Planning Grant - Create

### Applicant Information (continued)

Is the applicant, or any person who controls the applicant or owns or controls more than 1% of the stock of the applicant, an officer or employee or any agency, authority or other instrumentality of the State of New Jersey? \*

**Tax Clearance Certificate**  
Please upload the applicant organization's Tax Clearance Certificate from the NJ Division of Taxation. Certificates may be requested through the State of New Jersey's online Premier Business Services (PBS) portal. Under the Tax & Revenue Center, select Tax Services, then select Business Incentive Tax Clearance. If the applicant's account is in compliance with its tax obligations and no liabilities exist, the Business Incentive Tax Clearance can be printed directly through PBS. [CLICK HERE](#) for instructions on how to secure your tax clearance certificate.  
*Government entities may have to apply for a tax clearance certificate by mail. The application is available at <https://www.state.nj.us/treasury/taxation/pdf/busasstaxclear.pdf>*

Document	Files
Tax Clearance Certificate Document(s) *	<input type="button" value="Add Files"/>

Is the applicant involved in religious activities or is religiously affiliated? \*

Previous Next

# Applicant Information (Continued)

Home > Food Security Planning Grant - Create

## Food Security Planning Grant - Create

### Applicant Information (continued)

Is the applicant, or any person who controls the applicant or owns or controls more than 1% of the stock of the applicant, an officer or employee or any agency, authority or other instrumentality of the State of New Jersey? \*

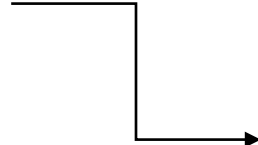
**Tax Clearance Certificate**  
Please upload the applicant organization's Tax Clearance Certificate from the NJ Division of Taxation. Certificates may be requested through the State of New Jersey's online Premier Business Services (PBS) portal. Under the Tax & Revenue Center, select Tax Services, then select Business Incentive Tax Clearance. If the applicant's account is in compliance with its tax obligations and no liabilities exist, the Business Incentive Tax Clearance can be printed directly through PBS. [CLICK HERE](#) for instructions on how to secure your tax clearance certificate.  
*Government entities may have to apply for a tax clearance certificate by mail. The application is available at <https://www.state.nj.us/treasury/taxation/pdf/busasstaxclear.pdf>*

Document	Files
Tax Clearance Certificate Document(s) *	<input type="button" value="Add Files"/>

Is the applicant involved in religious activities or is religiously affiliated? \*

**Religious Affiliation Form**  
The NJEDA will need to collect additional information from you if your entity is involved in religious activities or is religiously affiliated.

[Click here](#) to download the form.





# Project Details

Enter in the Project Title

Click the **ADD LOCATION** button to identify the Project Site Address.

Click the magnifying glass icon to look up the Food Desert Community where your project is located.

The corresponding Composite Food Desert Factor Score will populate in this field

Project Details

Project Title \*

Project Site Address  
*Click on the "Add Location" to enter the address of the distressed asset.*

**Add Location**

Address Line 1 ↑   Address Line 2 ↑   City   State   Zip Code   Block   Lot

There are no records to display.

Please identify the Food Desert Community where your project is located \*  
*You can find which Food Desert Community the distressed asset is located in by typing the address in on the [Food Desert Community Map](#)*

 **X** **Q**

**Composite Food Desert Factor Score**  
65.30  
To learn more about the Composite Food Desert Factor score please [click here](#)

List all entities (municipalities, counties or agencies, nonprofits or other organizations) supporting the development of this proposal \*  
If not applicable, please write N/A in the box below.

List any other partners participating on this proposal \*  
If not applicable, please write N/A in the box below.

