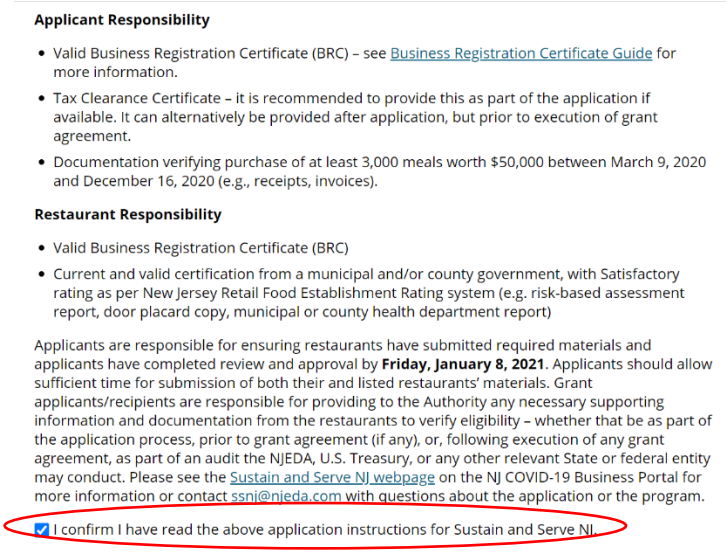
Sustain and Serve NJ Application Example

Thank you for your interest in Sustain and Serve NJ. Please follow this guide to fill out your Sustain and Serve NJ application. If you have further questions about the application, please refer to our list of Frequently Asked Questions or reach out to SSNJ@njeda.com.

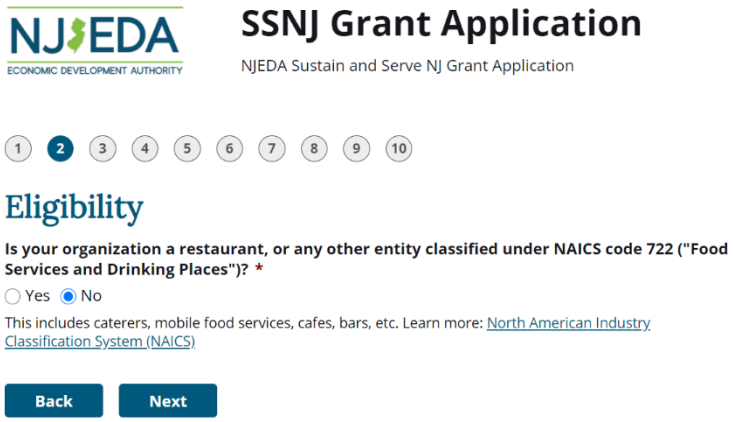
Page 1. Welcome

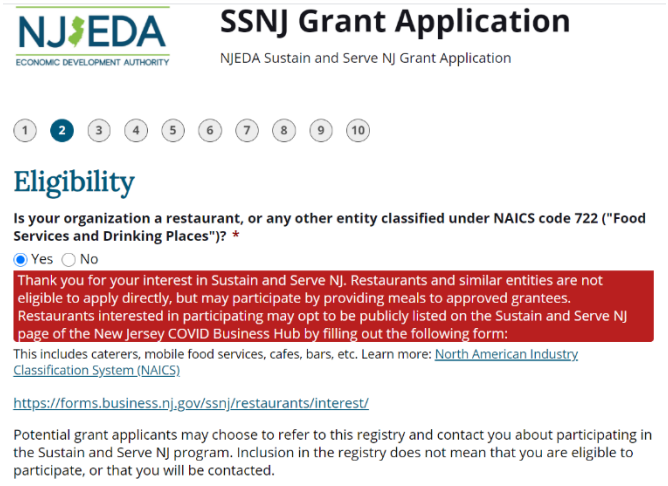
Applicants must review and certify that they have read all instructions before proceeding.



