

Exhibit A Commuter and Transit Bus Private Carrier Pandemic Relief and Jobs Program Specifications

These specifications are provided as a summary. In the case Exhibit A does not specify details or requirements or utilizes different language from the memorandum, the memorandum takes precedence.

Funding Source	The Commuter and Transit Bus Private Carrier Pandemic Relief and Jobs Program (“the Program”) is funded by an allocation in the State 2022 Fiscal Year Appropriations Act from the Coronavirus State Fiscal Recovery Fund (SFRF).
Program Budget	\$25,625,000
Program Expiration	The Program will be structured as a non-competitive grant. As such, the Program’s application will remain open for a fixed period of time (to be set by the CEO or staff delegated by the CEO based on anticipated demand, but no less than two weeks) and all applicants that apply within this period and meet the eligibility requirements will receive a grant. Program will expire when all approved funds are disbursed.
Program Purpose	The Commuter and Transit Bus Private Carrier Pandemic Relief and Jobs Program is a non-recurring grant program to help transportation companies alleviate the revenue loss resultant from the COVID-19 pandemic. As such, grant funding is necessary to help private carriers recover from their lost revenues, allowing them to retain or create jobs. Helping the state’s private carrier industry will both benefit New Jerseyans who rely on the state’s commuter bus services as well as the residents employed by the local private carrier companies.
Applicant Eligibility Requirements	<p>To be eligible, an applicant must, demonstrated in a manner acceptable to the Authority:</p> <ul style="list-style-type: none"> • Have been in business prior to February 15, 2020; • Be a for-profit business (non-profits are excluded from the Program based on other required criteria); public agencies, authorities, or government entities are not eligible; • Be registered to do business in and operating in the state of New Jersey, as evidenced by a current New Jersey Tax Clearance Certificate; • Provide fixed route bus service (MB) or commuter bus (CB) service as defined in the Federal Transit Administration’s December 22, 2021, <i>National Transit Database (NTD) Glossary</i>. Other services, including but

	<p>not limited to those provided by charter buses, school buses, municipal shuttles, vanpool, and on-demand bus services, are not eligible;</p> <ul style="list-style-type: none"> • Have reported Vehicle Revenue Miles for fixed route bus service (MB) or commuter bus service (CB) greater than 0 in New Jersey directly to the NTD, as recorded in Annual Data Tables 2020 Service, or through NJ Transit as a private carrier in 2020; • Demonstrate revenue losses in the state of New Jersey in 2020 due to the pandemic (calculated as the difference between each applicant company’s 2020 revenues reported in New Jersey and 2019 revenues reported in New Jersey) that has not been fully addressed by other public or private relief funding sources; • Self certify best effort not to furlough or lay off any individual from the time of application through six months after the end of the declared state of emergency. Applicants that have already furloughed or laid off workers from the time of application must make a best-effort pledge to re-hire those workers as soon as possible. Any material breach of its best effort certification may result in the NJEDA seeking repayment of the grant; • Satisfy the Authority’s debarment/disqualification review and not have any defaults or outstanding obligations to the Authority; and • Be in good standing with the following sister agencies: New Jersey Department of Labor, New Jersey Department of Environmental Protection, New Jersey Division of Taxation, and New Jersey Transit.
<p>Program funding levels and Calculation of Award:</p>	<p>Grants will be allocated to eligible applicants using a predefined formula, consisting of a flat award amount and a pro-rata share of the remaining program funds, capped at unmet need.</p> <p>Each approved applicant will be eligible for a flat grant amount of \$500,000. This amount may be reduced on a per-applicant if the aggregate flat award amount would exceed \$10,000,000. In such a case, each applicant’s flat award amount would be an equal division of the \$10,000,000. The flat grant amount is intended to equitably address base overhead costs that are independent of revenue miles operated, for example, the cost of vehicle maintenance, employee salaries, and garage depots for buses.</p> <p>The remainder of the funds will be allocated based on each eligible applicant’s proportional share of the total vehicle</p>

	<p>revenue miles for 2020 for all eligible applicants, as reported in the NTD directly or through NJ Transit as a private carrier. This methodology is being used to account for additional the variable revenue losses and cost increases associated with volume of service maintained during the COVID-19 pandemic.</p> <p>The maximum award, inclusive of the flat amount and pro-rata allocation, will not exceed the applicant’s unmet need. For this Program, as aligned with duplication of benefits requirements, unmet need is defined as 2020 New Jersey revenue losses (calculated as the difference between each applicant company’s 2020 revenues reported in New Jersey and 2019 revenues reported in New Jersey) less any other public or private COVID-19 relief funds that a company received in 2020. Any funding, flat amount or pro-rata share, that is reduced by the lost revenue award cap or a duplication of benefit reduction will be re-allocated to the pro-rata pool to be disbursed to other eligible applicants</p>
Grant Amounts	<p>Based on data sourced from the NTD and currently available public records of relief funds (that is, without fully taking into account loss of revenue or duplication of benefits), the average award size is anticipated to be \$1.65 million. Grants will be capped at an unmet need.</p>
Funding Disbursement	<p>Funding to be awarded and disbursed to all eligible and approved applicants in a single payment.</p>
Fee Schedule	<p>Applicant will be assessed an application fee of \$1000 / application.</p>
Appeals	<p>Applicants will be able to appeal the Authority’s determination of eligibility and award amount. Appeals must be filed within the timeframe set in the declination letter (which must be at least 3 business days but no longer than 10 business days). Appeals will be reviewed by a hearing officer, who will be a staff member who has not up until that point been directly involved in the eligibility determination. Due to the proportional distribution of funds, all funds will be held from assignment until all appeals are resolved.</p>