**Previous** **Next**

# Project Documentation

## 1. Distressed Asset Details


### Project Documentation

#### 1. Distressed Asset Details

##### 1.1 Upload a narrative that describes the existing conditions of the subject property, specifically:

- 1. *Prior use and ownership of the property*
- 2. *Number of years property has been considered distressed*
- 3. *Total square footage*
- 4. *Current site/facility owner and any known encumbrances on the site*
- 5. *A detailed explanation as to why the subject property became distressed (if known)*
- 6. *How the subject property may be impending growth or expansion of the local economy*
- 7. *Additional information relevant to the application about the status and condition of the subject property.*

***Applicants are encouraged to upload pictures of the subject property***

Document	Files
Conditions of Subject Property *	

For all sections, please answer the questions in a separate word document, convert the word document to pdf document and then upload the pdf document by clicking **Add Files**

# Project Documentation

## 2. Plan Description/ Specifications/Statement of Work

- ▶ 2.1 Upload a narrative detailing how the subject property can help improve food access and food security in the FDC
- ▶ 2.2: Upload documentation describing the intended use of the grant funding and the proposed plan. Plan must clearly communicate how the grant funding and the identified distressed asset will be used by the applicant to address food access and food security.
- ▶ 2.3: Upload a detailed explanation as to how this proposed plan meets the needs of the local community as it relates to improved food access and food security.
- ▶ 2.4 Please explain how the proposed plan will advance any existing state, regional and/or local food security initiatives.

### 2. Plan Description/Specifications/Statement of Work

2.1 Upload a narrative detailing how the subject property can help improve food access and food security in the FDC.

Document	Files
Plan - Specifications - SOW *	<a href="#">Add Files</a>

2.2 Upload documentation describing the intended use of the grant funding and the proposed plan. Plan must clearly communicate how the grant funding and the identified distressed asset will be used by the applicant to address food access and food security. Potential uses may include, but are not limited to:

- i. Determining cost-benefits of retrofitting, redeveloping or greening the property or properties*
- ii. Driving economic growth for the locality and region*
- iii. Creating greater social, economic, and environmental sustainability*
- iv. Stakeholder engagement and facilitation to identify community desires and needs*
- v. The identification of appropriate additional funding sources to support community led re-use of one or more properties*
- vi. Economic analysis relating to the feasibility of various redevelopment and/or reuse scenarios*

Document	Files
Intended use of Grant Funding *	<a href="#">Add Files</a>

2.3 Upload a detailed explanation as to how this proposed plan meets the needs of the local community as it relates to improved food access and food security. Responses must include explanation of:

- i. Ability to address local, community-specific needs and challenges*
- ii. Long term viability and adaptability of a given concept*
- iii. Ability to consider and mitigate any past difficulties that created challenges for a given asset/grouping of assets.*

Document	Files
Meeting Community Needs *	<a href="#">Add Files</a>

2.4 Please explain how the proposed plan will advance any existing state, regional and/or local food security initiatives.

*For example, the relationship of the plan to a local development strategy, including other major projects undertaken within the municipality to improve access to food and food security.*

Document	Files
Advance of Food Security Initiatives *	<a href="#">Add Files</a>

# Project Documentation

## 3. Work Plan

### 3. Work Plan

#### 3.1 Upload information demonstrating the ability of the applicant to execute the plan.

- 1. Description of the project's milestones and how they will be measurable and achievable. Applicant must provide Specific Measurable Achievable Relevant Time-bound (SMART) goals in the work plan.
- 2. Must provide staffing details (names, roles, and responsibilities) of individuals contributing to development of the plan. This can include in-kind support from other partnering entities.

Document	Files
Work Plan *	<a href="#">⊕ Add Files</a>

# Project Documentation

## 4. Organizational Capacity

### 4. Organizational Capacity (Applicant Background & Viability)

#### 4.1 Upload a narrative that describes the following:

- 1. Explanation of any inherent challenges the municipality, county or redevelopment agency faces in developing a plan focused on improving food access and food security leveraging the subject property.
- 2. If the applicant has entered a partnership for the purposes of this application, please describe the nature of this partnership including the roles that the partners will serve in the proposed plan. If there are multiple partners, please be specific about the role of each individual partner. Please provide a letter of support from each partner.
- 3. If the applicant has identified funding sources to help support the completion of the proposed plan.