Page 2. Eligibility

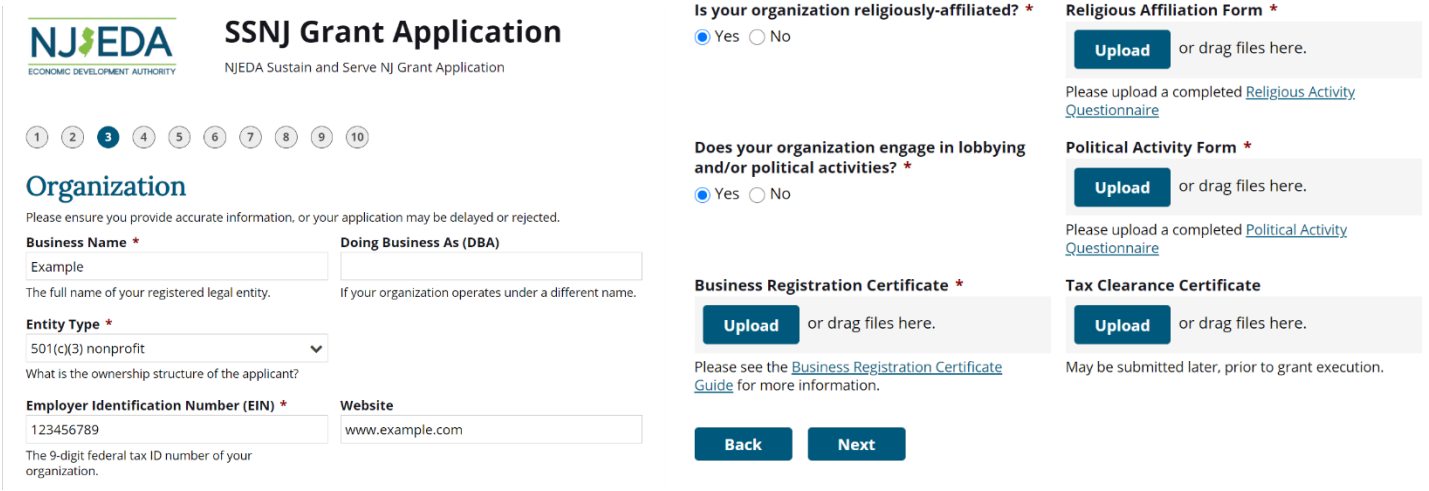
Applicants must affirm that they are **not** a restaurant or other entity classified under NAICS code 722 'Food Services and Drinking Places.' Entities classified under NAICS code 722 may opt to have their information publicly listed on the Sustain and Serve NJ Interested Restaurants Registry by filling out this form.





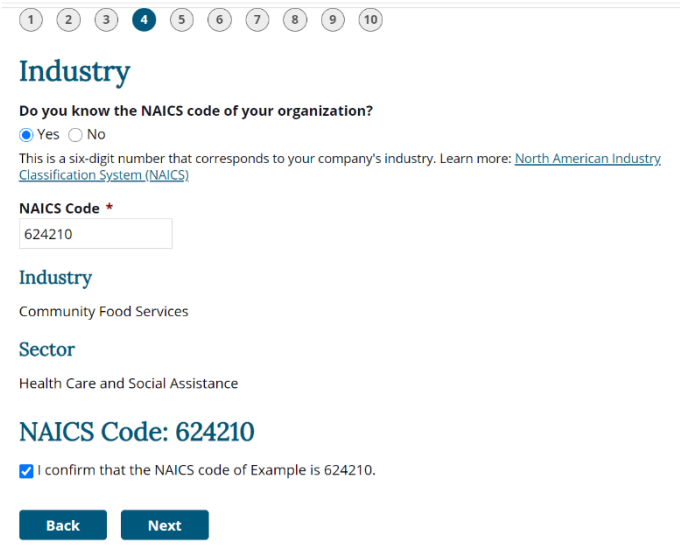
Page 3. Organization

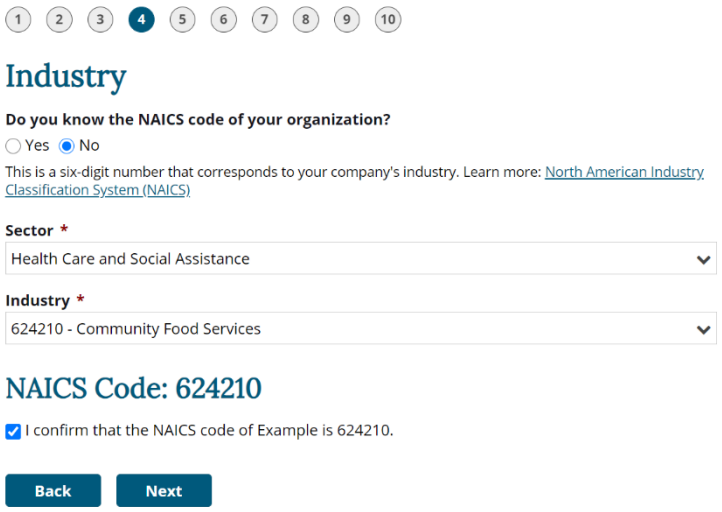
Applicants must provide basic information for their organization, including religious affiliation and political activities. If an organization is religiously affiliated and/or engages in political activities it is required to submit a completed Religious Activity Questionnaire and/or Political Activity Questionnaire. Organizations are also required to submit a Business Registration Certificate and may submit a Tax Clearance Certificate from the NJ Treasury Division of Taxation, though it can be provided any time prior to grant execution.



