



NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY  
 DIVISION OF DIVERSITY, EQUITY AND INCLUSION  
 DEPARTMENT OF LABOR COMPLIANCE

NOTICE REGARDING AFFIRMATIVE ACTION/PREVAILING WAGE, GREEN BUILDING, AND BUSINESS SERVICE REQUIREMENTS

NJEDA WEB [www.njeda.com/affirmativeaction](http://www.njeda.com/affirmativeaction)  
 NJEDA EMAIL [affirmativeaction@njeda.com](mailto:affirmativeaction@njeda.com)

**PRODUCT NUMBER:**  
**PROJECT/PRODUCT NAME:**

**THIS PROJECT MAY BE SUBJECT TO NJEDA AFFIRMATIVE ACTION, NJ and US CONSTRUCTION PREVAILING WAGE, NJ BUILDING SERVICES PREVAILING WAGE, and GREEN BUILDING CONSTRUCTION REQUIREMENTS**

The term **construction** includes any construction, reconstruction, demolition, alterations, repair work, renovation, or construction/renovation work related to the installation of equipment.

“Building Services” means any cleaning or routine building maintenance work, including, but not limited to, sweeping, vacuuming, floor cleaning, cleaning of rest rooms, collecting refuse or trash, window cleaning, securing, patrolling, or other work in connection with the care or securing of an existing building including services typically provided by a door-attendant or concierge. “Building services” shall not include skilled maintenance work, professional services, or other public work for which a contractor is required to pay the “prevailing wage” as defined in section 2 of P.L. 1963.c.150

To learn more about these requirements, please visit the following:

NJ Construction Affirmative Action/Prevailing Wage - [www.njeda.com/affirmativeaction](http://www.njeda.com/affirmativeaction)

Green Building Construction - [https://www.njeda.com/green-building-guidance\\_v8-final/](https://www.njeda.com/green-building-guidance_v8-final/)

US Construction Prevailing Wage (Davis-Bacon Act) - <https://sam.gov/content/home>

NJ Building Services Prevailing Wage - <https://nj.gov/labor/wageandhour/tools-resources/laws/statebuildingsservicecontractsact.shtml>

**PLEASE CONTACT YOUR BUSINESS DEVELOPMENT OFFICER SHOULD YOU HAVE ANY QUESTIONS OR CONCERNS.**

TYPE OF ASSISTANCE:	MAILING ADDRESS FROM COMMITMENT/APPROVAL LETTER:
AMOUNT:	
COMPANY NAME:	COMPANY CONTACT EMAIL ADDRESS:
COMPANY PHONE NUMBER FROM APPLICATION:	COMPANY CONTACT:

**COMPLETE AND RETURN THIS FORM WITH COMMITMENT/APPROVAL LETTER**

PLEASE SELECT:

<input type="checkbox"/> THIS PROJECT DOES REQUIRE AWARD OF A CONSTRUCTION CONTRACT.	<input type="checkbox"/> THIS PROJECT DOES <b>NOT</b> REQUIRE AWARD OF A CONSTRUCTION CONTRACT.
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**CONTRACTOR REGISTRATION CERTIFICATION NOTICE**

Effective April 1, 2020, any and all construction contracts awarded in New Jersey that require payment of prevailing wage must provide proof of valid Construction Contractor Registration Certification (CRC). Contracts that were awarded prior to April 1, 2020, do not have to provide proof of CRC. Bidders cannot list any subcontractors in any bid proposal unless the subcontractor is registered.

Information regarding construction contractor registration can be found on the NJ Dept. of Labor's Website at:  
[https://www.nj.gov/labor/wagehour/regperm/pw\\_cont\\_reg.html](https://www.nj.gov/labor/wagehour/regperm/pw_cont_reg.html)

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**AFFIRMATIVE ACTION AND PREVAILING WAGE PRE-CONSTRUCTION MEETING**

Prior to commencement of construction unless the Authority provides written exemption, participation in the Authority's affirmative action and prevailing wage guidance meeting is required. Please provide awarded construction contractor information (if applicable):

PRIME CONTRACTOR NAME: \_\_\_\_\_

MAIN CONTACT: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CONTRACT AWARD DATE: \_\_\_\_\_

**AFFIRMATIVE ACTION, PREVAILING WAGE, AND GREEN BUILDING ACKNOWLEDGEMENT**

On behalf of the Company, I acknowledge receipt of this Notice and acknowledge that my project may be subject to the Authority's affirmative action, the State's (including the Authority's) and Federal construction prevailing wage, the State's (including the Authority incentive programs) building services prevailing wage, and the Authority's incentive programs green building construction requirements.

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_