Document	Files
Organizational Capacity *	<a href="#">Add Files</a>

#### 4.2 Upload information demonstrating the ability of the applicant to execute the planning project. This may include, but is not limited to:

- i. Experience in successful completion of planning projects similar in size and scope
- ii. Description of experience, capacity, and skills of planning team
- iii. Description of any existing redevelopment plans impacting the proposed planning project area.
- iv. Description of any existing market and/or feasibility studies related to the application.
- v. Description of current partnerships with entities addressing food security

Document	Files
Ability of the Applicant to Execute the Planning Project *	<a href="#">Add Files</a>

# Project Documentation

## 5. Community Engagement

### 5. Community Engagement

#### 5.1 Upload a narrative describing how the proposed project will engage with the community.

- 1. How will you engage and partner with local community in the development of this plan?
- 2. How will you ensure the proposed plan is built to/designed to promote equity?
- 3. Ability to consider and mitigate any past difficulties that created challenges for the given asset

Document	Files
Community Engagement *	<a href="#">📎 Add Files</a>

# Project Documentation

## 6. Letters of Support

### 6. Letters of Support

All applicants must upload the required documents listed below:

Applicants must submit all required documents. Failing to submit the required documents will lead to the application being disqualified.

**Please note:** Proposals for directly owned New Jersey state land will not be considered.

#### 6.1 Letter of support from Office of the Mayor or the Chief Executive of the municipality where the asset is located

Document	Files
Letter from Office of Mayor or CEO *	<a href="#">Add Files</a>

#### 6.2 Letter of support from at least one stakeholder located within the boundaries of the Food Desert Community

Document	Files
Letter of Support from Stakeholder *	<a href="#">Add Files</a>

#### 6.3 In addition to the above two required letters of support, applicants must provide additional documents (as applicable) listed below:

For property owned by a New Jersey County, the applicant must upload a letter of support from the property owner or their designee. This letter must be signed by the Chief Executive of the government entity, independent agency or authority or their designee.

For property owned by a private individual or by a non-governmental for-profit or non-profit entity, the applicant must upload a letter of support signed by the owner, co-owner, corporate officer or their designee.

Document	Files
Letter from Property Owner *	<a href="#">Add Files</a>

# Project Documentation

## 6. Plan Budget and 20% Matching Contribution

### 7. Plan Budget and 20% Matching Contribution

#### 7.1 Upload a detailed budget including a narrative describing the budget.

Provide a breakdown of how the grant funds will be used and a narrative for every line item with the budget.

Document	Files
Plan Budget and Narrative *	<a href="#">Add Files</a>

#### 7.2 20% Matching Contribution

To be considered eligible for a grant award, proposals must demonstrate ability to provide a 20 percent matching contribution of the total grant amount, to be reinvested back into the planning project. The 20 percent match can be in the form of a financial contribution, or a contribution of in-kind resources. In-kind resources are defined as non-monetary resources that will add value and help advance the planning project.

I acknowledge that a requirement of this program is that if approved I, the applicant, will be required to make a 20 percent matching contribution of the total grant amount, to be reinvested back into the planning project. \*

Provide a narrative indicating how the 20% match will be contributed, broken down among financial and in-kind resources (i.e. 20/0, 15/5, 10/10, etc.). Any combination necessary to meet the 20% is acceptable, but the total below must equal 20%.

- If 20 percent match is financial, the Total Plan Budget in Attachment B should include the 20% match. The application should also detail approximately when and how the 20% contribution will be made.
- If 20 percent match is in-kind, please submit, as an attachment to this application, documentation evidencing that the value of the in-kind resources is equivalent to 20 percent of the contract award.

For example, timesheets or documentation reflecting hours/hourly wages of staff associated with the project that are not being paid for using the Food Security Planning Grant funding, or documentation demonstrating value of goods or services being contributed to the project that are not being purchased under the Food Security Planning Grant funding.