Page 4. Industry

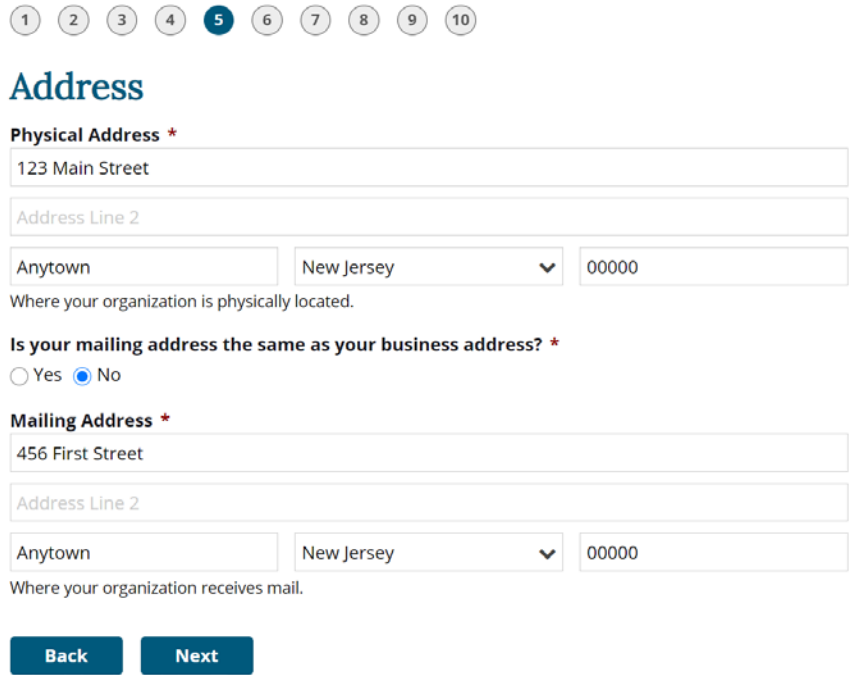
If applicants know their NAICS code, they may enter it directly. If an applicant does not, they may use drop down menus to find their NAICS code.





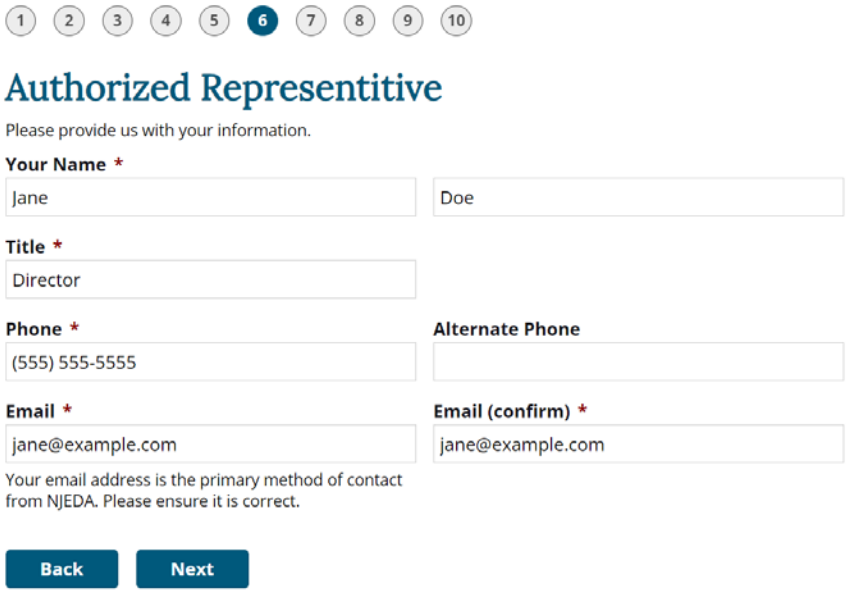
Page 5. Address

Applicants must provide an address for the physical location of their organization and, if different, a mailing address.