Document	Files
20 Percent Matching Contribution Narrative *	<a href="#">Add Files</a>



# Ownership of Material and Event Participation

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## Ownership of Material and Event Participation

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*Applicants that are approved for grant funding must agree to share ownership of deliverables with the Authority for the purpose of making results publicly available to foster a dynamic discussion about activating assets and other similar planning assistance.*

**I understand and agree to sharing ownership of deliverables and participating in the EDA hosted events, subject to award of grant funding. \***

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[Previous](#)

[Next](#)

# Diversity, Equity & Inclusion

The information provided in this section will be used for tracking purposes only.

## Diversity, Equity, & Inclusion

With which of the following does the majority owner of the applicant organization self-identify (if applicable)?

- Minority
- Women
- Veteran
- LGBTQ
- Disabled
- None of the above
- Prefer not to answer

Please select which of the following State of New Jersey certifications the applicant organization currently holds:

- Small Business Enterprise (SBE)
- Disadvantaged Business Enterprise (DBE)
- Minority-Owned Business Enterprise (MBE)
- Woman-Owned Business Enterprise (WBE)
- Veteran-Owned Business Enterprise (VOB)
- Disabled Veteran-Owned Business Enterprise (DVOB)
- None of the above
- Prefer not to answer

## Additional DE&I Information

*In this section, we would like more information about any actions your organization has taken or is taking with respect to Diversity, Equity, and Inclusion*

Please describe whether your company's leadership team is made up of a diverse group of individuals. Please provide as much detail as possible about the composition of your leadership team as it relates to groups that have been historically underrepresented (minority, woman, veteran, LGBTQ, disabled).

Question is not applicable

# Legal Questionnaire

## Legal Questionnaire

Persons (entities or individuals) applying for NJEDA programs are subject to the Authority’s Disqualification/Debarment Regulations (the “Regulations”), which are set forth in [N.J.A.C. 19:30-2.1](#), et seq. Applicants are required to answer the following background questions (“Legal Questionnaire”) pertaining to causes that may lead to debarment, disqualification, or suspension from eligibility under the Regulations and Executive Orders 34 (Byrne 1976) and 189 (Kean 1988) after consideration of all relevant mitigating factors. Governmental entities are not required to submit this Legal Questionnaire and may leave it empty.

### DEFINITIONS

Notwithstanding any terms defined elsewhere or otherwise herein, the following definitions shall govern in responding to this Legal Questionnaire:

“Affiliates” means any entities or persons having an overt or covert relationship such that any one of them directly or indirectly controls or has the power to control another. For the purposes of application for, or ongoing compliance with, Authority-administered programs, this includes:

- any entities or persons having an ownership interest in Applicant of 10% or greater;
- any entities in which Applicant holds an ownership interest of 10% or greater; and
- any entities that are named in the application and/or agreement, or that will receive a direct benefit from the financing, incentive, or other agreement with the Authority.

*Note that any entities or persons fitting these definitions will need to be listed in Part C below.*

“Legal Proceedings” means any civil, criminal, or administrative proceedings in a State or Federal court or administrative tribunal in the United States or any territories thereof.

## The Legal Questionnaire will need to be completed in order to proceed.

10. Violation of any State or Federal law that may bear upon a lack of responsibility or moral integrity, or that may provide other compelling reasons for disqualification. Your responses to the foregoing question should include, but not be limited to, the violation of the following laws, without regard to whether there was any monetary award, damages, verdict, assessment or penalty, except that any violation of any environmental law in category (v) below need not be reported where the monetary award, damages, etc. amounted to less than \$1 million.

- i. Laws banning or prohibiting discrimination or harassment in the workplace.
- ii. Laws prohibiting or banning any form of forced, slave, or compulsory labor.
- iii. The New Jersey Conscientious Employee Protection Act, N. J. Stat. Ann. § 34:19-1 et seq., or other “Whistleblower Laws” that protect employees from retaliation for disclosing, or threatening to disclose, to a supervisor or to a public body an activity, policy or practice of the employer, that the employee reasonably believes is in violation of a law, or a rule or regulation issued under the law.
- iv. Securities or tax laws resulting in a finding of fraud or fraudulent conduct.
- v. Environmental laws, where the monetary award, penalties, damages, etc. amounted to more than \$1 million.
- vi. Laws banning anti-competitive dumping of goods.
- vii. Anti-terrorist laws.
- viii. Criminal laws involving commission of any felony or indictable offense under State or Federal law.
- ix. Laws banning human rights abuses.
- x. Laws banning the trade of goods or services to enemies of the United States.

### Part B. Pending Proceedings

11. To the best of your knowledge, after reasonable inquiry, are Applicant, or any officers or directors of Applicant, or any Affiliates, a party to pending Legal Proceedings wherein any of the offenses or violations described in questions 1-10 above are alleged or asserted against such entity or person? With respect to laws banning or prohibiting discrimination or harassment in the workplace, please provide only information pertaining to any class action lawsuits.

If the answer to any of the foregoing questions is affirmative, you must provide the following information as an attachment to the application: (i) the case name and court/administrative agency (including jurisdiction and venue) in which such matters were tried or are pending; (ii) the charges or claims adjudicated or alleged; and (iii) a brief explanation of the circumstances giving rise to such matters. Also, for affirmative answers to question 1-10, please attach copies of document(s) reflecting the final resolution (e.g., final judgments, verdicts, plea bargains, consent orders, administrative findings, or settlement agreements).

*Note that an Applicant may refer to or attach specific provisions of a 10-K/Q or other filings with the U.S. Securities and Exchange Commission (SEC); however, the Applicant should be aware that different laws apply to disclosures to the Authority. This means that the Authority does not have the same types of materiality thresholds as the SEC. The Applicant is expected to supplement its SEC filings to ensure that all relevant matters are disclosed to the Authority, including any matters that were below the SEC’s materiality threshold and any matters that may have occurred after its most recent filing.*

Document	Files
Legal Questionnaire Addendum	<a href="#">Add Files</a>

# Certification of Non-involvement in prohibited activities in Russia or Belarus pursuant to P.L. 2022, C.3

If you are not able to complete this certification of non-involvement because you, your entity or one of its parents, subsidiaries, or affiliates may have engaged in prohibited activities in Russia or Belarus, you will need to provide the NJEDA with a detailed, accurate and precise description of the activities. Please email the NJEDA point of contact on your matter or [certifications@njeda.com](mailto:certifications@njeda.com) immediately to commence this process.

If you provide a detailed, accurate and precise description of the activities, you will be given 90 days to cease engaging in any prohibited activities and will be required to provide a completed certification of non-involvement on or before the 90th day. If you do not provide a completed certification of noninvolvement on or before the 90th day, the NJEDA shall not approve you for an economic development subsidy from the NJEDA.

It is highly recommended that you do not submit this application for financial assistance until you can complete this certification.

## Certification of non-involvement in prohibited activities in Russia or Belarus pursuant to P.L. 2022, C. 3

I, **Annie D'Agostino, Manager**, am authorized to certify that **Test ABC Company** is not "engaged in prohibited activities in Russia or Belarus" (as such term is defined in P.L.2022, c. 3., sec. (1)(e)) except as permitted by federal law. I understand that if this statement is willfully false, I may be subject to penalty, as set forth in P.L. 2022, c. 3, section (1)(d).

IN WITNESS WHEREOF, I have hereunto set my hand this day of Sep 26th 2022.

I am Authorized Signer and I accept the terms and conditions. \*

### Electronic Signature for Russia / Belarus Certification

I agree to be bound by electronic signatures \*

Full Name \*

[Previous](#) [Next](#)

# Certification of Application

All information presented in the application must be certified as being true and accurate.

**Applicants that submit willfully false information are subject to criminal prosecution.**

## Certification of Application

Eligibility of financial assistance by the New Jersey Economic Development Authority (NJEDA) is determined by the information presented in this application. Any changes in the status of the proposed project from the facts presented herein could disqualify the project. Only Board Members of the governing board of the particular program for which you are applying, by resolution, may take action to determine project eligibility and to authorize the issuance of funds.