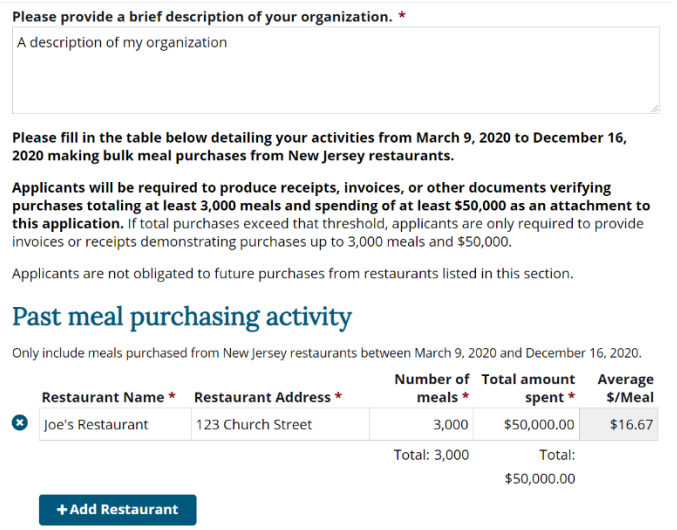
Page 6. Authorized Representative

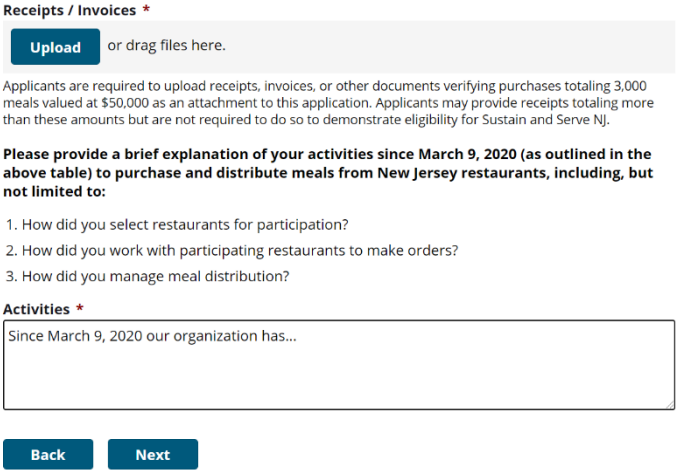
List the name and contact information of the authorized representative from the applicant that will be the point of contact throughout the application process.



Page 7. Capacity

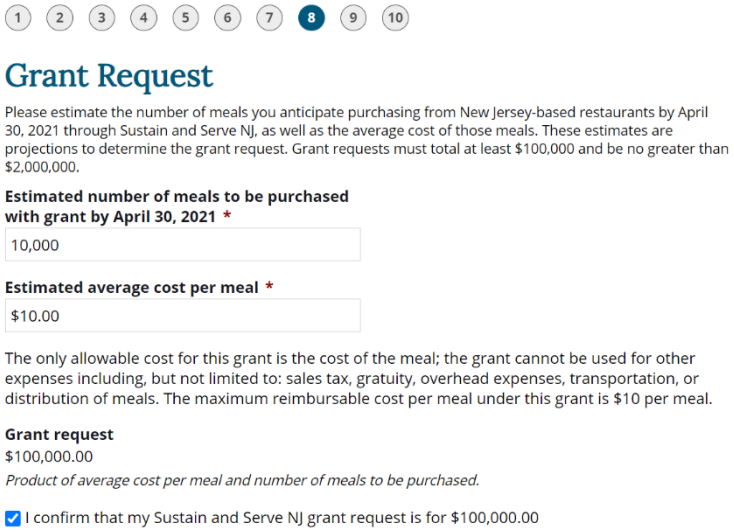
Applicants are required to provide a brief description of their organization, list restaurants they have previously purchased meals from to reach the eligibility threshold (at least 3,000 meals valued at $50,000 or more between March 9, 2020 and December 16, 2020), provide invoices demonstrating their purchase history, and provide a brief description of their activities making meal purchases since March 9, 2020.

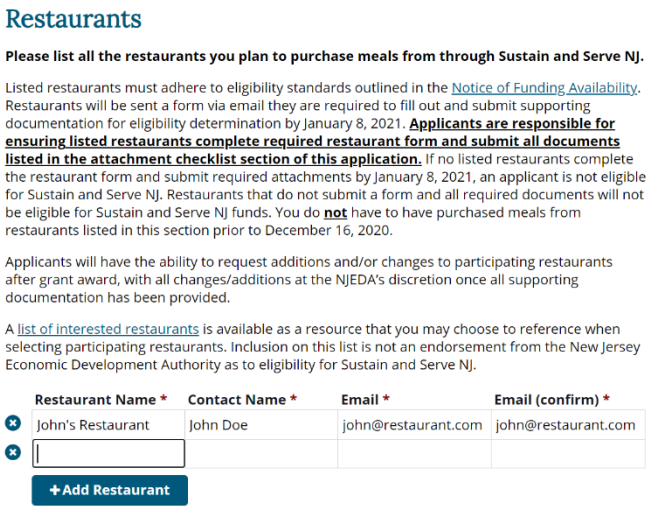




Page 8. Grant Request

Applicants will need to project the number of meals they anticipate purchasing by April 30, 2021 and the average cost per meal, up to $10.00. The applicant's grant request will automatically be calculated based on these two figures. Applicants are then required to list all restaurants and the associated contact information they intend to purchase meals from through Sustain and Serve NJ. Please ensure all email addresses are accurate for all restaurants; NJEDA will be using this information to send materials directly to the applicant to verify eligibility for Sustain and Serve NJ.





Page 9. Legal Questionnaire

Applicants are required to answer a series of yes or no background questions pertaining to causes that may lead to debarment, disqualification, or suspension from eligibility under the Regulations and Executive Orders 34 (Byrne 1976) and 189 (Kean 1988) after consideration of all relevant mitigating factors.

NJEDA ECONOMIC DEVELOPMENT AUTHORITY

SSNJ Grant Application

NJEDA Sustain and Serve NJ Grant Application

1 2 3 4 5 6 7 8 9 10

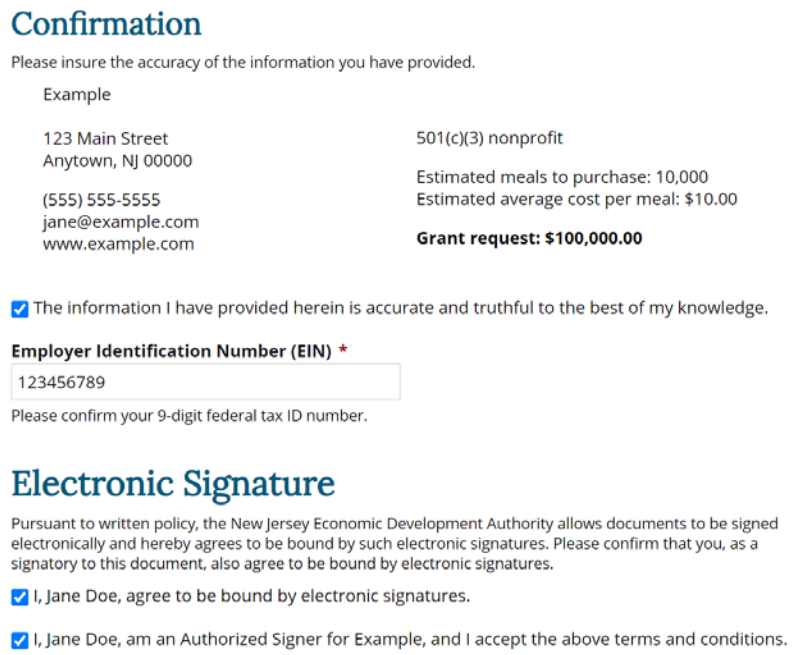
Legal Questionnaire

Persons (entities or individuals) applying for NJEDA programs are subject to the Authority's Disqualification/Debarment Regulations (the "Regulations"), which are set forth in N.J.A.C. 19:30-2.1, *et seq.* Applicants are required to answer the following background questions ("Legal Questionnaire") pertaining to causes that may lead to debarment, disqualification, or suspension from eligibility under the Regulations and Executive Orders 34 (Byrne 1976) and 189 (Kean 1988) after consideration of all relevant mitigating factors. Governmental entities are not required to submit this Legal Questionnaire and may leave it empty.

Note that this form has recently been modified. Please review in its entirety prior to providing any responses or certifications.

Page 10. Certification of Legal Questionnaire and Authorization to Release Information

Applicants are required to certify their application, agree to checks with other State agencies to verify eligibily for Sustain and Serve NJ, and confirm the organization's grant request.



Confirmation

Please insure the accuracy of the information you have provided.

Example

123 Main Street
Anytown, NJ 00000

(555) 555-5555
jane@example.com
www.example.com

501(c)(3) nonprofit

Estimated meals to purchase: 10,000
Estimated average cost per meal: $10.00

Grant request: $100,000.00

☑ The information I have provided herein is accurate and truthful to the best of my knowledge.

Employer Identification Number (EIN) *

123456789

Please confirm your 9-digit federal tax ID number.

Electronic Signature

Pursuant to written policy, the New Jersey Economic Development Authority allows documents to be signed electronically and hereby agrees to be bound by such electronic signatures. Please confirm that you, as a signatory to this document, also agree to be bound by electronic signatures.

☑ I, Jane Doe, agree to be bound by electronic signatures.

☑ I, Jane Doe, am an Authorized Signer for Example, and I accept the above terms and conditions.