I, THE UNDERSIGNED, BEING DULY SWORN UPON MY OATH SAY:

I affirm, represent, and warrant that the information contained in this application and in all associated attachments submitted herewith is to the best of my knowledge true and complete and that the funding applied for herein is not for personal, family, or household purposes. \*

I understand that if such information is willfully false, I am subject to criminal prosecution under N.J.S.A. 2C:28-2 and civil action by the NJEDA which may at its option terminate its financial assistance. \*

I authorize the New Jersey Department of Law and Public Safety to verify any answer(s) contained herein through a search of its records, or records to which it has access, and to release the results of said research to the NJEDA. \*

I authorize the NJEDA to provide information submitted to it by or on behalf of the applicant to any bank or State agency which might participate in the requested financing with the NJEDA. \*

I certify my understanding that an electronic signature of this Application and any Approval Letter or Agreement shall be a binding on the parties. \*

I certify that the firm is not in default with any other program administered by the State of New Jersey. \*

# Fee Acknowledgement

## Fee Acknowledgement

I acknowledge that there is a \$1,000 non-refundable application fee that shall accompany this application for Authority assistance. Payment can be made by Credit Card or Check on the following page.

### Hardship Waiver Option

Under this product, government entities representing a municipality listed in the top 10% of the 2020 Municipal Revitalization Index (MRI) may request a hardship fee waiver. Please check this box to request a fee waiver. Note that fee waivers are only open to municipalities ranked between 1-57 on the 2020 MRI, with an MRI distress score at or above 45.5. You can view your municipality's 2020 MRI distress score [here](#).

*NJEDA will review the request and notify the applicant on approval or denial of the request.*

Previous

Next

Government Entities representing a municipality listed in the top 10% of the [2020 Municipal Revitalization Index](#) (MRI) may request a hardship fee waiver.

# Payment Method(s)

If you do not qualify for the Hardship Waiver you will be prompted to pay the application fee

## IF MAIL CHECK

### Payment Method

Select form of payment:

Please be advised that NJEDA must confirm receipt of check before any review of the application may begin. Payment by credit card, if possible, is recommended as it will help expedite NJEDA's review process.

#### Payment Details:

Amount Due: \$1000  
Make check payable to: New Jersey Economic Development Authority  
Reference the Application ID number below in the note field.  
Mailing Address:  
New Jersey Economic Development Authority  
36 West State St  
PO Box 990  
Trenton, NJ 08625-0990

Common Application ID  
CAPP-00012690

[Previous](#) [Next](#)

### Payment Method

Select form of payment:

[Previous](#) [Next](#)

## IF CREDIT CARD

### Payment Details

**Application Fee Request ID**  
There is a \$1000.00 non-refundable application fee.  
FREQ-0006627  
**Fee Amount**  
\$1,000.00

[Previous](#) [Go To Payment Page](#)

← This will take you out of the application to the payment processing page. Once the fee is submitted you will be sent back to finish the application.

# Electronic Signature

After the fee is submitted you will be sent to finish the last page of the application, the Electronic Signature page.

Please be advised NJEDA must confirm receipt of application fee before any review of application begins.

## Electronic Signature

- I agree to be bound by electronic signatures \*
- I am an Authorized Signer for this organization and I accept the above terms and conditions \*

Full Name \*



[Generate a new image](#)

[Play the audio code](#)

Enter the code from the image

Previous

Submit



Click SUBMIT to submit your application



# Confirmation Page

## Full Application Submitted Page

**Thank you for submitting your grant application for the Food Security Planning Grant Program.**

Your confirmation number is: **CAPP-00020243**

Any communications on the status of your application will be sent to: [REDACTED]

Applications will be reviewed for completeness once the application window closes on November 25th, 2022. Applicants will be contacted by the program administrator for any cures. All cures must be submitted within 10 business days. Applicants failing to meet the initial qualification criteria after the cure period ends will be automatically disqualified.

If you have any questions, please email [FoodDesertRelief@njeda.com](mailto:FoodDesertRelief@njeda.com) or call NJEDA at 1-844-965-1125.

To learn about other NJEDA programs, visit [njeda.com](http://njeda.com)

Thank You,  
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